Brandon Townsend

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# Objective

To work with a company to closely monitor their technological hardware and manage teams that lead to process improvements within closely related departments.

# Education

## High School Degree | May 2015 | Central High School, Hampshire, IL

## Bachelor of Science | Est. May 2019 | Northern Illinois University

* Major: Operation Management & Information Systems (OM&IS)
* Minor: Data Analytics
* Related coursework: Focus on Information Systems

# Experience

## Delivery Driver | Maciano’s Pizza and Pastaria | Feb 2015 – Feb 2017

* To oversee the process of getting completed food orders to other delivery drivers and make sure the orders are sent to the correct places in a timely fashion.

## Information Verification Specialist | In the swim | July 2018 – August 2018

* Orders flagged by the sales system with incorrect information were tasked in order to either verify the information or acquire the correct information.

# Skills & Abilities

## Technical SKills

* Business Analytics using SAS Software Certification/ SAP Enterprise Management Certification
* Microsoft Suite (Word, Excel, etc.)

## Communication

* I would often get requested by prior customers to be a repeat delivery driver for their next orders.
* In contract negotiations or group discussions, I’m often the voice of my party/group.