



# INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)  
Dundigal, Hyderabad -500 043

## COMPUTER SCIENCE AND ENGINEERING

### TUTORIAL QUESTIONBANK

Course Title	ENGLISH				
Course Code	AHSC01				
Program	B. Tech				
Semester	I	AE / ECE / EEE / ME / CE			
	II	CSE / CSE (AI & ML) / CSE (DS) / CSE (CS) / CSIT / IT			
Course Type	Foundation				
Regulation	IARE – UG-20				
Course Structure	Theory			Practical	
	Lectures	Tutorials	Credits	Laboratory	Credits
	2	-	2	2	1
Chief Coordinator	Dr. Jetty Wilson, Professor				

### COURSE OBJECTIVES:

The students will try to learn:	
I	Standard pronunciation, appropriate word stress, and necessary intonation patterns for effective communication towards achieving academic and professional targets.
II	Appropriate grammatical structures and also using the nuances of punctuation tools for practical purposes.
III	A critical aspect of speaking and reading for interpreting in-depth meaning between the sentences.
IV	A conceptual awareness on writing in terms of unity, content, coherence, and linguistic accuracy.

### COURSE OUTCOMES:

After successful completion of the course, Students will be able to:

CO No	Course Outcomes	Knowledge level (Bloom's Taxonomy)
CO 1	Discuss the prime necessities of listening skill for academic and non-academic purposes.	Remember

CO 2	<b>Illustrate</b> appropriate speaking strategies such as keeping the discussion going, turn-taking, asking for clarification or confirmation, paraphrasing, keeping the discussion on topic, and trying to reach a consensus.	Understand
CO 3	<b>Choose</b> acceptable language for developing life skills to overcome the challenges at professional platform.	Understand
CO 4	<b>Interpret</b> the grammatical aspects effectively in speaking and writing at functional usage.	Understand
CO 5	<b>Describe</b> the importance of reading skill and various strategies to enhance professional growth and success.	Remember
CO 6	<b>Demonstrate</b> in-depth meaning of a written passage and author's point of view.	Understand
CO 7	<b>Recall</b> the rubrics of writing at formal and informal contexts.	Remember
CO 8	<b>Summarize</b> writing skill for fulfilling the academic and non-academic requirements of various written communicative functions.	Understand

### MAPPING COURSE LEARNING OUTCOMES LEADING TO THE ACHIEVEMENT OF PROGRAM OUTCOMES AND PROGRAM SPECIFIC OUTCOMES:

Course Outcomes	Program Outcomes												Program Specific Outcomes		
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3
CO 1	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
CO 2	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
CO 3	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
CO 4	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
CO 5	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
CO 6	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
CO 7	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
CO 8	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
<b>TOTAL</b>										8					
<b>AVERAGE</b>										1					

## TUTORIAL QUESTION BANK

MODULE – I				
LISTENING SKILLS				
PART - A (SHORT ANSWER QUESTIONS)				
S No	Questions	Blooms Taxonomy Level	How does this Subsume the level?	Course Outcome
1	Define the word ‘Communication’.	Remember	---	CO 1
2	List the important elements of communication process.	Remember	---	CO 1
3	Comment on your own words about ‘sender’ and ‘receiver’.	Remember	---	CO 1
4	Write a few lines about ‘feedback’.	Remember	---	CO 1
5	What is the difference between ‘hard skills’ and ‘soft skills’?	Remember	---	CO 3
6	Explain briefly about LSRW skills.	Remember	---	CO 1
7	Write about the significance of English language for Engineering students.	Remember	---	CO 1
8	Explain briefly about the communication process.	Remember	---	CO 1
9	Why is it necessary to be a master in English language at present times?	Remember	---	CO 1
10	Explain the terms ‘encode’ and ‘decode’.	Remember	---	CO 1
11	What is the significance of listening skill?	Remember	---	CO 1
12	Write the difference between ‘listening’ and ‘hearing’.	Remember	---	CO 1
13	Define active listening and write the different stages of active listening?	Remember	---	CO 1
14	Write few lines about logical listeners?	Remember	---	CO 1
15	What are the stages involved in listening process?	Remember	---	CO 1
16	Who are the logical listeners?	Remember	---	CO 1
17	Write few lines about active listeners?	Remember	---	CO 1
18	How do the gender barrier affect your listening?	Remember	---	CO 1
19	How does body language play an important role in listening skill?	Remember	---	CO 1
20	Define the word ‘gist’?	Remember	---	CO 1
PART-B (LONG ANSWER QUESTIONS)				
1	Explain the term communication and write about the elements of communication in detail.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
2	What is meant by communication process and explain the importance of encoding and decoding.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the	CO 1

