Richland Community College

HIST - 101

Course Information

HIST 101 United States to 1877

Y1, Fall 2025

Prerequisites: eligibility for ENGL 101

Credits: 4-0-4

PCS/CIP Number: 1.1/540102

IAI Number: S2 900

Liberal Arts Division

Instructor Information

Name: Steven Austin
Office Hours: Monday through Friday, 1:00 – 2:00 PM; Zoom conferences cheerfully by appointment
Instructional Contact Information
Phone: 875-7211, x6392 (though email is preferred)
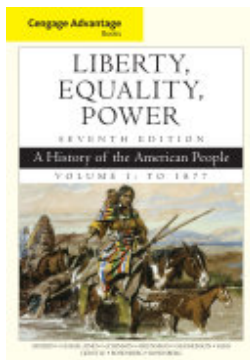
Office: S226

Email: saustin@richland.edu; for course related questions, please use Canvas mail!

Course Description

covers the development of the United States from the colonial era through the Reconstruction period after the Civil War. Particular attention is given to the founding of

the Colonies, Puritan thought and culture, Anglo-French rivalry, the political and economic background of the War of Independence, the formation of the American government, the Federalists, the Jeffersonians, the settlement of the West, Jacksonian democracy, "Manifest Destiny," sectional issues, the Civil War, and Reconstruction. This course is applicable toward all certificates and degrees; group requirements include social science; areas of concentration include history, social science (credit hours 4.0, lecture hours 4.0). IAI:S2 900

Required Textbooks

Cengage Advantage Books: Liberty, Equality, Power: A History of the American People, Volume 1: To 1877
ISBN: 9781305657175
Authors: John M. Murrin, Pekka Hämäläinen, Paul E. Johnson, Denver Brunsman, James M. McPherson
Publisher: Cengage Learning

Course Disclaimer

The instructor reserves the right to alter the syllabus with advanced notice to all students. Such changes may not have a retroactive, negative consequence. Teaching and learning requirements can change throughout the semester and may require adjustments from what had previously been established.

Any changes will be communicated via Canvas or other established methods of communication. Questions regarding the syllabus are welcome at any time.

Course Objectives/Outcomes

Upon successful completion of this course, a student should be able to:

- Demonstrate a firm grasp of fundamental American historical concepts through 1865.

- Critically analyze documents and apply historical methods to demonstrate and enhance historical thinking and analytical skills.

- Understand, analyze, and compare relationships between historical American events, issues, values, and conflicting ideals, and their relevance to the present.

- Appreciate the multicultural contributions of different ethnic groups to U.S. history.

- Critique and analyze differing historical perspectives and paradigms in U.S. history.

- Gain a deeper understanding of American history and its interpretations.

P/D Student Learning Outcomes	Addressed in This Course (Yes/No)
1. Identify historical concepts that impact culture	Yes
2. Apply perspectives in history to everyday life and culture	Yes
3.Demonstrate critical thinking skills relative to history	Yes
4. Demonstrate global and cultural awareness relative to History	Yes

The degree-seeking student will:

CDO	Yes/No	Course Assignments Used for Assessment and Evaluation
Communicate effectively in writing.	Yes	Essay, Discussions
Orally communicate effectively.	No	

CDO	Yes/No	Course Assignments Used for Assessment and Evaluation
Access, evaluate, and appropriately use information in various research and applied contexts.	Yes	Writing assignments
Think critically and creatively.	Yes	Secondary and Primary Source Analysis; Analytic essays

Richland Community College may utilize anonymous student work samples for outcomes assessment and continuous improvement of courses and programs.

