

# Meeting Notes

*Team Meeting 4.22*

**MEETING START:** Monday, April 22nd @ 3:00pm

**MEETING FINISH:** Monday, April 22nd @ 4:00pm

**WHERE:** LEEP 1320

**PURPOSE:** Reviewing and working on Parts 4, 5, & 6 (Implementation, Test Cases, & User Manual)

**ATTENDANCE:** (Member Present) (Member Absent)

Brandon Dodge Lisa Phan Eliana Schmidt Isenburg Xiaomin Rong Jacob R Richards

*Absence Excuse*

Eliana Schmidt Isenburg - Due to illness - Emailed excuse in advance

Jacob R Richards

*Team Name*

SuperCoding

*Roles*

**Project Leader:** Brandon Dodge

**Team Administrator:** Jacob Richards

**Assistant Team Administrator:** Lisa Phan

**Technical Leader:** Eliana Isenburg

**Data Administrator/Quality Assurance Engineer:** Xiaomin Rong

*Meeting Contribution*

**Overall:** xxxx

**Brandon Dodge:** Creating group chat to allow our group to work remotely. Set up documentation and references for group productivity. Configured final github repository.

**Lisa Phan:** Discussed about the test case documents and users manual, talked about what we will fill in the purposes and introduction for the users manual document.

**Eliana Schmidt Isenburg:** xxxx

**Xiaomin Rong:** Discussed about the timeline of the project submission. Ready to work on the Part 4- Implementation. Finish the Test Cases last.

**Jacob R Richards:** xxxx