			essential elements of encoding and decoding.	
3	Define hard skills and soft skills and mention the significance of soft skills for the engineering students.	Understand	Learner to recall the hard skill and soft skill and then he/she is able to explain the importance of those skills.	CO 1
4	Mention the importance of English to gain the employment opportunities by the students of engineering.	Understand	Learner to recall importance of English language at present time and then he/she will be able to understand how this language helps to get the employment.	CO 1
5	Mention the stages of listening and discuss in detail along with the effectiveness of listening.	Understand	Learner to recall the listening process and then, he/she is able to understand difference between listening and effective listening.	CO 1
6	Define the term 'barrier' in listening and explain the different barriers that obstruct the process of listening.	Remember	---	CO 1
7	Define the term 'Listening' and explain the steps to follow for the effectiveness of listening in your own words.	Understand	Learner to recall the listening process and then, he/she is able to understand difference between listening and effective listening.	CO 1
8	Explain the importance of 'medium' in establishing the process of communication.	Understand	Learner to recall the communication process and then, he/she understands importance of the medium.	CO 1
9	Explain how the 'sender' and 'receiver' change the roles in order to establish the 'feedback'.	Understand	Learner to recall the communication process and then, he/she is able to explain the essential roles of sender and receiver.	CO 1
10	Define Phonetics and write the symbols of Vowel sounds with two examples each sound.	Understand	Learner to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA.	CO 1
11	Write the symbols of consonant sounds with two examples for each sound.	Understand	Learner to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA.	CO 1
12	What language aspects would you consider while listening to the discussions?	Understand	Learner to recall the communication process and then, he/she is able to explain the essential roles of sender and receiver.	CO 1
13	Explain how 'listening is not the same as hearing'. Elaborate your answer with examples.	Understand	Learner to recall the listening process and then, he/she is able to understand the major difference between listening and hearing.	CO 1
14	Write the misconceptions of listening.	Understand	Learner to recall the listening process and then, he/she understands the various major misconceptions.	CO 1

15	Prepare a conversation between you and the principal of your college asking him permission to participate in games and sports at a state level competition for which you may not be able to attend the classes for one week.	Understand	Learner to recall the communication process and then, he/she is able to develop a dialogue between two people focusing the parameters of introduction, content and conclusion.	CO 1
16	Define the term 'fear' and explain various ways discussed to overcome it in order to establish successful communication.	Understand	Learner to recall process of communication and then, he/she is able to develop a dialogue maintaining with the methods of communication.	CO 1
17	Elaborate about the various types of listeners.	Remember	---	CO 1
18	Define comprehension and explain the various methods to establish effective listening comprehension.	Understand	Learner to recall the process of communication and then, he/she understands different methods which are applicable to make the conversation effectively.	CO 1
19	Define the significance of Active listening in your own words.	Understand	Learner to recall the process of communication and then, he/she understands the significance of active listening method that plays a crucial role to accelerate comprehension levels.	CO 1
20	What is the importance of learning sounds of English? Write the Monophthongs with two examples each.	Understand	Learner to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA.	CO 1

### **PART-C (PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS)**

1	Write a short note on listening for general information and specific information?	Understand	Learner to recall the listening process and then, he/she is able to understand the difference between listening for general information and specific information	CO 1
2	What do you mean by 'assumption' and explain with a real-life example?	Understand	Learner to recall the process of communication and then, he/she is able to guess different lexical and syntactical tools according to the context.	CO 1
3	Write the differences between active listeners and superficial listeners with examples.	Understand	Learner to recall the listening process and then, he/she understands to differentiate who are active listeners and who are superficial listeners.	CO 1
4	What are the aspects to improve listening comprehension? Discuss in detail.	Understand	Learner to recall the listening process and then, he/she is able to explain different listening comprehension levels	CO 1
5	Give an account of different types of listeners with examples.	Understand	Learner to recall the listening process and then, he/she is able to explain different types of listeners.	CO 1

