## **LEAVE LETTER**

	Date: / / 202	
	Place	
То		То
The Mandal Educational Officer,		The Mandal Educational
<u>Sub:</u> Application for Casual Leaves fordays ie from		<u><b>Sub:</b></u> Applica
dt:/202 to dt:/202Reg		dt:/
Sir!		Sir!
As per subject cited above, I am requesting you that, I am unable to attend to my school duties for,days ie from dt : / 202 to dt : / 202 due to		As per sulunable to attend to my sodt: / / 202 due to . casual leaves along with h
Thanking you Si	r	
	Yours faithfully	
Casual Leaves Details:		Casual Leaves Details:
Available CLs:	Signature	Available CLs:
Availing CLs:	Name :	Availing CLs:
Balance CLs:	Cell No:	Balance CLs:
Incharge name:	School	Incharge name:
Signature of Incharge:	Mandal :	Signature of Incharge:
	Dist :	

## **LEAVE LETTER**

То	Date: / / 202 Place		
The Mandal Educational Officer,			
<b>Sub:</b> Application for Casual Leaves fordays ie from			
dt:/202 to dt:/202Reg			
Sir!			
As per subject cited above, I am requesting you that, I am unable to attend to my school duties for,days ie from dt : / / 202 to dt : / 202 due to			
Thanking you Sir			
	Yours faithfully		
Casual Leaves Details:			
Available CLs:	Signature		
Availing CLs:	Name :		
Balance CLs:	Cell No:		
Incharge name:	School		
Signature of Incharge:	Mandal :		