

📍 Poznań, Poland / Remote  
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B2B contract preferred

## > COMPETENCES

- Technical writing:
  - Manuals,
  - API documentation,
  - How-To's,
  - User's Guide,
  - Release Notes,
  - Software Documentation
- HTML, CSS
- JavaScript basics
- Git / Github
- Manual testing
- API testing with Postman / Swagger
- XML, Markdown, JSON
- Jira, Confluence
- Proactivity
- Goal- and people-oriented
- Communication and interpersonal skills
- Responsibility and punctuality
- Commitment and determination
- The ability to transfer knowledge substantively and practically

## > LANGUAGES

- **Ukrainian** - native
- **Russian** - native
- **English** - B2/C1
- **Polish** - A2 (learning)

# JULIA KUZNIECOWA

Technical Writer, Technical Communicator, DocOps

Technical Writer with an engineering background.

Daily, I'm focused on creating developer docs, API specifications and user guides; first of all, interested in projects with a docs-as-code approach and DocOps strategy.

My professional interest lies widely in software development. As a specialist, I consider myself adaptable and detail-oriented, with excellent communication and creative thinking skills. Able to effectively self-manage during independent projects and collaborate as part of a friendly team.

## > EXPERIENCE

### Technical Writer, *Corefy, Remote*

Aug 2019 - Present

- Developed and maintained documentation for external (clients) and internal (developers) users.
- Studied drawings, specifications, mockups and product samples to integrate and delineate technology, operating procedure, production sequence and detail.
- Interviewed production and engineering personnel to become familiar with product technologies and production methods.
- Standardised and made changes to material prepared by managers and developers.
- Selected photographs, drawings, and sketches and made diagrams and charts to illustrate the material.
- Provided manual testing, made interface localisation and helped develop software architecture documentation.

### Head Of Content, *Vintage Web Production, Kyiv, Ukraine*

Sep 2017 - Jul 2019

- Reviewed and updated web pages' content.
- Administered Internet and intranet infrastructure, including Web, file and mail servers.
- Performed user testing and usage analyses to determine sites' effectiveness and usability.
- Gathered, analysed and documented user feedback to locate and resolve sources of problems.
- Collaborated with development teams to discuss, analyse and resolve usability issues.
- Provided training and technical assistance in Web site implementation and use.
- Documented installation or configuration procedures to allow maintenance and repetition.

## > VOLUNTEERING

### **Girls.js Poland**

2022.10 - Present

Co-organizer JavaScript programming workshops introducing women to the IT field.

### **WWCode Kyiv**

2019 - Present

Education, inspiring and supporting women to excel in technology careers.

### **Kherson New Generation (NGO)**

2000 - 2005

Children's Leadership Mentoring, Civil Rights and Social Action

### **Website Administrator, *budcenter.net*, Kyiv, Ukraine**

Aug 2016 – Sep 2017

- Administered Internet and intranet infrastructure, including Web, file and mail servers.
- Reviewed or updated web pages' content. Tested issues such as system integration, performance and security on a regular schedule and after major program modifications.
- Provided manual testing, made interface localisation and helped develop software architecture documentation. Determined sources of web page or server problems and took action to correct problems.
- Identified and documented backup and recovery plans.

### **Engineer Estimator, *Бизнес-Юрист*, Donetsk, Ukraine**

Sep 2009 – Nov 2012

Sep 2004 – Apr 2006

- Wrote and checked construction expertise reports.
- Calculated and verified civil building projects' estimates.
- Assessed the state of buildings and constructions.
- Provided consultation about existing regulatory and technical documentation.

## > COURSES

### **Full Stack Web Development**

freeCodeCamp, 2016

### **Web Development, Go FrontEnd program**

GoIT, 2016

## > EDUCATION

### **Industrial and Civil Engineering, B.E.**

- Kherson State Agrarian University

2001 - 2009