Team Contract

Rules and Expectations

- Responsibility

    1. You are responsible for checking Slack daily and actively responding to messages.
    2. You are responisble for communicating any issues or problems you face throught the duration of the project early.
    3. You are responsible for completing your designated tasks by the assigned deadline. If not, you are responsible for notifying the team that you will need an extention for your task with appropriate reasoning.
    4. You are responsible for posting a standup note daily onto the Google Doc
    5. Every Friday, provide a summation of accomplishments during the week onto the Google Doc
    6. Attend group meetings whenever possible either in-person or virtually if the meeting is announces/agreed upon by the majority of the team.

- Behaviour

    1. Expected behavior is such that follows the UCSD Code of Conduct
    2. Create a psychologically safe environment
    3. Respect others' opinions
    4. Don't try to become a cowboy
    5. Constantly create an effort to communicate
    6. Mediate conflict in a respectful manner

- Work Ethic

    1. Expected work ethic is to complete assigned tasks by the deadlines.
    2. Members are expected to maintain a work ethic that promotes team growth and benefits the success of the project.
    3. Add comments/documentation to aid in the comprehension of the code
    4. Maintain integrity of the code
    5. Be consistent with the work and don't slack off

- Leadership

    1. Team leaders are expected to enforce the contents of the team contract.
    2. Members are expected to respect the leadership position.
    3. Feel free to assert leadership in positions of expertise
    4. Leaders should encourage new opinions and suggestions from members

Punishments

- Strike 1

    1. Inform them of their mistake

- Strike 2

    1. Inform them of their mistake, warning them as it's the 2nd offense

- Strike 3

    1. Inform the instructors

Member Signature

- *Thomas Koon*