

## Team Member Import

### UO

PeopleSoft Contact: Dave Matthews, Adam Green

PeopleSoftImport code on Gitlab managed by Rob Sachse and James McAdams

TM Data gets imported from PeopleSoft Eligibility Table using PeopleSoftImport, gets processed and sent to Team Member Import.

If AltID exists in PeopleSoft, that gets fed to ETDS Team Member Import, in addition to EMPLID.

Runs at 4am every day

### USH / NBC

SAP Contact: Paul Jin

SAP Import API managed by Morgan Davey

TM Data gets imported from SAP using USHHR Service, which processes actions (terminations, transfers, etc.) and gets sent to Team Member Import.

### Loew's

Managed manually by Julie Hrenko.

### Comcast

HR System Contact: Pal Vijay

Imported via TIBCO process

### Sky

Not sure. (Ask Judy)

## Distributions

### UO

Distributions are set up in PeopleSoft and sent to ETDS via the overnight PeopleSoftImport process. The records are placed in the OracleLoad table which references SSO, DistributionID, and Quantity. The distribution then gets approved, if needed, and then can be distributed. Once the "Distribute" button is clicked, ETDS runs a Stored Procedure to move points to the accounts based on the OracleLoad table and create AccountAuditJournal records. This Stored Procedure will also check if the TM has reached their limit or if the TM has any tickets on order, and if so, will take those into account with the limit.

### USH

USHHR Service sends distributions to the ETDS Services Core API to be imported. The records are placed in the OracleLoad table which references SSO, DistributionID, and Quantity. The distribution then gets approved, if needed, and then can be distributed. Once the "Distribute" button is clicked, ETDS runs a Stored Procedure to move points to the accounts based on the OracleLoad table and create AccountAuditJournal records. This Stored Procedure will also check if the TM has reached their limit or if the TM has any tickets on order, and if so, will take those into account with the limit.

### Loew's

Allowed to make orders for up to 8 tickets per calendar year as Loews Complimentary Tickets Bucket.

## Comcast

Allowed to make 1 order of up to 4 tickets per calendar year as My UPR Ticket Allotment Bucket.

## Sky

Allowed to make 1 order of up to 4 tickets per calendar year as My UPR Ticket Allotment Bucket.

## How to add Products to be available to order

### Orderable Products : General Function Configuration Cheat Sheet

Check for Usage	
TMS Staff can transfer	
Hide If Term Date On User	
Is Discount Product	Not Currently Used
First Ticket Must Be Ordering Person	Used for when the product is intended for TM and Guests
One name per ticket	
Max Quantity Per Order	
Item Days If Not Event	
Is Range Of Days Selection	
Ignore Blockout Calendar	
Calendar Specific Time Check	Used for when Product Access time spills into following day (Example: UO HHN ending at 02:59 AM)

## Point Products

Set up the PLU as an Orderable Product.

Point Products

Point Rules

Point Buckets

Distribution

## Non-Point Products

Set up the PLU as an Orderable Product.

Ticket Type Config

Distribution

## How to distribute products to TMs / Order Flow

For UO, products are ordered via Genesis, and are then imported to ETDS as a distribution. Approvals happen if necessary within ETDS (usually Sue Steck) and can then be distributed via ETDS front-end or by running the Stored Procedure in SQL.

For USH, products are “ordered” manually by Morgan Davey, which then shows up in ETDS to be distributed via the front-end. [NEED MORE DETAILS / HOW TO]

## Users and Accounts

## 3<sup>rd</sup> Party Accounts and Permissions

## Product Troubleshooting / Minion Calls

Testing SPIDs, DeliveryMethods, EventTypes, Resources, and Operations using Minion calls

UO Prod Minion URL : <https://minion.ucdp.net/>

UO UAT Minion URL : <https://uatminion.ucdp.net/>

USH Prod Minion URL : <https://ushminion.ucdp.net/>

USH Stage Minion URL : <https://ushstgminion.ucdp.net/>

Products Call : [/products/\[PLU\]/calendar?startDate=2021-10-01&endDate=2021-10-02](/products/[PLU]/calendar?startDate=2021-10-01&endDate=2021-10-02)

Events Call : </events?eventRangeBeginDate=2021-08-01&eventRangeEndDate=2021-11-01&eventTypeId=72&resourceId=657>

## Email Templates

## Services Core

## Updated Product Guide

- UNIPHD1 = (DESCRIPTION = (ADDRESS\_LIST = (ADDRESS = (PROTOCOL = TCP)(HOST = 10.17.104.20)(PORT = 1523))) (CONNECT\_DATA = (SERVICE\_NAME = UNIPHD1)))
- UNIPHT1 = (DESCRIPTION = (ADDRESS\_LIST = (ADDRESS = (PROTOCOL = TCP)(HOST = 10.17.104.20)(PORT = 1525))) (CONNECT\_DATA = (SERVICE\_NAME = UNIPHT1)))
- UNIPHT2 = (DESCRIPTION = (ADDRESS\_LIST = (ADDRESS = (PROTOCOL = TCP)(HOST = 10.17.104.20)(PORT = 1527))) (CONNECT\_DATA = (SERVICE\_NAME = UNIPHT2)))