Topical Outline/Calendar

Due Date	Assignment Name	Assignment Type	Points
	Ask the Prof	Discussion	0
	Classroom (Ask Class and Content Related Questions Here)	Discussion	0
	DBQ - Slavery in Colonial America (1670-1720)	Assignment	20
	Join Our Class Email List	Assignment	0

Due Date	Assignment Name	Assignment Type	Points
	Reading Quiz: Hoodoo and Rootwork	Quiz	25
	Roll Call Attendance	Assignment	0
	Salem Interactive - Will you survive the Witch Hunt?	Discussion	0
	Stream and Discuss: Seeds of Destruction	Discussion	25
	Witch hunt interactive	Discussion	0
8/18/25	AI Policy - QUIZ	Quiz	5
8/18/25	Introduce Yourself to the Class	Discussion	5
8/31/25	Ch. 02 QUIZ	Quiz	25
8/31/25	Stream and Discuss: Nightmare at Jamestown	Discussion	25
8/31/25	VIDEO QUIZ: JAMESTOWN	Quiz	20
8/31/25	Quiz: Massacre at Mystic and The Pequot War	Quiz	20
9/1/25	Instructions: Slavery in Colonial America, 1670–1720	Assignment	
9/4/25	Stream and Discuss: Witch Hunt	Discussion	25
9/7/25	Ch. 03 QUIZ	Quiz	25

Due Date	Assignment Name	Assignment Type	Points
9/7/25	VIDEO QUIZ: WITCH HUNT	Quiz	20
9/7/25	Quiz: Slavery in Colonial America	Quiz	30
9/10/25	Stream and Discuss: George Washington's First War	Discussion	25
9/14/25	Ch. 04 QUIZ	Quiz	25
9/14/25	VIDEO QUIZ: GEORGE WASHINGTON	Quiz	20
9/15/25	Quiz: Great Awakening	Quiz	25
9/16/25	DBQ Assignment Coversheet - The Great Awakening	Assignment	25
9/17/25	Stream and Discuss Liberty! Reluctant Revolutionaries	Discussion	25
9/21/25	Ch. 05 QUIZ	Quiz	25
9/21/25	Quiz: The Rhetoric of Rights	Quiz	20
9/23/25	DBQ - Rhetoric of Rights	Assignment	25
9/24/25	Stream and Discuss Shays' Rebellion: The First American Civil War	Discussion	25
9/28/25	Ch. 06 QUIZ	Quiz	25

Due Date	Assignment Name	Assignment Type	Points
9/28/25	VIDEO QUIZ: SHAYS REBELLION	Quiz	20
10/4/25	Quiz: The Ratification Debate	Quiz	5
10/5/25	Exam 1 (Chapters 2 - 6)	Quiz	100
10/11/25	Quiz: The Constitutional Convention	Quiz	10
10/12/25	Stream and Discuss Joseph Smith Prophet of the Restoration	Discussion	25
10/12/25	Ch. 07 QUIZ	Quiz	25
10/12/25	Stream and Discuss: The War of 1812	Discussion	25
10/12/25	Video Quiz: Alexander Hamilton	Quiz	20
10/19/25	Ch. 09 QUIZ	Quiz	25
10/26/25	Ch. 10 QUIZ	Quiz	25
11/30/25	Service Learning	Assignment	0