6	Out of the various types of listeners listed, which one is the bad one and why? What can be done to prevent it and become a good listener?	Understand	Learner to recall the listening process and then, he/she understands which model of listening is better.	CO 1
7	Describe a time recently when your ability to listen was impaired by the poor delivery and content of another person.	Understand	Learner to recall the listening process and then, he/she understands which model of listening is better.	CO 1
8	What are the sounds of English language? Explain them with examples.	Understand	Learner to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA.	CO 1
9	Explain the key aspects for effective listening.	Understand	Learner to recall the listening process and then, he/she is able to understand difference between listening and effective listening.	CO 1
10	Discuss the process of communication with an example taken from your classroom lectures.	Understand	Learner to recall the listening process and then, he/she is able to understand difference between listening and effective listening.	CO 1

## MODULE – II

### SPEAKING SKILLS

#### PART - A (SHORT ANSWER QUESTIONS)

1	Define the term 'speaking'.	Remember	---	CO 2
2	Discuss the significance of speaking	Remember	---	CO 2
3	Mention any four aspects of essentials for effective speaking.	Remember	---	CO 2
4	Explain the issues to handle the fear of audience.	Remember	---	CO 2
5	What are the six words that can change the way we speak?	Remember	---	CO 2
6	Explain the power of laughter.	Remember	---	CO 2
7	Define verbal communication	Remember	---	CO 2
8	Define non-verbal communication.	Remember	---	CO 3
9	Mention the various elements of nonverbal communication.	Remember	---	CO 3
10	Explain briefly the terms postures and gestures.	Remember	---	CO 3
11	Explain the various aspects of facial expressions.	Remember	---	CO 3
12	Define visual aids.	Remember	---	CO 2
13	Write a short note on slide preparation.	Remember	---	CO 2
14	Explain briefly the preparation of power point presentation.	Remember	---	CO 2
15	What are flip charts?	Remember	---	CO 2
16	Explain the utility of OHP and TV in a presentation activity.	Remember	---	CO 2

17	What are the basic techniques of oral presentation?	Remember	---	CO 2
18	Mention the ways to strengthen your speech.	Remember	---	CO 2
19	Explain the factors of planning while preparing for a presentation.	Remember	---	CO 2
20	Explain the significance of power point presentation.	Remember	---	CO 2

**PART-B (LONG ANSWER QUESTIONS)**

1	What are the essentials of speaking skills? Explain in detail with examples.	Understand	Learner to recall the speaking process and then, he/she is able to understand different important elements to make the conversation effectively.	CO 2
2	Define the term 'barrier' in speaking. Explain various barriers that obstruct speaking skills.	Understand	Learner to recall the speaking barriers and then, he/she is able to understand how these barriers affect the conversation.	CO 2
3	What is oral presentation. Explain the important aspects of planning presentation.	Understand	Learner to recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful order to make the presentation effectively.	CO 2
4	Explain in detail the various aspects of practicing and presenting parts of an oral presentation.	Understand	Learner to recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful in order to make presentation effectively.	CO 2
5	Give reasons that 'Oral presentation requires a good planning'.	Understand	Learner to recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful order to make presentation effectively.	CO 2
6	Do you think one must need speaking skills in professional life? Explain.	Understand	Learner to recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful order to make presentation effectively.	CO 2
7	What is public speaking? Explaining in detail about addressing a large formal gathering?	Understand	Learner to recall the prime elements of public speaking process and then, he/she is able to understand to make the presentation effectively.	CO 2
8	What is power point presentation? Explain the ways to make PowerPoint presentation?	Understand	Learner to recall the essential elements in the process of power point presentation and then, he/she is able to understand in order to make presentation effectively.	CO 2

