



**HRSSC/02-Jun-2025/ 723042**

**02-Jun-2025**

**Yugen Jarwal**

Mobile Number: 8238094729

Email ID: YugenJarwal13@gmail.com

**Dear Yugen,**

We are pleased to appoint you as “**Project Trainee**” with Tata Communications Limited in “**HR Analytics & Technology**” under the guidance of **Mr. Manil Kumar**. You will be working at New Delhi GK1 location.

The terms and conditions of your appointment are enclosed, kindly return a digital signed copy of this letter as an acceptance.

**Following are the terms & conditions:**

**1) Stipend**

No Stipend will be paid to you during internship.

**2) Duration of Training**

The assignment will be valid from **02-Jun-2025** to **31-Jul-2025** as per the letter provided by the college.

**3) Confidentiality**

You will devote your whole time, attention and ability to the successful completion of this assignment with Tata Communications Ltd. and will not take up employment or will work in any capacity for any other person/firm/company/organization in whatever form during the period of this assignment.

You will keep Tata Communications informed of all the particulars of all agencies including government and private with whom you interact in connection with this assignment. All information statistics and other data that you collect in connection with and during the course of this assignment shall not be disclosed to any agency government or private without the prior written consent of Tata Communications Ltd.

**TATA COMMUNICATIONS**  
Tata Communications Limited

Pune-Alandi Road, Dighi, Pune 411 015 India. Tel: +91 20 6615 3333 Fax: +91 20 6615 3309

Regd. Office: VSB Mahatma Gandhi Road, Fort, Mumbai 400 001 India.

Tel: +91 22 6657 8765 Fax: +91 22 6639 5162 email: askhr@tatacommunications.com

CIN no. : L64200MH1986PLC039266 website: www.tatacommunications.com



#### 4) Termination/Continuation/Extension of Internship

This assignment will terminate automatically at the end of the assignment or can be terminated at any point by giving a week notice by either party or by mutual consent. In case you leave the organization before the training period, the company will not issue the training completion certificate.

#### 5) Alteration/Amendment to contract

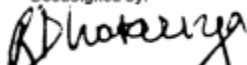
All terms and conditions of this contract may be modified by mutual consent during the tenure of the contract.

#### 6) You will be governed by the provisions of the Tata Code of Conduct.

We wish you the very best for your project and a mutually beneficial association.

Thanking you,

For **Tata Communications Limited**,

DocuSigned by:  
  
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**Rahul Dhatariya**  
**Associate Vice President,**  
**Human Resource-Corporate HR**

Accepted

Signature:

Name:

Date:

Signed by:



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Yugendra Jarwal

6/2/2025

**TATA COMMUNICATIONS**  
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