Topical Outline/Calendar

Week	Topic	Assignment Type

Week	Topic	Assignment Type
1	Introduction to HIST 101 and Course Policies	Discussion: Introduce Yourself to the Class (5 pts), Quiz: AI Policy (5 pts)
2	Colonization in North America, 1600–1680	Quiz: Ch. 02 QUIZ (25 pts), Discussion: Stream and Discuss Nightmare at Jamestown (25 pts), Quiz: VIDEO QUIZ: JAMESTOWN (20 pts), Assignment: Secondary Source Review: Pequots and Puritans (25 pts)
3	Empires, Indians, and the Struggle for Power, 1670–1720	Quiz: Ch. 03 QUIZ (25 pts), Discussion: Stream and Discuss Witch Hunt (25 pts), Quiz: VIDEO QUIZ: WITCH HUNT (20 pts), Assignment: Expository Essay: Witch Hunt (25 pts)
4	Provincial America and the Struggle for a Continent, 1720–1763	Quiz: Ch. 04 QUIZ (25 pts), Discussion: Stream and Discuss George Washington's First War (25 pts), Quiz: VIDEO QUIZ: GEORGE WASHINGTON (20 pts), Assignment: Analytical Essay: The Great Awakening as the Proto-Revolutionary Event (25 pts)
5	Reform, Resistance, and Revolution, 1763–1776	Quiz: Ch. 05 QUIZ (25 pts), Discussion: Stream and Discuss Liberty! Reluctant Revolutionaries (25 pts)
6	The Revolutionary Republic, 1776–1789	Quiz: Ch. 06 QUIZ (25 pts), Discussion: Stream and Discuss Shays' Rebellion (25 pts), Quiz: VIDEO QUIZ: SHAYS REBELLION (20 pts), Quiz: Exam 1 (50 pts)
7	Completing the Revolution, 1789–1815	Quiz: Ch. 07 QUIZ (25 pts), Discussion: Stream and Discuss Alexander Hamilton (25 pts), Quiz: VIDEO QUIZ: HAMILTON (20 pts), Assignment: Visual Timeline - War of 1812 (25 pts)

Week	Topic	Assignment Type
8	Skipped Chapter 8 This Semester	No assignments due to time constraints.
9	The Old South, 1790–1850	Quiz: Ch. 09 QUIZ (25 pts), Discussion: Stream and Discuss Downward Spiral (25 pts), Quiz: VIDEO QUIZ: DOWNWARD SPIRAL (25 pts)
10	Toward an American Culture, 1815–1850	Quiz: Ch. 10 QUIZ (25 pts), Discussion: Stream and Discuss Joseph Smith Prophet of the Restoration (25 pts), Quiz: DBQ -- Pro-Slavery Arguments in Antebellum America (25 pts)
11	Whigs and Democrats, 1815–1840	Quiz: Ch. 11 QUIZ (25 pts), Discussion: Stream and Discuss Andrew Jackson (25 pts), Discussion: Stream and Discuss We Shall Remain - Trail of Tears (25 pts)
12	Antebellum Reform, 1820–1860	Quiz: Ch. 12 QUIZ (25 pts), Discussion: Stream and Discuss The Abolitionists (25 pts), Quiz: VIDEO QUIZ: The Abolitionists (20 pts), Quiz: Reading Quiz: Uncle Tom's Cabin (25 pts)
13	Manifest Destiny: An Empire for Liberty—or Slavery? 1845–1860	Quiz: Ch. 13 QUIZ (25 pts), Discussion: Stream and Discuss The Mexican American War (25 pts), Assignment: Writing Assignment: Reflecting on Uncle Tom's Cabin (25 pts)
14	The Gathering Tempest, 1853–1860	Quiz: Ch. 14 QUIZ (25 pts), Discussion: Stream and Discuss John Brown's Holy War (25 pts), Assignment: Expository Essay: Opponents of Racism (25 pts)
15	Secession and Civil War, 1860–1862	Quiz: Ch. 15 QUIZ (25 pts), Discussion: Stream and Discuss Ken Burn's The Civil War (25 pts), Assignment: Optional Extra Credit Video: Gold Rush (0 pts)
16	A New Birth of Freedom, 1862–1865	Quiz: Ch. 16 QUIZ (25 pts), Quiz: Video Quiz: Battle of Antietam (20 pts), Quiz: Exam 3 (Final Exam, 50 pts)

Methods of Evaluation/Assessment

Grades for this course are determined by the scores you receive on graded activities. This course follows a points-based system. **However, point totals are subject to change based on the actual coursework assigned**.

Type of Graded Activity	Points
Textbook Chapter Quizzes	375
Video Documentaries	395
Documents Based Assignments	245
Exams	300

Grade	Percentage
A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	0 - 59

Additional Course Assessment Information

Textbook Chapter Quizzes will be given for each textbook chapter. These assessments may encompass a variety of formats, including objective questions, terminology identification tasks, and map exercises. While students are permitted to utilize their notes and textbooks during assessments, individual effort is mandatory. Any indications of collective endeavor will be regarded as a violation of the academic integrity policy and will be addressed in accordance with school guidelines.

