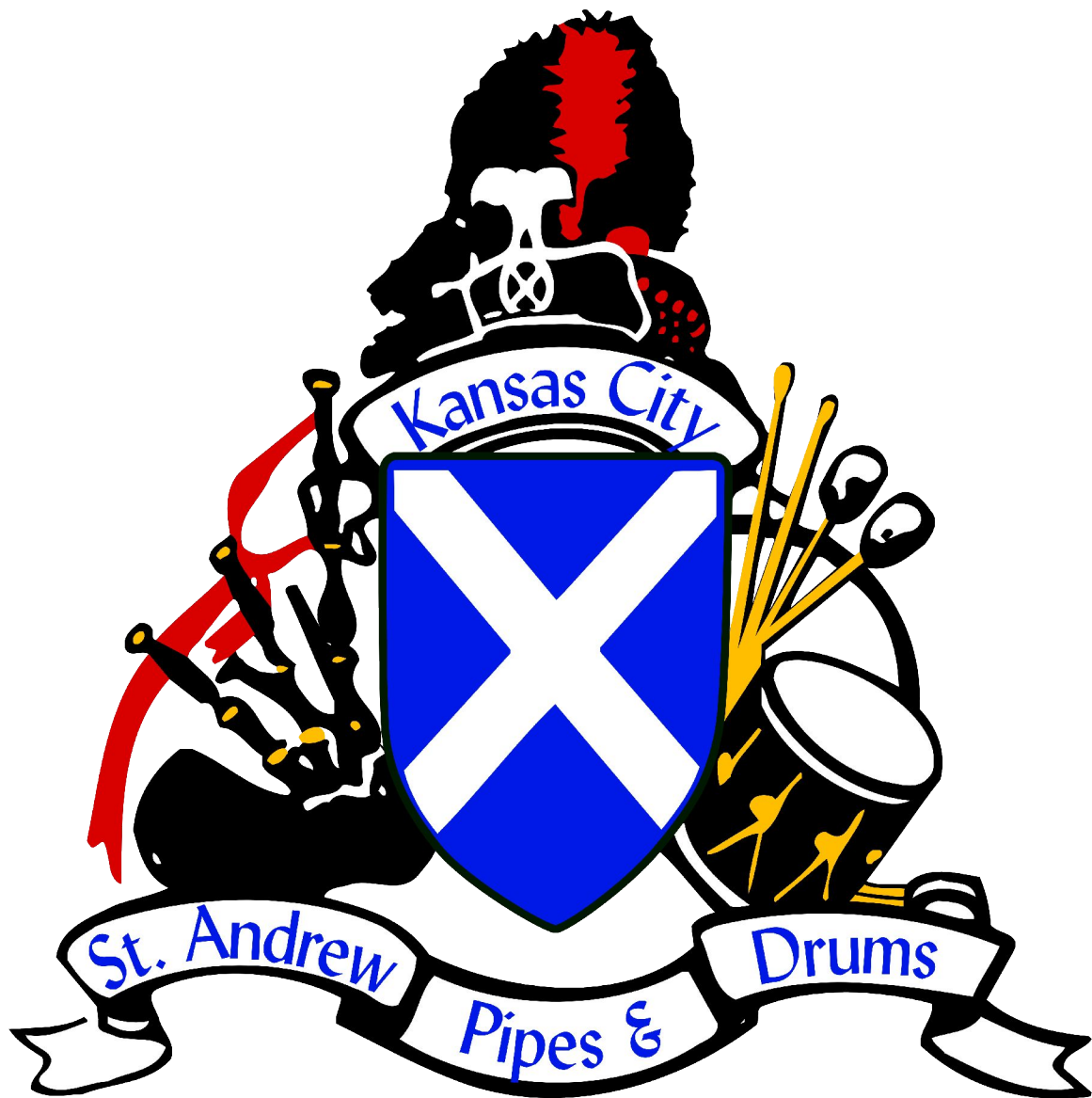


Constitution of the Kansas City St. Andrew Pipe Band



Adopted March 14, 1973
Amended February 7, 1981 & February 8, 1986
Revised March 2, 1988

KANSAS CITY ST. ANDREW PIPE BAND CONSTITUTION

1. NAME:

The name of this group shall be the Kansas City Saint Andrew Pipe Band, hereinafter referred to as the organization.

2. PURPOSE:

The purpose of the organization shall be to further the development of piping and drumming in the Midwest. The primary means to this end shall be by the establishment and promotion of a pipe band of high ethical and technical standards. This band, by means of periods of individual training and regular practice sessions, shall encourage the development of piping and drumming skills at all levels of ability, and shall provide opportunities for all members to compete against others of comparable ability. The organization shall promote a climate conducive to enjoyment from the band activities, and shall be responsive to community needs.