9	Interpret about verbal communication and its significance in detail.	Understand	Learner to recall the essential elements of the verbal communication process and then, he/she is able to understand to make the communication efficiently.	CO 2
10	Differentiate the methods that are followed in Oral presentation and power point presentation.	Understand	Learner to recall the methods the verbal communication and then, he/she is able to understand to make the presentation with power-point efficiently.	CO 2
11	What is meant by Oral communication? Explain in detail about formal oral Communication?	Understand	Learner to recall the essential elements of the verbal communication process and then, he/she is able to understand to make the communication efficiently.	CO 2
12	Discuss the importance of audience in public speaking?	Understand	Learner to recall the essential elements of the verbal communication process and then, he/she is able to understand to make the communication efficiently.	CO 2
13	What are the older visual aids that may still be effective in the classroom? Explain.	Understand	Learner to recall the necessity of visual aids and then, he/she is able to understand how they are important in the classroom teaching.	CO 2
14	What are the common visual aids? Explain the purpose of the visual aids in detail?	Understand	Learner to recall the necessity of visual aids and then, he/she is able to understand how they are important in the classroom teaching.	CO 2
15	Mention the various aspects of body language in establishing successful communication.	Understand	Learner to recall the essential elements of the body language and then, he/she is able to understand to make the communication efficiently.	CO 3
16	Discuss the importance of postures and gestures in communication process.	Understand	Learner to recall the essential elements of the body language and then, he/she is able to understand to make the communication efficiently.	CO 3
17	Explain oral presentation and the methods involved in it.	Understand	Learner to recall the essential elements of the verbal communication process and then, he/she is able to understand to make the communication efficiently.	CO 2
18	Explain the various aspects of facial expressions to make effective use of body language.	Understand	Learner to recall the essential elements of the body language and then, he/she is able to understand to make the communication efficiently	CO 3
19	Explain the various ways of preparing power point presentation for oral presentation.	Understand	Learner to recall the essential elements in the process of power point presentation and then, he/she is able to	CO 2



			understand to make the presentation effectively.	
20	Explain the various steps involved in slide preparation in presenting the power point.	Understand	Learner to recall the essential elements in the process of power point presentation and then, he/she is able to understand to make the presentation effectively.	CO 2
<b>PART-C (PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS)</b>				
1	Narrate your favorite television program or a movie in 250 words.	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
2	How do you celebrate your birthday? Explain in detail.	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
3	Do you prefer verbal communication or written communication? Why?	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
4	Describe briefly various difficulties in public speaking.	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
5	Imagine a situation in which you request your father to buy Smartphone for you. But your father does not like to provide a phone as it harms you. Convince your father. Write a role-play based on the situation.	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
6	Write a short note on generating talks based on visual prompts	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
7	Explain different ways of greeting people in formal and informal situation and discuss how do they matter in communication?	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
8	Write about the importance and tools of 'presentation' in oral presentation?	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
9	Enumerate on the importance of learning role plays at the undergraduate level?	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
10	Construct a role play between you and your boss convincing him for the sanction of one-month leave?	Understand	Learner to recall the essential elements of the narrative techniques and then, he/she is	CO 2

			able to understand to make the communication efficiently.	
<b>MODULE – III</b>				
<b>VOCABULARY AND GRAMMER</b>				
<b>PART - A (SHORT ANSWER QUESTIONS)</b>				
1	Mention any four methods of word formation.	Remember	---	CO 4
2	Write a few lines on ‘root words’ in English.	Remember	---	CO 4
3	Mention any six root words taken from foreign languages.	Remember	---	CO 4
4	Write any three prefixes that are used to form new words.	Remember	---	CO 4
5	Mention any two synonyms of the following words: a) Vacant b) True c) Polite	Remember	---	CO 4
6	Mention the antonyms of the following words: a) Generous b) Marvelous c) Professional	Remember	---	CO 4
7	Write any three suffixes that are used to form new words.	Remember	---	CO 4
8	Write any three suffixes that are used to form new words.	Remember	---	CO 4
9	Explain the meaning of the word ‘abbreviation’ and give examples.	Remember	---	CO 4
10	Give the meaning and frame a sentence to the idiom ‘to spill the beans’	Remember	---	CO 4
11	Define Phrase. Mention the types of phrases used in sentences.	Remember	---	CO 4
12	Write a short note on the modifiers.	Remember	---	CO 4
13	Mention different types of articles with suitable examples.	Remember	---	CO 4
14	what is a compound sentence?	Remember	---	CO 4
15	Define subject verb agreement. Give any two examples.	Remember	---	CO 4
16	Mention any three rules related to the subject and verb agreement.	Remember	---	CO 4
17	Mention any six punctuation marks along with the rules of their use.	Remember	---	CO 4
18	Define modifiers and give examples.	Remember	---	CO 4
19	Write a short note on indefinite articles.	Remember	---	CO 4
20	Write any three rules related to the usage of the definite article.	Remember	---	CO 4
<b>PART-B (LONG ANSWER QUESTIONS)</b>				
1	Explain the word vocabulary and write in detail about the methods opted for making words in English language.	Understand	Learner to recall the significance of vocabulary and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4