Video Documentaries are an enjoyable and effective means of learning history. Videos have the benefit of adding sights and sound to the traditional classroom lecture. Most of the video documentaries also include commentary from some of the leading historians working today in American

history. These videos complement and supplement your textbook reading. They are a critical part of the class. All videos will be available on Canvas for online viewing. You will be expected to engage the film by making comments and replying to classmates.

Document-Based Assignments (DBAs)
Doing history is more than memorizing dates and events—it requires active investigation, critical analysis, and interpretation of evidence. In this course, most chapters will include a **Document-Based Assignment** designed to immerse you in the practice of historical inquiry.

In each DBA, you will:

- **Analyze primary and secondary sources** related to the chapter's theme.
- **Evaluate historical events and perspectives** by comparing and contrasting evidence.
- **Craft a clear, well-supported argument** that synthesizes information from multiple sources.
- **Contextualize historical developments** within the broader political, economic, social, and cultural framework of the era.

Supplemental reading assignments, video documentaries, and worksheets will accompany each DBA to provide additional perspectives and context. Completion of the **chapter quiz** and **worksheets** is required before submitting the DBA, as they establish the foundation for your analysis.

Through these assignments, you will develop core historical thinking skills, including interpreting primary sources, understanding historical context, and constructing persuasive narratives grounded in evidence.

Exams will be administered after every five chapters. They are not comprehensive and will consist of 50 multiple-choice questions. The

questions are designed to assess your understanding of the textbook chapters, video documentaries, handouts, and lectures (for classroom classes).

Attendance Policy (Policy 4.6.4 and 4.6.5)

Regular attendance is necessary for satisfactory completion of a course. An instructor may drop a student who has failed to attend the first two class sessions. At midterm the College will withdraw any student who has failed to meet the attendance standard or attain sufficient progress as certified by the instructor. During the allotted timeframe as determined by the President of the College or the President's designee and as outlined in the College Catalog, an instructor may drop or withdraw a student who has failed to meet attendance standards or attain sufficient progress in the course but is not required to do so. This report will be used to determine certain financial aid awards.

If circumstances prevent you from attending or successfully completing the course, please officially withdraw yourself from the course. The professor has the right but not the obligation to withdraw you from the course if your lack of attendance, logging on to Canvas, or completion of coursework precludes you from successfully completing the course. After mid-term, the entire withdrawal process must be completed by the student.

Classroom Procedures

Cell Phone Policy:

Cell phone use in the classroom has become increasingly addictive, disruptive, and distracting. Therefore, cell phone use is not permitted during class or while taking examinations. This includes, but is not limited to, texting, playing games, watching movies, or watching sports.

Cell phones must be put away (in your backpack or pocket) as soon as class begins. If you are seen with your cell phone out, you will be reminded to put it away. Repeated violations will result in you being asked to leave the classroom, and your success coach (or principal, in the case of dual-credit students) will be notified.

If your cell phone rings during a quiz or exam, you will receive a zero. Exceptions to this policy will only be allowed in cases where urgent contact might be needed and must be pre-approved by the professor. Online students are encouraged to put their phones away to minimize distractions.

Classroom laptops will be provided when and if needed. You may use your own laptop if you wish, but same rules as cell phones apply. You may use your laptop only course class related activity.

Coursework Completion:

All coursework and exams must be completed to receive credit for the course.

Due Date Policy:

Adhering to due dates is a valuable real-world experience and should be practiced in college. Without due dates, students tend to procrastinate, leading to rushed grading. To encourage promptness, late coursework will be accepted but will incur a penalty of 10% per day. Coursework submitted more than one week after the due date will not be accepted.

Discussion assignments are time-sensitive. You must post your discussion and replies by the due date. Participation in discussions will close four days after the due date.

Extra Credit:

Extra credit may be provided to enhance your education and offer make-up opportunities for a "bad day." In no case shall extra credit points exceed five percent of the total.

