



# मेडी-केप्स विश्वविद्यालय, इन्दौर Medi-Caps University, Indore

## Regulations 56 Unfair Means in Examinations

### Objective

No candidate shall use unfair means or indulge in disorderly conduct in connect with examinations.

Here, "Candidate" means an examinee taking an examination. Examination means any examination which is considered as part of assessment/evaluation by the instructor while awarding grades/marks in any course like midterm, end term, practical, quizzes etc.

### Category of Offences and Punitive measures:

#### Category A

#### Nature of Offence

- (a) A candidate is found talking in the Examination hall to another candidate.
- (b) A candidate has deliberately changed his/her seat in the Examination-hall without the permission of invigilator.
- (c) The material found in possession of the candidate is of insignificant nature or irrelevance.
- (d) A candidate tries to/or appeals to the Invigilator for help during the Examination.
- (e) Any other act of similar nature or intensity.

**Action to be taken:** The invigilator in charge of the room/hall shall immediately take possession of the first answer book. The candidate shall be informed that the first answer sheet is being recommended to be cancelled and same may not be evaluated. The candidate shall be provided with a second answer book. **The first answer-book shall be cancelled after deliberations of the UFM committee and the second answer-book only is to be evaluated.**

#### Category B

#### Nature of Offence

- (a) A candidate is reported to have appealed to the Examiner or relieving his/her identity in the answer-book. (Examiner should report such cases to the Controller of examinations, as they may arise during evaluation process).
- (b) Writing the solutions of the questions on the question paper during the Examination whether with or without intention to use/circulate the same.
- (c) If the candidate is found having in his possession of any material relevant to the syllabus of the examination paper concerned but has not copied from or used it,



- (d) If a candidate is found carrying mobile phone/any other electronics gadget even in switched off mode.
- (e) A candidate is found possessing unauthorized material or notes written on any part of the body-clothes or instruments such as set square, electronic device etc. or having notes written on chair, table, desk or drawing board etc. during the Examination but as per assessment of invigilator has not used the same.
- (f) A Candidate is having any material which is relevant to the concerned examination but he surrenders the same during the examination room/hall.
- (g) Any other act of similar nature or intensity.

**Action to be taken:** The invigilator in charge of the room/hall shall immediately take possession of the first answer book immediately on occurrence or detection. The candidate is to be provided with a fresh answer sheet. **The UFM committee may declare cancellation of the concerned course exam and direct for award of zero marks in the concerned course exam with all the consequences to follow.**

### Category C

#### Nature of Offence

- (a) A candidate is found to have copied from or used the material caught.
- (b) Found to be passing on a copy of question(s) or slip or paper to anyone in examination room/hall of relevant nature.
- (c) Any other act of similar nature or intensity.

**Action to be taken:** The invigilator in charge of the room/hall shall immediately take possession of the first answer book immediately on occurrence or detection. The candidate is to be provided with a fresh answer sheet. **The UFM committee may declare cancellation of Two Courses exam, one in which student is found guilty and another the prefix of the caught course exam. In case the course in which student caught is first exam then suffix exam of the course will be cancelled.**

### Category D

#### Nature of Offence

- (a) Guilty of serious misconduct in the examination room/hall or obstructing implementation the instructions of the superintendent or any of the invigilators in the examination hall.
- (b) Smuggling in an answer copy, taking out or arranging to send out an answer copy.
- (c) Writing deliberately another students enrollment no. in his/her answer copy
- (d) Swallowing or attempting to swallow or destroying or attempting to destroy a note or paper or any other material.
- (e) Using threatening or foul language etc. during the examination.
- (f) Second/subsequent case(s) of UFM reported against a student in the same academic year.
- (g) Any other act of similar nature or intensity.





**Action to be taken:** The UFM committee may award cancellation of the present MST/ end semester exam of all theory or practical in full and he/she shall be awarded zero marks in all the courses of that MST/ end semester exam.

### **Category E**

#### **Nature of Offence**

- (a) Impersonating any candidate or getting impersonated by any person for taking the examination.
- (b) A candidate found with any dangerous weapon in the examination premises.
- (c) Any other act of similar nature or intensity.

**Action to be taken:** The UFM committee may award cancellation of the present semester examination in full and he/she shall be awarded zero marks in all the courses of that semester and will be debarred from appearing in next one/two examinations and therefore candidate cannot be admitted in next coming semester/year. The case may be reported to police for criminal proceeding against the candidate depending on the gravity of offence. In extreme cases, Vice-Chancellor can rusticate the candidate for some time or declare the candidate unfit for the programme and therefore remove the name from the roll of the university. These unfit candidates will not be conferred any degree/diploma/certificate from the university in future.

#### **Cases not covered by these Regulations:**

To be decided by the Vice-Chancellor for the recommendation of UFM committee.

**Note:** In all the cases of carrying of electronic gadget(s) or copying from electronics gadget(s), after the punishment awarded by the Unfair Means Committee, electronics gadget(s) will be returned back to the candidate.

#### **Constitution of UFM Committee**

UFM Committee formed by Hon'ble Vice-Chancellor will consist of:

1. Chairman UFM Committee, ( preferably a senior member from the pool of Deans)
2. Deans of all the faculties
3. One student representative
4. Controller of examinations