2	Write a note on the following: Derivation B) lending c) Neologism	Understand	Learner to recall the significance of vocabulary and then, he/she is able to understand different lexical items.	CO 4
3	Write a short note on the following: Derivation b) Compounding	Understand	Learner to recall the significance of vocabulary and then, he/she is able to understand different lexical items.	CO 4
4	Explain how root words can be helpful in improving our vocabulary.	Understand	Learner to recall the root words and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
5	Write a note on the usage of prefixes and suffixes from foreign languages in English to form derivatives.	Understand	Learner to recall the significance of prefixes and suffixes and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
6	Define synonyms and antonyms with five examples for each.	Understand	Learner to recall the significance of synonyms and antonyms and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
7	Define the term punctuation and write a note on its significance.	Understand	Learner to recall the importance of punctuation and then, he/she is able to understand how to use written language meaningful.	CO 4
8	Explain in detail about standard abbreviations that are used informal communication.	Understand	Learner to recall the significance of standard abbreviations and then, he/she is able to understand different lexical items.	CO 4
9	Explain how idioms are a group of words used for more effective use of language and give examples in support of your argument.	Understand	Learner to recall the significance of idioms and then, he/she is able to understand different lexical items.	CO 4
10	Explain the process involved in making one-word substitutes and give suitable examples.	Understand	Learner to recall the significance of one-word substitutes and then, he/she is able to understand to use them in different contexts.	CO 4
11	Discuss sentence structure and write about compound and complex sentence formation.	Understand	Learner to recall the significance of sentence structure and then, he/she is able to understand to use them in different contexts.	CO 4
12	Discuss elaborately about the use of various types of clauses in sentences.	Understand	Learner to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4

13	List the various marks of punctuation and explain them with examples.	Understand	Learner to recall the importance of punctuation and then, he/she is able to understand how to use written language meaningful.	CO 4
14	Explain the concept of Subject-Verb agreement and mention the rules along with examples.	Understand	Learner to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4
15	Explain in detail about the following: a) Adverbial modifiers b) Adjective modifiers	Understand	Learner to recall types of modifiers and then, he/she is able to understand to use them in different contexts.	CO 4
16	Discuss whether grammar plays a crucial role while learning a language.	Understand	Learner to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
17	Mention the types of articles and explain the rules regarding the use of 'a' and 'an'.	Understand	Learner to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
18	Define the definite article. Explain the rules regarding the use of the definite article.	Understand	Learner to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
19	Explain the rules regarding the omission of the definite article in sentences.	Understand	Learner to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
20	Define preposition and explain the types of prepositions along with examples.	Understand	Learner to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4

**PART-C (PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS)**

1	Write any three methods that are used to establish the process of building vocabulary with examples from the most used words in spoken English.	Understand	Learner to recall the significance of vocabulary and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
2	Mention the usage of idioms and phrases in English.	Understand	Learner to recall the significance of idioms and then, he/she is able to understand different lexical items.	CO 4

3	Elaborate the topic “use of phrases and clauses” in balancing the structure of a sentence.	Understand	Learner to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4
4	List any seven synonyms and antonyms of your choice.	Understand	Learner to recall the significance of synonyms and antonyms and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
5	Write about root words from foreign languages and their use in English with suitable examples	Understand	Learner to recall the root words and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
6	Comment on the statement. ‘Modifiers’ when placed wrongly could result in ‘confusion’.	Understand	Learner to recall types of modifiers and then, he/she is able to understand to use them in different contexts.	CO 4
7	Explain the importance of usage of comma (,) in different contexts with suitable examples.	Understand	Learner to recall the importance of punctuation and then, he/she is able to understand how to use written language meaningful.	CO 4
8	Mention the usage of idioms and phrases in spoken English.	Understand	Learner to recall the idioms’ significance and then, he/she is able to use them according to the contexts.	CO 4
9	List the punctuation marks that affect the structure of the sentences and discuss about it in detail with relevant examples.	Understand	Learner to recall importance of punctuation and then, he/she is able to understand how to use written language meaningful.	CO 4
10	List out any 10 one-word substitutes along with their meaning.	Understand	Learner to recall significance of one-word substitutes and then, he/she is able to understand to use them in different contexts.	CO 4

