

Riverfront West Tower
901 E. Byrd Street
Richmond, VA 23219

3/1/2019

ACCOUNT NUMBER

AvePoint, Inc.

STATEMENT #:

00000867 2

901 E. Byrd Street
SUITE 0925
Richmond, VA 23219

MAKE CHECKS PAYABLE TO: Richmond Riverfront Plaza, LP

BALANCE DUE

23,392.52

Date	Code	Description	Charges	Payments	Amount Due
2/25/2019	EEN	wo#36925990labor	36.00	.00	36.00
2/25/2019	ERM	wo#36925990material	269.73	.00	269.73
2/25/2019	OTS	wo#36925990mgftee	40.46	.00	40.46
3/1/2019	BRO	Base Rent	23,046.33	.00	23,046.33

3/1/2019

ACCOUNT NUMBER

Please send this portion of the statement with your remittance.

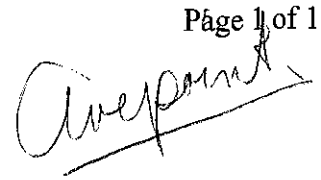
STATEMENT #:
AvePoint, Inc.

00000867 2

Riverfront West Tower
P.O. Box 758743

Baltimore, MD 21275-8743

Current	30	60	90	120	BALANCE DUE
23,392.52	0.00	0.00	0.00	0.00	23,392.52



Work Order #36925990

Status:	Completed	Requested By:	Rodney Cheatham
Date Received:	Jan 31, 2019 09:39 AM	Tenant:	AvePoint, Inc.
Date Required:	Jan 31, 2019 09:39 AM	Contact:	
Assigned To:	Rodney Cheatham	Phone:	
Request Type:	Maintenance - Door	Property:	Richmond Riverfront Plaza
Trade:	Engineering	Building:	Richmond Riverfront Plaza
Priority:	1	Floor:	9 WEST
Details:	Installed a door closer on the server room door on 9 west for Avepoint on 9 west	Location / Suite:	

Work Order History

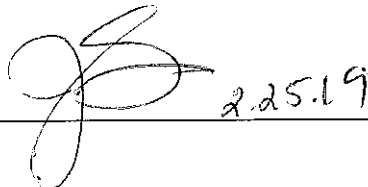
Date	Status	Event	Employee	Details	Time Taken	Updated By
Jan 31, 2019 09:39 AM	Open	Dispatched	Rodney Cheatham		0:00	Rodney Cheatham
Jan 31, 2019 09:39 AM	Open	Assigned	Rodney Cheatham		0:00	Rodney Cheatham
Jan 31, 2019 09:39 AM	Open	Open			0:00	Rodney Cheatham
Jan 29, 2019 04:00 PM	Completed	Completed	Rodney Cheatham	With the help of E3 we installed a new door closer on the server room door for Avepoint on 9 west	1:00	Rodney Cheatham
Jan 29, 2019 03:00 PM	Open	Started	Rodney Cheatham		0:00	Rodney Cheatham

Work Order Services

Service	Quantity	Billable	External	Amount (\$)	Tax (\$)	Total
Labor	1.00	✓		Labor: 36.00	0.00	36.00
				Material: 0.00	0.00	
				Markup: 0.00	0.00	
				Admin: 5.40	0.00	
				Total: 41.40	0.00	\$41.40
door closer	1.00	✓		Labor: 0.00	0.00	
				Material: 269.73	0.00	269.73
				Markup: 0.00	0.00	
				Admin: 40.46	0.00	40.46
				Total: 310.19	0.00	\$310.19

Grand Total: \$351.59

Signature: _____



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Trade:	Engineering	Building:	Richmond Riverfront Plaza
Priority:	1	Floor:	9 WEST
Details:	Installed a door closer on the server room door on 9 west for Avepoint on 9 west	Location / Suite:	

Date Travel Started: ____/____/____ (mm/dd/yyyy) ____:____ (hh:mm)

Date Work Started: 1/29/19 (mm/dd/yyyy) 15:00 (hh:mm)Date Completed: 1/29/19 (mm/dd/yyyy) 16:00 (hh:mm)Completed: ☒ Yes / DelayCompleted By: Rodney Cheatham CE3Time Taken: 1:00 (hh:mm)

Comments:

Services Provided:

Installed a new door closer to the server room
on 9 west for Avepoint

Billable:

☒ Yes / No

Tenant Signature:

