1. **By using local cmd create a folder and create a file.html.pdf.docx**
   open command prompt
   go to location where you want to create a folder
   ex: cd c:\users\yourname\desktop
   to create a folder use : mkdir foldername
   to create a file in that folder
   1.for textfile: echo textfile >notes .txt
   2.for htmlfile: type nul > index .html
   3.for docfile: type nul > mydoc .doc
   4.for pdffile: type nul > mypdf .pd

2.**How to open a file by using cmd**

- start filename
  ex: start index.html

3.**How to direct one folder to another folder by using cmd**

- cd folder name = go inside
- Cd .. = go back
- cd full\path = jump directly
- D: (or any drive letter + :) = change drive

4.**How shift using cmd?**

When you hold the Shift key while dragging files in File Explorer, it moves them instead of copying.But in CMD, you don't use the Shift key for moving use the move command.

Example:

Mov C:\Users\YourName\Desktop\file.txt C:\Users\YourName\Documents

- This "shifts" (moves) the file from Desktop to Documents.