Faculty Absence:

Students are advised that if no notice of class cancellation is posted on the classroom door, they should not leave for at least 10 minutes after the scheduled class start time. Please call extension 432 from the classroom phone to check if the instructor has reported an absence. If an examination is scheduled for a day when the instructor is absent, it will be postponed until the next class meeting.

Final Exam Policy:

Students must take the exam at the scheduled time. No exceptions will be made, so please arrange your travel plans accordingly. Students must be seated and ready to take the exam on time on the scheduled day and hour. Late students will not be given an exam.

Grade Book:

You may view your grades at any time using the online classroom. Regularly check your individual assignment grades for accuracy. However, be aware that various settings affect how the software calculates and displays your final grade. For example, during the semester, incomplete assignments are counted as exempt, but before final grades are awarded, incomplete assignments will be calculated as zero. The final grade is not guaranteed until I certify its accuracy at the end of the semester. In all cases, the parameters of this syllabus prevail when awarding final grades.

Mature Themes:

The study of human civilizations necessarily involves discussing mature themes. When relevant to the topic, this class may include discussions and depictions of violence, sexuality, and nudity.

Study Habits:

While history is not a difficult subject, it is very reading-intensive. You should plan to spend at least two hours reading for every hour in class to be successful. Budget and use your time wisely, as cramming or last-minute coursework rarely results in satisfying grades. Textbook publisher websites are excellent resources for study aids.

Syllabus Policy:

Syllabi, including this one, are always works in progress and subject to change to best meet the educational needs of the class and students. Changes will be announced in class. A Welcome Letter has been produced to supplement and complement this official document.

Human Relations Policy

This course incorporates concepts regarding all races, creeds, sexes, and ethnic groupings and the belief that they must learn to live together.

RCC Core Values

Commitment – We are dedicated to meeting the needs of the communities we serve.

Respect – We recognize the expertise of all members of the College community and encourage individual contributions.

Excellence – We strive to develop and pursue higher standards.

Integrity and Accountability – We are accountable to the communities we serve and are truthful, sincere, transparent, and responsible for our actions.

Diversity, Equity, Inclusion, and Belonging (DEIB) – We foster an environment where diversity, equity, inclusion, and belonging are incorporated across all levels of the organization and recognize the importance of eliminating barriers for students, employees, and community members.

RCC Academic Integrity Policy (Board Policy 4.15.6)

All students are expected to maintain academic integrity in their academic work and honesty in all dealings with the College. A student who cheats, plagiarizes, or furnishes false, misleading information to the College is subject to disciplinary action up to and including failure of a class or suspension/expulsion from the College.

With an increase in the availability of online writing tools, students should be aware that submitting work created by or assisted by AI software as their own could be considered plagiarism unless an instructor has pre-approved its use or a student's disability accommodations with Richland specifically permit limited use of AI applications.

Additional Integrity Procedures

Artificial Intelligence – I strive to maintain the integrity and quality of the educational experience for students in all of my classes. The use of Artificial Intelligence (AI) and related technologies can undermine the learning process and compromise the assessment of students' individual understanding and skills. Moreover, plagiarism in any form is a violation of academic integrity. Therefore, it is important to establish clear guidelines regarding the use of AI, similar technologies, and plagiarism prevention measures in the completion of coursework.

It is the policy of this course that students shall not use AI or related technologies, including but not limited to, automated writing assistants, code generators, or content paraphrasing tools, to complete any assignments, examinations, or other coursework activities without the express permission of the instructor. Additionally, students are required to submit their work to plagiarism prevention services, as directed by the instructor. This policy applies to all forms of coursework, including written work, discussions, and assessments.

When working on any written assignment, you **must** use word processing software that tracks and logs each version of your work. For a free copy of Microsoft Word and assistance with enabling this feature, please consult the online help desk.

My full AI policy is found on Canvas module "Getting Started." Students will be required to read and agree to it before given access to the course content.

