





# Meeting Minutes

<b>Date and Time</b>	09/02/2026 5:00 PM
<b>Project Name</b>	Study Buddy
<b>Meeting Goal</b>	<ul style="list-style-type: none"> <li>Finalise sprint 1 submission</li> </ul>
<b>Facilitator</b>	Lan
<b>Note taker</b>	Lan
<b>Attendees</b>	Ali, Nilay, Lan, Maywon
<b>Roundtable Updates (each group member to contribute)</b>	.Project scaffolding done .PDF updated
<b>Discussion points</b>	.Kanban board to be done during meeting .Github organisation
<b>Actions (list tasks and assign a group member)</b>	.Submit pdf (Lan)