# Online Medical Reimbursement User Manual

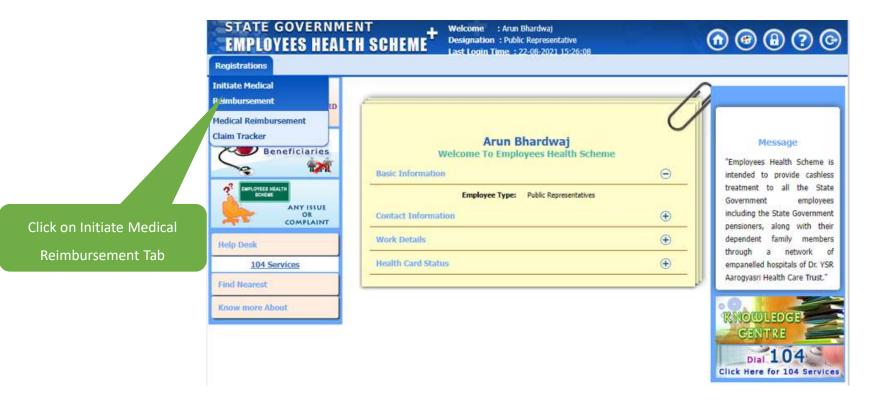
# Login Screen https://www.ehs.ap.gov.in/EHSAP/