NetID Password and User Account Privacy

Your Richland NetID password should not be shared with anyone. Providing your password or account access to anyone else will be considered a violation of the RCC Academic Integrity Policy (Board Policy 4.15.6) and the Responsible Use of Information Technology Policy (Board Policy 5.8.1).

To protect your account, you should always log off of College computers and online systems before exiting a classroom or public location.

Responsible Use of Classroom Content

Class discussions, papers, pictures, video, and any other work created for a course are all considered official course content. Work including papers, discussions, quizzes, assignments, etc., must be confined to the classroom (either on-campus or virtual) and should not be shared outside the classroom without the express permission of the person who created it. Students should respect the privacy of person-to-person or person-to-class communication in all forms. Violating others' privacy may result in removal from the course. Significant or repeated violations may result in suspension or expulsion. This standard is pursuant to Board Policy 5.8.1 (Responsible Use of Information Technology) and the Code of Student Conduct.

Copyright Notice

The materials used in this course are protected by Copyright law. Faculty lectures, course supplementary materials, articles, quizzes and exams, papers, data, web pages, and artwork are among the properties protected. This is not an exhaustive list. Items may or may not be marked with a Copyright symbol ©. Regardless, the intellectual property used in this course is owned by the creator, who is the sole determiner of how the property is used, including but not limited to copying, distribution, performance, display, or revisions.

Any questions a student may have about the use of course materials can be explained by the instructor or Library staff.

Retention/Completion and Richland Thrive

This course participates in Richland Thrive, an early alert identification and intervention system designed to boost academic success, retention, and graduation. When academic indicators suggest that a student may be experiencing difficulties that may negatively impact academic success, the instructor may raise a referral flag that

1. notifies the student about the concern through an e-mail to the student's Richland (Outlook) e-mail,
2. encourages the student to discuss the matter with the instructor, and
3. requests that a Student Success Coach or Student Success staff member contact the student to discuss and follow up on the issue.

Students who receive an e-mail notification of a referral flag in any course should contact the instructor as soon as possible to assess any potential impact on course progress and completion and to plan and put into action steps for success. For more information about the Richland Thrive system, contact thrive@richland.edu or the Student Success Center at Ext. 6267.

myRichland

Richland uses myRichland as the information portal for students. Users can access a wide variety of web-based services, including online registration, academic information, Richland e-mail, the Canvas Learning Management System, and the Library research databases. Academic information available includes current semester schedule, unofficial transcripts, grade point average projection, financial aid information review, online payment services, and degree audit to determine degree completion progress. Student grades are posted only on myRichland. Grades will not be mailed to students unless requested.

Students with a "hold" placed on their records due to a financial obligation to the College or other unmet requirement will be unable to view academic records.

Title IX and Sexual Misconduct

Richland Community College is committed to providing for all students a safe learning environment that is free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these incidents, know that you are not alone.

All Richland Community College faculty members are "responsible employees," which means that if you tell any faculty or staff about a situation involving sexual harassment,

sexual assault, dating violence, domestic violence, or stalking, that individual must share the information with the Title IX Coordinator. Although the notification is required, you will control how your case will be handled, including whether or not you wish to pursue a formal complaint. Richland's goal is to make sure students are aware of the range of available options and have access to the needed resources.

If you wish to speak to someone privately, you can contact Growing Strong Sexual Assault Center at 217.428.0770.

More information about Title IX purposes and regulations can be found at https://www.richland.edu/our-campus/safety-security/. Richland's Title IX Coordinator can be reached at titleix@richland.edu 217.875.7211, Ext. 6256.

Support Services

Services below are available either in person or virtually. Please contact in person, by e-mail, or by phone for assistance.

