

To,

The Warden (Emerald) & Security Office
National Institute of Technology, Tiruchirappalli
Tiruchirappalli-620015

Subject: Permission for vacating & details of bags and laptops.

Respected Sir,

I am YUVRAJ RATHOD, bearing roll no. 205121109 staying in Emerald, Room no. 67 hereby inform you that my course has been completed and I want to vacate the hostel. I am going to vacate the Hostel on 11/06/24.

Kindly give me permission to leave. Also, things that I am taking along with me are given below:

1. 2 Laptop (MacBook Air M2 & HP Laptop)
2. 2 Trolley bag
3. 2 bag packs

Thankyou.

Regards
YUVRAJ RATHOD
205121109

Student sign: _____

Warden Sign: _____