NGUYEN LE GIA HUY

BUSINESS ANALYST

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SKILLS

- **Data Analysis Tools**

Proficient in SQL and Excel

- **Product Design & UX**

Skilled in Wireframing and Prototyping using Axure RP and Figma

- **System Modeling & Architecture**

Skilled in visualizing system workflows using UML, BPMN, and C4 Model, experienced in designing ERD for database schemas (Draw.io)

- **Programming & Automation**

Basic understanding of Python for data analysis

ACTIVITIES

GNews Club   2023 - 2024
Vice President
- Directed event planning and HR management for 48 members, ensuring operational efficiency

Gm Club   2022 - 2024
Secretary
- Managed administrative workflows, documentation, and internal communications to support daily operations

CERTIFICATES

Professional Certificate in Project Management | 2025
Udemy

Scrum Fundamentals Certified (SFC™) | 2025
SCRUMstudy

SQL (Intermediate) Certificate | 2025
HackerRank

Business Analysis Basics | 2025
Simplilearn

SUMMARY

IT graduate transitioning into Technical BA, with a strong interest in building efficient and scalable products. Possesses a solid full-stack development background, hands-on experience with AI tools, and a good understanding of Agile methodologies. Seeking an Intern position to apply analytical thinking, data analysis and SQL skills in supporting business and technical solutions

PROJECT & WORK EXPERIENCE

NETSPHERE – Social Networking (Final Year Project)   Mar 2025 - Dec 2025
Business Analyst & Full-stack Developer   Github

- **Requirements Elicitation**: Defined project scope by analyzing user pain points (privacy, content overload) from a market survey of 70 respondents
- **Analysis & Modeling**: Developed 4 detailed User Personas and prioritized functional requirements using the MoSCoW technique
- **System Design**: Visualized complex system workflows using C4 Model and comprehensive UML diagrams (Sequence, Activity, Use Case)
- **Data & API Design**: Modeled database schema (ERD) with 7 entities and documented 97 REST API endpoints using Swagger/OpenAPI
- **Testing (UAT)**: Facilitated User Acceptance Testing with 5 participants, achieving a 100% pass rate and a satisfaction score of 4.2/5
- **Project Management**: Managed the product backlog and development lifecycle using Agile/Scrum methodology on Jira & GitHub

SkyRoute – Motorcyclist Navigation Mobile Application   Jan 2025 - Apr 2025
Product Designer   Github

- **User Research**: Developed detailed User Personas (Commuter, Delivery Driver) to align product features with safety and weather constraints
- **Prototyping**: Designed low-fidelity sketches and high-fidelity interactive prototypes using Axure RP, focusing on voice-command features for rider safety
- **Usability Evaluation**: Conducted testing sessions based on Nielsen's 10 Usability Heuristics, analyzing feedback to optimize navigation flows and interface visibility

YOURNAME   May 2023 - August 2024
Web Developer & Content Creator

- **Workflow Improvement**: Used CMS and AI tools to speed up content creation and reduce manual data entry
- **User Experience Support**: Helped improve website layout and product display based on customer feedback to increase engagement

EDUCATION

Bachelor of Science in Computing   2022 - Present
University of Greenwich
- **GPA**: 3.7 / 4.0
- **Key Coursework**: Requirements Management, HCI Design, Agile Development with SCRUM, Information Analysis

VSTEP   2023
University of Foreign Language Studies (UFLS)
- **Overall**: 6.5 - B2