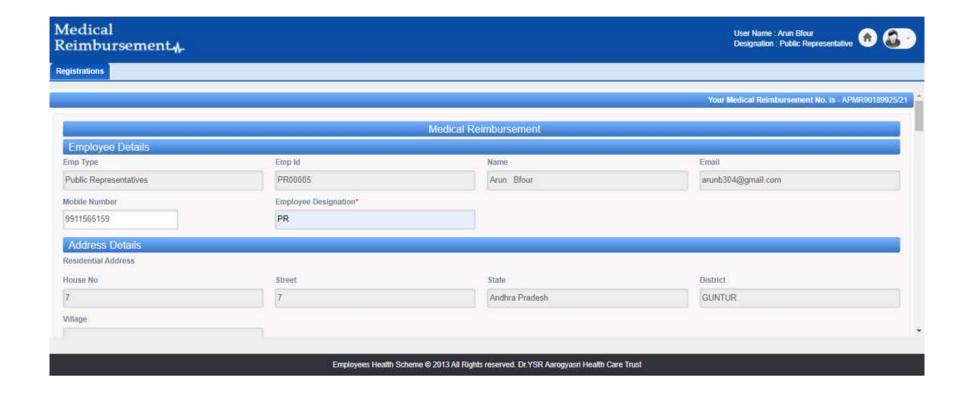
# Employee/PR Home page

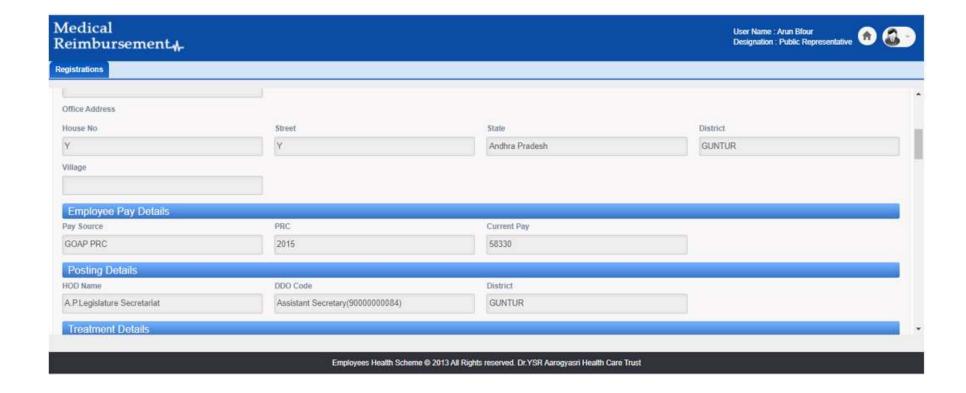


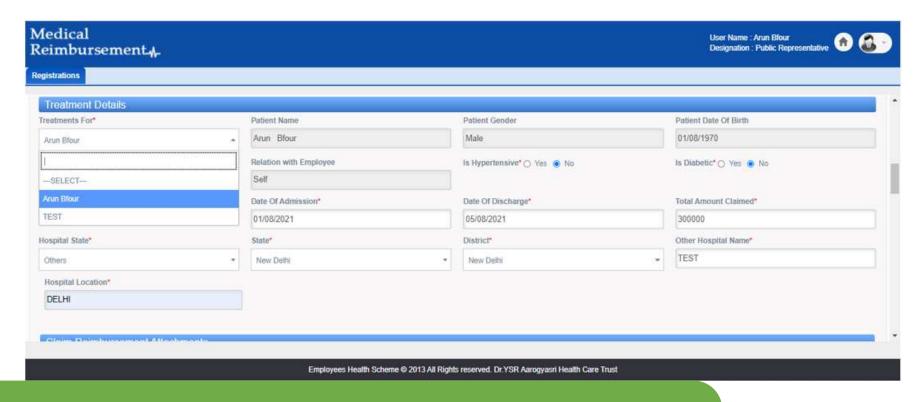
#### **Employee/PR Home page - Initiate Medical Reimbursement**



