Yuh-Boh Feng | Project Manager

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Computer: VS Code, Git, GitHub, Postman, Asana/Slack, Trello, Miro, Outlook, Figma, Dbdesigner, MS Office

Certifications: Project Management Professional, Certified Scrum Master, Logistics Specialist,

Active Secret Clearance

Skills: Project Management, Product Management, Scheduling, Agile, Scrum, Leadership, Entrepreneurship,

Quality Assurance, Software Engineering, Data Analysis, Vendor, Management, Kanban

Languages: HTML/CSS, JavaScript, SQL Frameworks: Express.js, jQuery, Node.js, React, Redux-Saga

PROFESSIONAL EXPERIENCE

DevOps/IT Operations(Volunteer) - Project Management Institute San Francisco, CA

Nov 2020 - Present

- **ACTIVE:** Collaborating in Search Engine Optimization/Web Design Project to increase recruitment/retention by scheduling/attending meetings with external stakeholders, taking notes and tracking expense reports; Expecting increased recruitment to 700 and retention to 89% (290) in 2023.
- Increased outreach by launching Data Analytics/UX Competition in 6-months via Asana/Slack, presentations, and check-in meetings w/ internal teams (Marketing, Finance, Design, etc.) resulting in 35+ applicants across 3 universities.
- Managed IT Team to set-up camera/sound system/Zoom Event for International Project Management Day (IPM) 2022 for 250+ viewers and 17%+ increase in recruitment.

Team Leader/Project Coordinator - Army Reserves

Aug 2018 – Present

California, Virginia, Missouri

- Oversaw training of 5-person team to operate \$3M+ Virtual Weapons Training System resulting in qualifying 3 military organizations of 35+ soldiers for combat operations.
- Executed off-site recruitment/performance projects/40-person team building events in 3 states w/ cross-functional teams via Outlook, Excel, and in-person meetings resulting positive feedback of 92%.
- Collaborated w/ 40-person team in \$4M+ inventory check, organized report of \$200K+ missing items and escalated to leadership; recovered 96% of missing items within 3 months.
- Utilized SAP database to organize and track \$4M+ inventory via providing expense reports, writing Standard Operating Procedure (SOP), and increasing execution efficiency by 24%.

ENTREPRENEURIAL PROJECTS

Full-Stack Software Engineer Student- Prime Digital Academy Minneapolis, MN

Mar 2023 – July 2023

- Oversaw app that personalizes music/video playlists to users and elevates Youtube engagement via Youtube Data API v3; Estimating 5000 downloads in first week after deployment on Play Store/App Store.
- Created network/job search app in team of 5 for Prime Engineers integrating AWS/Firebase API; Oversaw project plans, requirements list, and project updates to client; Estimating 2K+ users EOY after deployment.

Entrepreneur - Personal Projects

2016 - 2019

- Boston, MA
- Invented storage device for music equipment for 28M+ market; won 2017 Entrepreneurial Competition.
- Directed engineers to draft/finalize 3D models; analyzed data to identify feature requirements with 20+ end users; delivered presentations to investors, Oversaw QA for testing/feedback of 20+ testers and added 3 features for customization.
- Developed fundraising website and raised \$10,000+ for manufacturing via digital marketing. Oversaw vendor negotiation and saved \$2,500+ in printing.

EDUCATION

Prime Digital Academy | Full-Stack Software Engineer

2023

New England Conservatory of Music | Master's in Music, Saxophone Performance/Education