

FROM

TO

The Asst. Director,
APGLI Office,
DIST:

Sir,

Sub : Request for adjustment of missing policy amount of the teachers to their account-Reg.

Ref : Annual Slip Downloaded from APGLI official website.

I hereby submitting that the A.P.G.L.I Missing Credit Particulars of the following Teachers and Requested to you adjust the amount to their accounts.

S.No.	Name of the Teacher & Designation	Policy Number

Thanking you sir,

**SIGNATURE OF THE
HEAD OF THE OFFICER**