#### MODULE - IV

#### READING SKILLS

#### PART - A (SHORT ANSWER QUESTIONS)

1	Define reading skills.	Remember	---	CO 5
2	What is poor reading skill?	Remember	---	CO 5
3	Write about the techniques of reading?	Remember	---	CO 5
4	Define skimming.	Remember	---	CO 5
5	Define scanning.	Remember	---	CO 5
6	Define intensive reading.	Remember	---	CO 5
7	Define extensive reading	Remember	---	CO 5
8	What is active reading skill?	Remember	---	CO 5

9	What is reading comprehension?	Remember	---	CO 5
10	What is literal comprehension reading?	Remember	---	CO 5
11	Which technique was suggested by Mortimer Adler?	Remember	---	CO 5
12	What are the three steps involved in reading your text more efficiently?	Remember	---	CO 5
13	Briefly discuss about the significance of detailed reading.	Remember	---	CO 5
14	What are the strategies of speed reading?	Remember	---	CO 5
15	What is inferential comprehension reading?	Remember	---	CO 5
16	What is critical comprehension?	Remember	---	CO 5
17	Define a tree-diagram in reading comprehension.	Remember	---	CO 5
18	Discuss about the technique of the Structure-Proposition-Evaluation.	Remember	---	CO 5
19	State four reasons for poor reading comprehension.	Remember	---	CO 5
20	List the features of inferential comprehension.	Remember	---	CO 5

**PART-B (LONG ANSWER QUESTIONS)**

1	Explain the importance of reading skill.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 6
2	What are the techniques of reading? Explain with suitable examples?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language meaningfully.	CO 6
3	Write a note on the active reading, detailed reading, and speed-reading techniques used in different situations	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
4	Mention the techniques that are used to read your textbook more efficiently.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language meaningfully.	CO 6
5	Elaborate the statement that 'Reading is a difficult skill'.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 6
6	Define reading and discuss in detail about the technique of Structure Proposition-Evaluation.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 6
7	Define preview and write the various aspects of previews to use it for an effective reading.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand to write preview logically.	CO 6

8	What do you mean by reading actively and discuss the various aspects of it?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
9	Write a brief note on: a) Skimming b) Scanning	Remember	---	CO 5
10	Explain in detail about the technique of Preview-Read-Recall and how it improves reading skills of a student.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 6
11	Explain the advantages of Reading skill in day-to-day life.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 6
12	What are the techniques to be used to improve vocabulary? Explain in detail?	Understand	Learner to recall significance of vocabulary and then, he/she is able to understand the methods of acquiring lexical items to make spoken and written communication effectively.	CO 4
13	Suggest the steps to be followed to read the textbook more effectively?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
14	Explain in detail about the different types mentioned in reading comprehension?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
15	Define the term comprehension and mention the reasons for poor skills in reading comprehension.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
16	Write a short note on reading for a gist and Reading for specific information.	Understand	Learner to recall techniques of reading and then, he/she is able to understand written language effectively.	CO 6
17	Write a note on the following: a) Literal comprehension b) Inferential comprehension c) Critical comprehension	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
18	Mention the details of drawing a tree diagram and explain how it supports presenting information in the form of a diagram.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
19	Define flow chart and discuss the various symbols used while drawing it.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6

20	What are the different types of Information Transfer? Explain.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 6
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**PART-C (PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS)**

1	What are the various reading forms applicable in day-to-day life? Write a brief note about them.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 6
2	Mention the differences between skimming and scanning.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	
3	Explain in detail about the techniques of reading and mention your preference and give reasons in support of it.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language meaningfully.	CO 6
4	Write few methods to improve reading skill and mention a few real-life occasions where they can be applied.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 6
5	Explain how the habit of reading changes the human life significantly?	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 6
6	Explain the essentials of reading skill to make it an effective skill for real life situations.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 6
7	Explain 'Structure-proposition-evaluation' which is an interesting reading technique with an example.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 5
8	Mention real life aspects where we can apply intensive reading and extensive reading.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 6
9	Explain the application of the following techniques: a) Detailed reading    b) Speed-reading	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 6
10	Write a note on the lack of reading skills among students and explain the reasons behind it.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 6