Once Enrollment is Initiated, One can apply for Medical Reimbursement

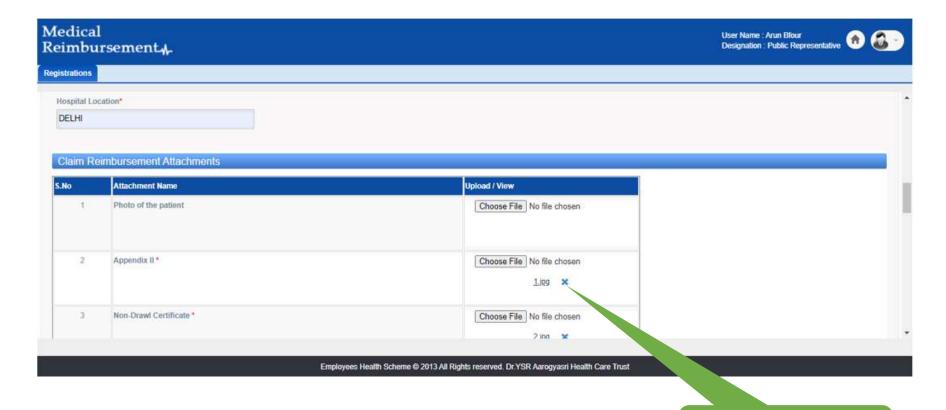




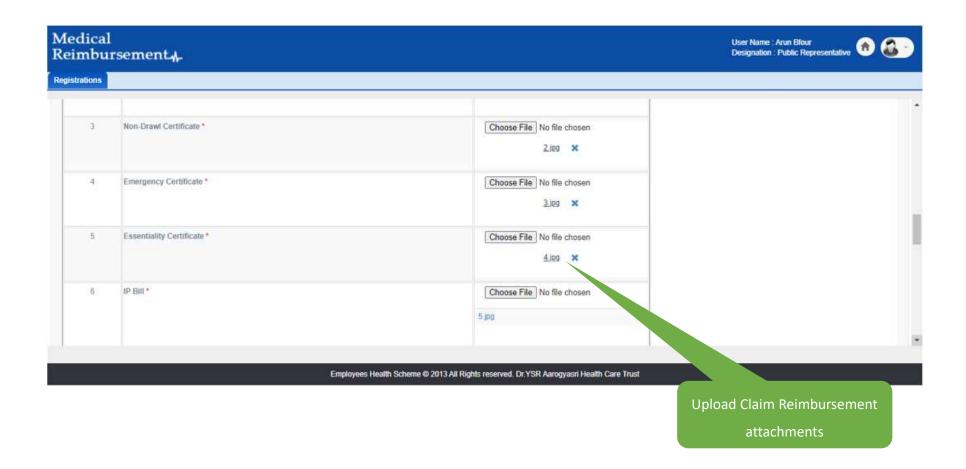


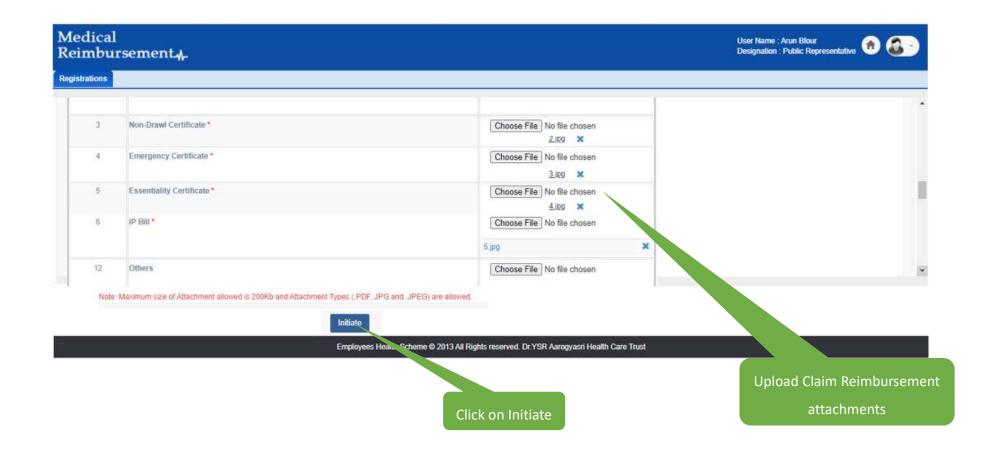
- .. Select Patient from drop drown.
- 2. Select "Is Hypertensive" Yes or No.
- 3. Select "Is Diabetic" Yes or No.
- 4. Mention "Date of Admission, Date of Discharge"
- 5. Type Total Amount claimed

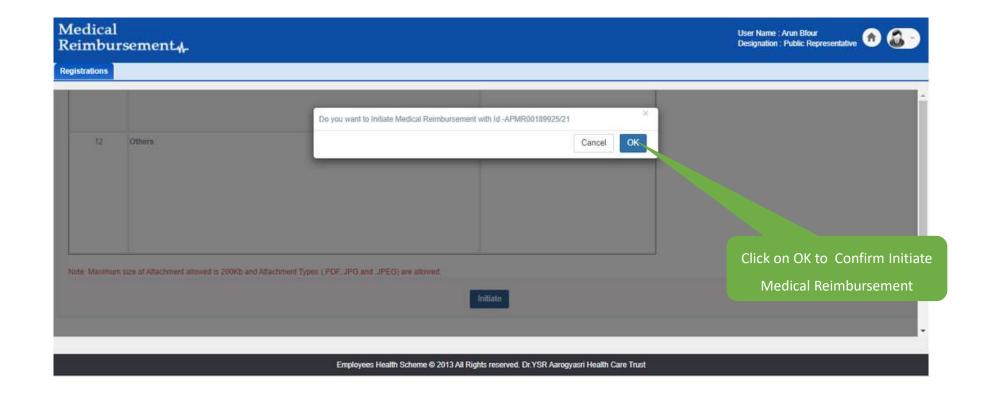
- 6. Select Hospital State from Drop down.
- 7. Select State and District from Drop down.
- 8. Type Hospital name or select from drop down if available.
- 9. Type hospital location.



Upload Claim Reimbursement attachments









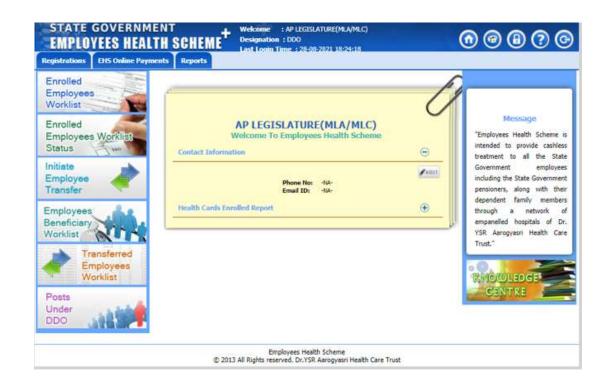
Online Medical Reimbursement Initiated Successfully with Reimbursement Id: 'APMR00189925/21'

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### DDO Login Screen https://www.ehs.ap.gov.in/EHSAP/



