



TANG YUN TENG

Undergraduate Bachelor of Business Analytics (Hons)

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 [Tang Yun Teng E-Portfolio](#)

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Organized, innovative, and fast-learning final-year business analytics student equipped with a strong analytics, visualization, and programming foundation. Passionate about mathematics and design, with a solid background gained through active involvement in activities committees.

INTERNSHIP PERIOD: 15 Jan 2025 - 4 Apr 2025

EDUCATION

Bachelor Degree of Business Analytics (Honours)

Apr 2022 - Apr 2025

Sunway University

- CGPA 3.69
 - Dean List Award April 2024
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WORK EXPERIENCE

Business Analyst Intern, Reinsurance Group of America (RGA)

Jan 2024 - Mar 2024

- Compiled and integrated complex datasets from multiple periods and clients using Power Query, improving data consistency and analysis efficiency.
 - Analyzed and summarized financial records using pivot tables, identifying key trends, outliers, and actionable insights for management.
 - Validated and reconciled refund transactions across client accounts by constructing advanced SQL queries, ensuring financial accuracy and compliance with regulatory standards.
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OTHER EXPERIENCE

Event Assistant, Tagbooth

May 2023 - Oct 2024

- Set up and dismantled event photo booths, including arranging equipment such as cameras, lighting, backdrops, and props.
 - Provided friendly and efficient customer service, interacting with guests and ensuring a positive event experience.
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EXTRACURRICULAR EXPERIENCE

Head of Design Department, Choir Society, Tsun Jin High School

2018 - 2019

- Spearheaded the design department, orchestrating seamless and timely execution of projects.
 - Fostered collaborative partnerships with the president and other department heads to align design goals, objectives, and project timelines effectively.
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SKILLS SUMMARY

- **Skills:** Data Visualization, Statistical Analysis, Machine Learning, Data Management & ETL, Programming & Web Development
- **Tools:** Tableau, Power BI, NodeXL, IBM SPSS, RStudio, Weka, Python, MS Excel, Power Query, Sage X3, MySQL, MS Access, HTML, CSS