**MODULE – V**

**WRITING SKILLS**

**PART - A (SHORT ANSWER QUESTIONS)**

1	Mention the significance of writing?	Remember	---	CO 7
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2	Outline the factors that stand in support of writing skills.	Remember	---	CO 7
3	State any five keys for effective written communication.	Remember	---	CO 7
4	How to avoid common mistakes in writing?	Remember	---	CO 7
5	List any four main characteristics of effective language?	Remember	---	CO 7
6	Define paragraph.	Remember	---	CO 7
7	How can anyone get benefited by learning to write good paragraph?	Remember	---	CO 7
8	Which things make sure that your paragraph is well-developed?	Remember	---	CO 7
9	When we should start a new paragraph?	Remember	---	CO 7
10	List the conditions to keep it in mind while writing introduction.	Remember	---	CO 7
11	Define “coherence” in paragraph writing.	Remember	---	CO 7
12	State what is sensible writing according to Oxford Dictionary?	Remember	---	CO 7
13	List all four types of writing.	Remember	---	CO 7
14	State when we can use expository writing.	Remember	---	CO 7
15	Discuss any three main points regarding descriptive writing.	Remember	---	CO 7
16	Mention the elements that we should avoid while writing a letter.	Remember	---	CO 7
17	Differentiate what is formal letter writing and informal letter writing.	Remember	---	CO 7
18	List all the components that a formal letter should have.	Remember	---	CO 7
19	Define email writing?	Remember	---	CO 7
20	Write few examples for closing sentences used in formal letter.	Remember	---	CO 7

#### **PART-B (LONG ANSWER QUESTIONS)**

1	Write briefly about five Keys to Effective Written Communication in your own words.	Understand	Learner to recall techniques of written communication and then, he/she is able to use them in written communication effectively.	CO 8
2	Illustrate briefly about the techniques for paragraph development.	Understand	Learner to recall the written language techniques and then, he/she is able to develop a paragraph.	CO 8
3	Discuss about the format of a formal letter.	Understand	Learner to recall the format of a formal letter and then, he/she is able to understand the written language effectively.	CO 8
4	What do you mean by effectiveness of writing? Explain	Understand	Learner to recall various tools of written communication and then, he/she is able to use them in written communication process effectively.	CO 8

5	Explain the elements of paragraph writing in detail.	Understand	Learner to recall the elements of paragraph writing and then, he/she is able to understand the coherence to maintain written language process effectively.	CO 8
6	Explain in detail about the significance and essentials of writing skills.	Understand	Learner to recall the process of written communication and then, he/she understands the significance of written language in day-to-day affairs.	CO 8
7	Explain in detail about the types of writing with examples.	Understand	Learner to recall the process of written communication and then, he/she understands different varieties of written communication to fulfil day-to-day affairs in academics and personal.	CO 8
8	Write a short note on: a) Logical bridges b) Verbal bridges	Remember	---	CO 7
9	How to write 'introduction' and 'conclusion' for any piece of good writing? Explain	Understand	Learner to recall various technicalities of 'introduction' and 'conclusion' and then, he/she understands how to maintain supporting sentences in logical order towards achieving meaning effectively.	CO 8
10	Write an inquiry letter to your college regarding transport and hostel facility.	Understand	Learner to recall parameters of 'introduction', 'content' and 'conclusion' and then, he/she understands how to maintain a topic sentence along with supporting sentences in logical order towards achieving meaning.	CO 8
11	What are the general tips for writing emails in English? Explain	Understand	Learner to recall various formats of email writing then, he/she is able to understand how to maintain the narration into a logical order using simple sentences to avoid the confusions.	CO 8
12	Write briefly about three common types of Emails in English.	Understand	Learner to recall various formats of email writing then, he/she is able to understand how to maintain the narration into a logical order using simple sentences to avoid the confusions.	CO 8
13	Explain about the significance of letter writing.	Understand	Learner to recall significance of letter writing then, he/she is able to understand the role of the letters which play a crucial part in the life.	CO 8
14	What is the main purpose of persuasive writing? Explain	Understand	Learner to recall different types of writing styles then, he/she will understand the purpose of persuasive writing that intends to convince	CO 8

