

Zachary Berkley

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Technical Skills

React.js, Node.js, Express.js
MongoDB
MySQL

HTML, CSS, JavaScript, and JQuery
Adobe Photoshop & Lightroom
Notary Public, State of North Carolina

Professional Experience

Store Associate

February 2023 - Current

The UPS Store

- Assisted customers with shipping solutions for their packages.
- Operated copiers, fax machines, spiral and comb binding equipment, and point-of-sale cash registers.
- Processed and packaged customer returns for companies including Amazon, AT&T, and Spectrum.

Investigative Report Writer

April 2022 - November 2022

Cat's Eye Private Investigations

- Communicated with investigators and clients to collect and record case file information.
- Entered and organized case information into the office data management system.
- Proofread and revised ongoing case files for clarity and compliance with the agency style guide.
- Conducted research relating to case objectives and gathered data from various databases and government agencies.

English Teacher

August 2015 - January 2022

Saint Pauls Middle School

- Planned curriculum and delivered instruction for a seventh-grade English class in an inclusive classroom. Worked closely with the EC support teacher to meet student needs.
- Scheduled and mediated regular PLC and PD meetings about curriculum development and standards-aligned strategies.
- Independently raised over five thousand dollars in grants for school materials and extracurricular activities.

Education & Licensure

- Master of Arts in Education
M.A. Lehigh University, Bethlehem, PA, 2010-2012
- Bachelor of Arts in English
B.A. Lafayette College, Easton, PA, 2006-2010
- UNC-Chapel Hill Full Stack Web Development Boot Camp
- Licensure in Secondary English, State of North Carolina