#### **DDO Home page**

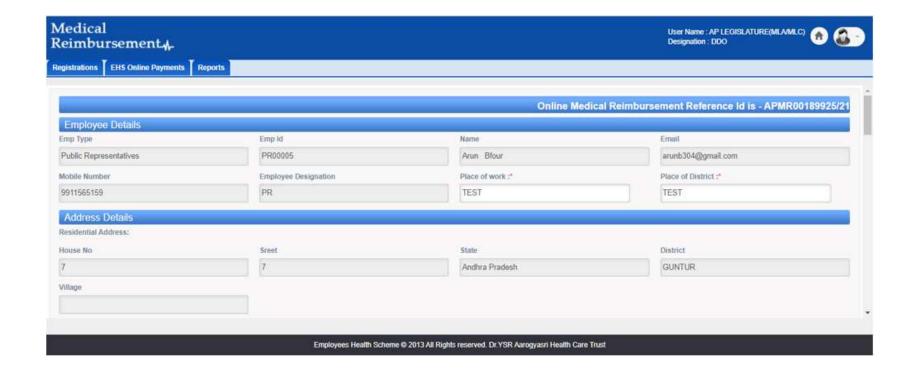


#### **DDO Home page - MR Worklist**

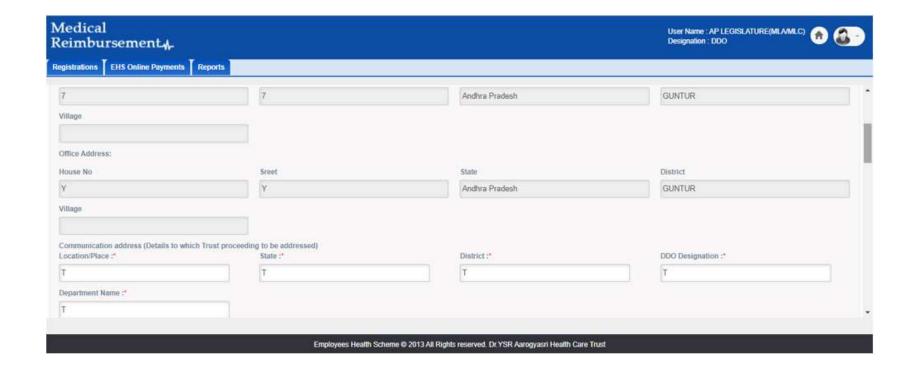
Click on Medical Reimbursement

Cases for Approval

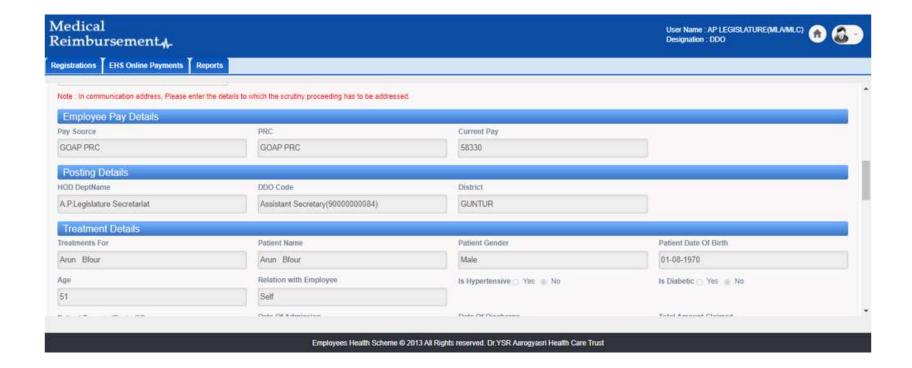




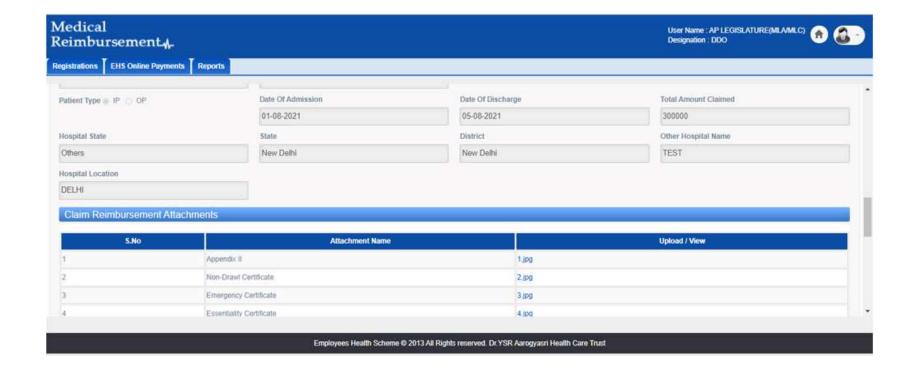
DDO Must verify the MR-Id carefully

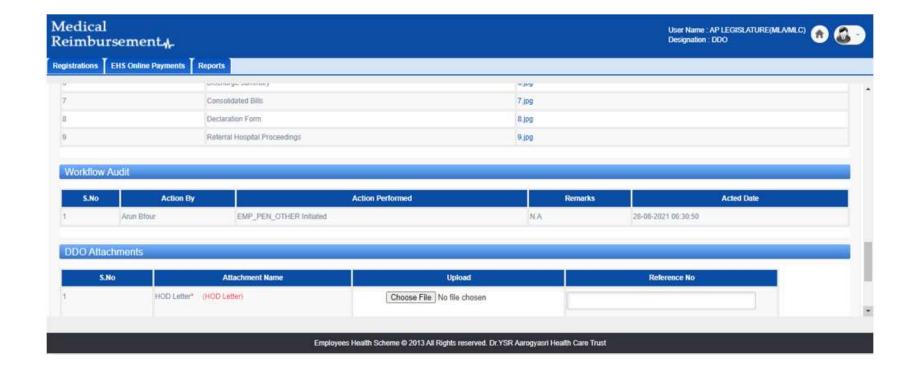


DDO Must verify the MR-Id carefully

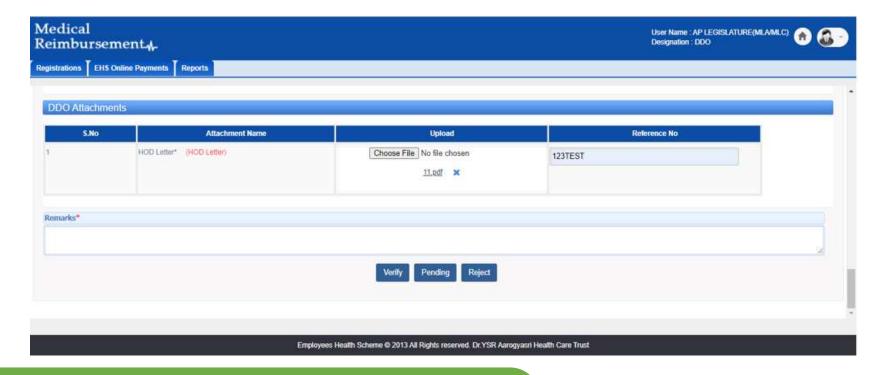


DDO Must verify the MR-Id carefully



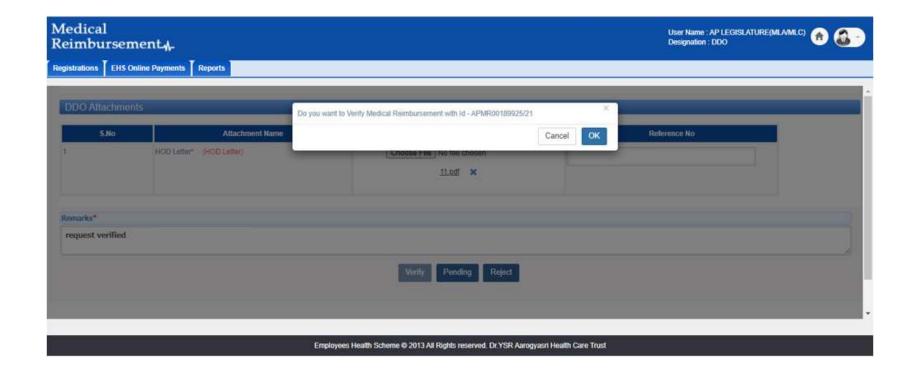


DDO Must verify the MR-Id carefully and attach HOD reference letter