			readers to believe in an idea or opinion and to do an action. Besides, he/she will realize that many writings such as criticisms, reviews, reaction papers, editorials, proposals, advertisements, and brochures to use in different contexts of persuasion to influence readers.	
15	Explain why Descriptive writing is considered as the earliest form of writing.	Understand	Learner to recall the various writing styles then, he/she understand the primary purpose of descriptive writing is to describe a person, place or thing in such a way that a picture is formed in the reader's mind. Moreover, capturing an event through descriptive writing involves paying close attention to the details by using all the five senses. This method of writing makes the students will improve their writing by making it more interesting and engaging to read.	CO 8
16	Define and discuss the format of report writing	Remember	---	CO 7
17	Explain in detail about the process of a report writing.	Understand	Learner to recall the report writing then, he/she is able to understand how to maintain the narration in logical order using simple sentences to establish the clarity about an event.	CO 8
18	Write a report on the technical fest in your college that exhibits the technical talent of your institution.	Understand	Learner to recall the report writing then, he/she is able to understand how to maintain the narration in logical order using simple sentences to establish the clarity about an event.	CO 8
19	Mention the differences between formal and informal report writing with examples.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Besides, he/she will have an idea that when a report is highly structured and is relatively long in size, it is called a formal report. On the other hand, when a report is less structured and is short in size, it is called an informal report.	CO 8
20	Write a report on the book exhibition regularly conducted in Hyderabad this year.	Understand	Learner to recall the format of formal and informal reports and understands that they are	CO 8

			the two most common types of business reports. Then, he/she will be in the position to expand the event without confusion.	
<b>PART-C (PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS)</b>				
1	Write about the classical piece of writing which serves as an example of persuasive writing.	Understand	Learner to recall different types of writing styles then, he/she will understand the purpose of persuasive writing that intends to convince readers to believe in an idea or opinion and to do an action. Besides, he/she will realize that many writings such as criticisms, reviews, reaction papers, editorials, proposals, advertisements, and brochures to use in different contexts of persuasion to influence readers.	CO 8
2	Write a report on a cultural event that included students' participation in your college.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Then, he/she will be in the position to expand the event without confusion.	CO 8
3	Mention the occasions of writing in real life and explain the Characteristics of Effective Language in your own words.	Understand	Learner to recall the various occasions in real life and understands that English is one of the easiest and simplest natural languages in the world and of course, it's all relative. He/she may have clarity that it depends on the learner's ability and previous language learning experiences. Nevertheless, it's fair to say that English is a relatively easy language to learn, understand and speak when compared to very complex languages such as Arabic, Cantonese, Mandarin, Korean and Japanese.	CO 8
4	Write an essay on the success of Hima Das as the winner of gold medal in 400m final race in the IAAF World Under-20 Athletics Championship with a good introduction and conclusion.	Understand	Learner to recall the introduction and conclusion parameters then, he/she is able to understand how to maintain supporting sentences in logical order effectively.	CO 8
5	Write a letter of complaint to the Municipal Commissioner about the menace of stray dogs in your area.	Understand	Learner to recall the format of a formal letter and then, he/she is able to understand the written language effectively.	CO 8

6	Draft an email to the customer complaining about delay in delivering the goods ordered.	Understand	Learner to recall various formats of email writing then, he/she is able to understand how to maintain the narration into a logical order using simple sentences to avoid the confusions.	CO 8
7	Write an informal report of an exhibition of books that you visited recently.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Then, he/she will be in the position to expand the event without confusion.	CO 8
8	Write a letter to the principal asking him to grant permission to attend seminar.	Understand	Learner to recall the format of a formal letter and then, he/she is able to understand the written language effectively.	CO 8
9	Write a report giving the details of the Tech-fest conducted in your college.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Then, he/she will be in the position to expand the event without confusion.	CO 8
10	Write a short story that consists of your favorite character from the stories that were read during the childhood.	Understand	Learner to recall the written communication process and then, he/she is able to understand the written language effectively.	CO 8

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