Student Success Center – Services located in Room N117

Admission, Registration, Registrar, Ext. 6267 admissions@richland.edu

Responsibilities: Success Coaching (advisement), registration, general student services, transfer assistance, grades, transcripts, graduation registrar@richland.edu

Cashier, Ext. 6227/6226 businessoffice@richland.edu

Responsibilities: tuition and other payments, payment-related information, student schedules/ payment invoices

Career and Completion Center, Ext. 6280 careers@richland.edu

Responsibilities: career exploration, job search, internships, resumé review, on-campus student employment. Richland Community College has partnered with Handshake http://joinhandshake.com/about/, a modern career development platform to be a one-stop shop for launching your career. Access Handshake through your Richland Student Email account {ex: student@richland.edu}, to complete your profile and access personalized job recommendations based on your degree and interests, register for

career fairs and events, manage on-campus interviews with top companies, and search internship opportunities. Update your profile each term with your current classes.

Financial Aid, Ext. 6271 financialaid@richland.edu

Responsibilities: FAFSA, financial aid document tracking, federal and state financial aid, other financial resources

Service Center, Ext. 6543 sara7159@richland.edu

Located within Student Success, the Service Center is dedicated to helping students discover the resources available at Richland to overcome challenges and achieve their academic and personal goals.

Richland's HOUSE (Housing and Opportunities that are Useful for Students' Excellence) Liaison can connect students facing housing insecurity or homelessness to campus and community resources.

The Undocumented Student Liaison provides information and resources for undocumented students and their families regarding enrollment, eligibility for Richland in-District tuition, and information on financial resources to assist with the cost of college.

The Benefits Navigator helps students access nonacademic support by determining their eligibility for benefit programs and connecting them with campus and community resources.

Testing, Ext. 6238 testingcenter@richland.edu

Responsibilities: placement testing in English, mathematics, reading, health courses; make-up testing as arranged by instructor; testing for online courses; CLEP testing. Photo ID will be required.

Veterans' Affairs, Ext. 6205 dmcalpin@richland.edu

Responsibilities: veteran and entitlement benefits, comprehensive college services available to veterans

Academic Success Center

Accommodations, Room S134, Ext. 6379

Responsibilities: support of students with documented physical, psychiatric, or learning disabilities. Visit https://www.richland.edu/student-support/disability-accommodatons/ or contact accom@richland.edu as early in the semester as possible. Students who have approved accommodations are encouraged to meet privately with course faculty to discuss accommodations implementation. Students need to apply every semester.

Mathematics Enrichment Center, Room S102, Ext. 6379 tutoring@richland.edu

Responsibilities: online and walk-in mathematics tutoring, placement testing preparation, and help with study skills in math subjects.

Testing (located in N117), Ext. 6238 testing@richland.edu

Responsibilities: placement testing in English, mathematics, reading, health courses; make-up testing as arranged by the instructor, testing for online courses; CLEP testing. Photo ID will be required.

Tutoring, Room S134, Ext. 6379 tutoring@richland.edu
https://www.richland.edu/student-support/academic-support-tutoring/or

Responsibilities: online and in-person tutoring by appointment or walk-in, placement test preparation, and help with study skills. Evening and weekend tutoring available via Upswing Tutoring on Canvas. For current tutoring schedule and study resources, visit https://richland.instructure.com/courses/1830817.

Learning Resources Center (Library),

Room C152, Ext. 6303 askalibrarian@richland.edu

Responsibilities: manages print and electronic resources for students, faculty, and the broader College community. Offers research assistance, information literacy sessions, course reserves, and individual and group study areas. Open computer work stations with free printing for students.

Mental Health Services

Richland Community College understands that mental health is essential to student success. If you have questions or need further information, please contact mentalhealth@richland.edu.

For those seeking in-person mental health and well-being support, the Director of Wellness is available for short-term counseling and guidance. Visit Room N120 in the Student Success Center. You may also make an appointment by accessing https://hermes.richland.edu/wellnessappointment

Also, in partnership with TimelyCare, Richland offers 24/7 virtual health and well-being support at no cost to students. Through TimelyCare, students can access TalkNow for on-demand emotional support, schedule up to six (6) free counseling sessions per year, receive health coaching, and explore self-care content. To get started, visit www.timelycare.com/richland or download the app and register using your Richland e-mail. After the initial six free sessions, student can opt for additional sessions through self-pay or personal insurance.