- 1. After careful examination enter Remarks and click on one of 3 actions shown on screen.
- Verify: This action will Verify the MR-Id and forward the same to Medical Reimbursement-Executive.
- 3. Pending: This action will send the MR-id back to Applicant so he/she can do required modifications in application.
- 1. Reject: This will Reject the MR-Id.

#### **DDO - Medical Reimbursement - Verified**

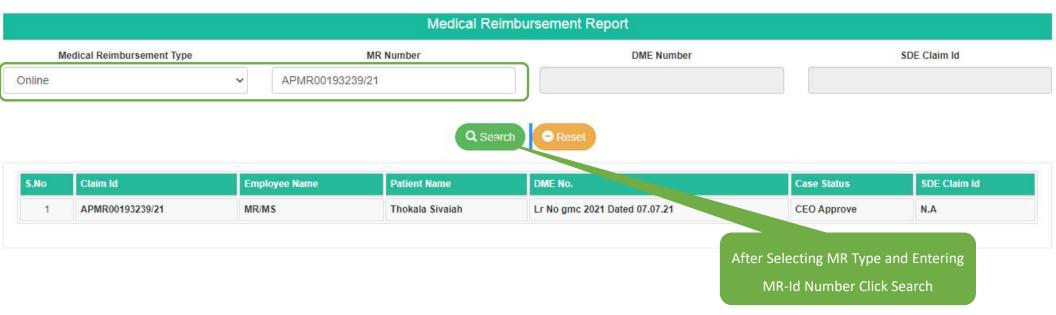


MR-Id Verified Successfully

# Medical Reimbursement Status - https://www.ysraarogyasri.ap.gov.in/web/guest/ehs



#### **Medical Reimbursement Status**



# **Thanks**