



Minutes of Hostel Affairs Meeting

IIT Goa Hostel Council

Time and Venue

January 10, 2019 at 03:30 PM in the Conference Room

Members of The Meeting

- Dr. Sachin D. Kore (Dean, AP and SA)
- Dr. Anirudha Ambekar (Warden Boys' Hostel)
- Dr. Kuntal Deka (Assistant Warden Boys' Hostel)
- Dr. Sabiha Hashami (Warden Girls' Hostel)
- Mr. Ateequr Rehman (Assistant Registrar)
- Ms. Sakshi Shokeen (Manager, Hall and Mess)
- Mrs. Shreeja Roli (Coordinator, Student facilitation and hall office)
- Mr. Sankesh Kholker (Jr. Engineer, Civil Department)
- Mr. Amol Kamble (CITS team)
- Himanshu (General Secretary Hostel Affairs)
- Shivangi Sharma (Girls' Representative)
- Piyush Doke (Mess Secretary)
- Vasant B. (Medical Secretary)
- Vishrut Maheshwari (Maintenance Secretary)

Agenda of the Meeting

1 Mess

1.1 Mess advance adjustment

1.2 Request for setting up a canteen in hostel

1.3 Mess fine proposed on the previous mess caterer

Documentation is present in Student affairs office.

1.4 Request for mess equipment

The proposal was given to Hall office.

1.5 Update on getting new mess

The old mess is becoming very crowded, so we should try to get new mess ASAP.

2 Internet and Network

2.1 Wi-fi

Some of the rooms are getting very slow speed as compared to other rooms. Our council observed these rooms are not having routers adjacent to their rooms.

2.2 Work progress on LAN

2.3 Cellular network problem

3 Maintenance

3.1 Mosquito Nets

Nets installed in rooms are not satisfactorily designed to stop the mosquitoes to enter the rooms, therefore students need to keep the window closed all the time.

3.2 Water coolers on each floor

There are two water coolers per block on the ground floor. Students are requesting to have the water coolers on each floor.

3.3 Green and Blue dustbins

We should keep two dustbins at each location of the dustbins for segregating dry and wet waste.

3.4 Arrangement for warm drinking water in hostel

4 General hostel affairs

4.1 Girls wing related

Ground floor rooms in the girl's wing are allotted to Ph.D. male students, some of the girls are feeling uncomfortable with it.

4.2 Common room requirements

We do not have a sitting facility in the common room yet.

Minutes of the Meeting

1. Points discussed related to the Mess

- (a) Mess fee is always taken as an advance and the actual money is calculated at the end of each semester.
- (b) Mess advance taken in Autumn semester of AY 2018-19 and in Spring semester of same year are well known to the administration.
- (c) Mess bill of Autumn semester was calculated as Rs. 124 per day.
- (d) Mess bill of spring semester will be calculated as Rs. 108 + 5% GST that equals Rs. 113.4 per day.
- (e) Details of mess amount per students from 2016 to 2018 were shared with the student council and it was found out, that the students of batch 2016 and 2017 are having due amount which will be collected in fees. (Details will be shared soon).
- (f) There is an advance amount taken from 2018 batch which will be adjusted.
- (g) Mess council has been asked to submit a proposal stating all the requirements for canteen and same will be taken up to open a tender for the canteen.
- (h) The fine proposed on the previous mess caterer has been levied and will be deducted from his payment.
- (i) The problem of crowding in the old mess has been addressed and it has been learned that the new mess will be functional soon.

2. Points discussed related to Internet and Network

- (a) The issue regarding connectivity was discussed in the meeting. For the rooms which are still facing connectivity issues, CITS team will visit again to resolve the issue.
- (b) There was a problem in the procurement of the material required for setting up LAN. It may take another month and a half to set it up completely.
- (c) As discussed in the meeting, the institute cannot do anything about the issue with cellular networks. It was suggested that the students can switch to BSNL or Jio due to its excellent connectivity in the campus.

3. Points discussed related to Maintenance

- (a) It was informed that the mosquito nets installed in the rooms meet the required standards and are sufficient to prevent insects/mosquitoes to enter the rooms. It may happen that in some rooms mosquitoes are coming from the main door. So we decided to install nets in the corridor windows also.
- (b) The water coolers currently present in the hostels are sufficient to cater the needs of the students. However, more water coolers will be bought, so that each floor has at least one water cooler.
- (c) **Dry Waste** and **Wet Waste** dustbins have been installed on every floor of the hostel to segregate dry and wet waste. Students are requested to properly segregate waste at their level and throw it in the right dustbin.
- (d) Arrangement for warm drinking water can be made. Two kettles and two thermos will be bought by the institute and will be kept in the mess so that they can be used as and when required.

4. Points discussed related to General Hostel Affairs

- (a) A new guard will be appointed on the girls side.
- (b) Furniture for common room will be bought soon.

5. Miscellaneous Points

- (a) Food grains were found during the cleaning of bathrooms and washbasins. Students are hereby informed that if such an event is repeated thrice in the same place, it will not be cleaned in the future.
- (b) Insect spraying can only be done if any malaria cases are found. It is anyways harmful and not advisable by local health center who carries out the process.
- (c) It was informed that students must keep the ID card with them all the times, sometimes they can show the soft copy of the same in case of emergencies. Physical card is a must otherwise.
- (d) Currently, CL1 is available as study room from 07:00-10:00 pm. This time will be extended if required.
- (e) Ph.D students have complained that students make a lot of noise in the common room in the night time. If this behaviour is continued, common room will no longer be available for use.
- (f) Visitors are not allowed to stay in the hostels. Any visitors found by the authorities will be fined Rs. 2500 immediately.

6. Plans

- (a) A **Hostel Purchase Committee** will be constituted to look into the purchase related affairs for hostel.
- (b) A **Hostel Service Committee** will be constituted to look into general hostel services such as maintenance, housekeeping, and other facilities.
- (c) We may soon implement fining the students for the misconducts.