If you or someone you know is struggling with thoughts of suicide, experiencing a mental health crisis, or simply needing someone to talk to, you can call or text 988 at the National Suicide Prevention Lifeline for free, confidential support 24/7. Don't hesitate to reach out for help--your well-being matters.

Office of Public Safety

Responsibilities: manages campus safety and security. Officers are stationed on campus around the clock. Emergency procedures are posted in all classrooms and offices and can be found at https://www.richland.edu/campus-police/emergency-procedures. Security may be contacted by phone by calling 217-875-7211, Ext. 6553.

Student Tech Support

student.tech@richland.edu Located inside the Teaching and Learning Center, Room W202, Ext. 6376

Responsibilities: provide technical support for students, including answering questions about Canvas, myRichland, e-mail, cell phones, tablets, and laptops. Also troubleshoot computer issues and assure that computers are ready for coursework. Staff provide technical support through e-mail, telephone, and walk-in service.

To contact Student Tech Support:

From Canvas – click on the "Help" link in the left column, and choose Report a Problem.

Non-Canvas related issues: e-mail student.tech@richland.edu. The Request goes directly to the Student Tech Support e-mail, which staff check regularly.

Microsoft Office Student Advantage

The Microsoft Student Advantage Program allows Richland Community College students to download and install the Microsoft Office ProPlus software on their personal technical devices AT NO ADDITIONAL COST. This program is part of Richland's software licensing agreement with Microsoft and is offered to all Richland students currently enrolled in College credit courses. To access the Microsoft Office software, go to https://office.com and log in using your Richland e-mail address and NetID password. For questions or assistance with Microsoft Office, contact Student Tech Support by e-mail at student.tech@richland.edu, phone 217.875.7211, Ext. 6376, or in person at the Teaching and Learning Center, Room W202.

Note: Your computer's operating system must be Windows 10 or 11, or Mac OS 11 Big Sur or higher.

Open Computer Labs

Students may use computers in the Learning Resources Center (Library), in the Student Success Center, and in the Academic Success Center (Room S134). Wi-Fi is also available throughout the main campus.

Perkins Program

Room W172, Ext. 6327 perkins@richland.edu

Limited direct student support may be available to some students enrolled in Career and Technical Education (CTE) programs under certain circumstances. The CTE student must be enrolled in 12 or more credit hours in the academic year, qualify in at least one special population as defined by Perkins guidelines, and be facing a barrier that imminently threatens continued education.

Student Life

Room W143, Ext. 6243 alawson1@richland.edu

Responsibilities: supports new student orientation, clubs and organizations, student leadership and service opportunities.

Resources for Students

The Student Success Center, Room N117, stocks a variety of supplies and food available for students who need those items while on campus. The Student Success Center has coffee and snacks available daily, school supplies such as paper, pens, and highlighters, and personal supplies such as toothpaste, toothbrushes, and cough drops.

Students looking for a quick bite while on campus can grab a snack from conveniently placed Grab-and-Go carts. In the Student Success area, a cart is available near the cashier's window and is restocked regularly. Additional locations include the Grants wing and the Andreas lobby. For students who need more than a quick snack, the Pantry remains available. T

Students who need to pump or breast feed can use the private lactation room, S104.

Women's restrooms and gender-neutral restrooms on campus are stocked with free menstrual supplies.

Gender Neutral Restrooms are located on the first floor near the Erlanson Art Gallery and across from the Academic Success Center, Room S134, and on the second floor near Room W240.

The Pantry at Richland Community College

The Pantry at Richland Community College is a partnership with Northeast Community Fund to provide Richland students and their families with a more readily accessible source of free food assistance on an ongoing basis. The Pantry is located in the East Wing of the Richland campus. Visit the Student Success Center or your Navigator to access services.

Additional information can be found in myRichland under the My Student Info Tab on the Scholarships (RCC Foundation) page or by contacting studentassistance@richland.edu.