3. PARTICIPATION:

There will be one band, and all members are required to support and participate in the band activities. While sub-groups may evolve, and even be encouraged, such as competition groups at various levels, these activities shall not interfere nor detract from the regular band practices and performances.

4. MEMBERSHIP:

- A. Membership shall be open to anyone interested in piping and/or drumming, who will support and participate in the functions of the organization. There shall be two categories of membership:
 - 1. Active members who shall have a vote (defined 4, D.)
 - 2. Associate members (all members other than Active members) who shall not have a vote.
- B. Membership shall be obtained in either Active or Associate status, after written application, by a two-thirds affirmative vote at an organization meeting within three months after application. Applications must be sponsored by two members of the organization.
- C. Membership can be terminated by a two-thirds vote, by secret written ballot, at any business meeting of the organization.

D. Active member shall be designated by vote annually (see Article 5, F.) and shall consist of:

1. The current officers plus any elected or appointed subsequently.
2. Playing members who have shown genuine interest in the organization by attending practices, performances, and other band activities, and maintaining playing skills.
3. Others who have shown support of the band by their activities.

E. Active status in membership from Associate membership may be conferred by two-thirds vote at any official meeting, on written request.

F. A change to Associate membership from Active membership may be made by two-thirds vote at any official meeting, on written request.

5. MEETINGS:

A. Business meetings of the organization shall be held at the second regular practice in odd-numbered months, and whenever called by the President, after one week's notice to the membership.

B. A quorum shall consist of 12 of the voting members or one-half of voting membership of the organization, whichever is smaller.

C. Active members of the organizations are entitled to vote on questions put at meetings, except as noted under Article 10, Engagements. A majority vote shall suffice for the passage of any measure, except as otherwise required in this Constitution.

D. The regularly scheduled September meeting shall be the annual elections of officers. Voting for offices shall be by secret written ballot.

E. At a January meeting, at least two weeks prior to Burns' Supper, the recipient of the Howieson Cup will be chosen. The Cup shall be awarded by the organization each year at the Burns' Supper to that member of the Society, not a member of this organization, who, in the opinion of this organization, has done the most for the Society. The Cup will be awarded no more than once to any individual.

F. The list of Active members shall be voted on annually at the September meeting, prior to the elections. A list of proposed Active members shall be presented by the Executive Committee. Additional names may be proposed by any member present. Acceptance shall be by majority vote. When individual names are being considered the vote shall be by secret ballot.

- G. On any question to be voted, the precise wording of which has previously been made known to the membership, signed absentee ballots, delivered to the President, will be counted as lawful votes.
- H. Conduct of all meetings will be governed by Roberts Rules of Order, except as they conflict with the revision of this Constitution.

6. OFFICERS:

- A. The elected officers of the organization shall be:
 - President
 - Business Manager
 - Treasurer
 - Quartermaster
 - Pipe Major
 - Drum Major
 - Drum Sergeant
 - Public Relations Officer
- B. The officers shall be elected for a term of one year from the membership by majority vote of the members present and voting at the annual elections meeting and shall enter upon their duties immediately after the election meeting. Nominations for Drum Sergeant may come only from members of the Drum Sections.
- C. In the event of death, resignation, or removal of any officer during the year for which he has been elected, the organization shall, at the next stated meeting, choose a successor to server for the unexpired term.
- D. In the event of misconduct by any officer, whether elected or appointed, the organization may suspend such officer upon motion carried by two-thirds of all member present, providing a quorum exists. At the next stated meeting thereafter, the organization shall examine into all charges against such officer in open meeting, allowing the accused to defend himself against all charges, and if such members present at such meeting, the officer shall be dismissed from office and the office shall become vacant.

7. DUTIES OF OFFICERS:

- A. Elected officers
 - 1. President
 - a The president shall be the presiding officer of the organization, shall preside at all meetings of the organization and of the Executive Committee, preserve order, put the question, and declare the decisions.

b. The president may announce dates of the regular meetings, but notifications of members of such meetings is not mandatory, the meetings being on a regular schedule. The President may call special meetings whenever deemed necessary. In addition, the President shall call meetings of the Executive Committee.

c. The President shall provide leadership to the organization and to the Executive Committee in all matters not having to do with the technical proficiency of the playing band or the organization and discipline of the playing band during practices and performances.

d. The President shall name all appointive officers unless otherwise provided for in this Constitution.

2. Business Manager:

a. This officer shall make business arrangements for performances of the playing band and of smaller groups and individuals, and obtain players, in consultation with the Pipe Major, for other than full band appearances. Once a member has agreed to perform, it is that member's responsibility to obtain a satisfactory replacement.

b. The Business Manager shall maintain a log recording details of all engagements.

c. Under the direction of the Executive Committee, the Business Manager will make arrangements for travel and housing for out-of-town appearances.

3. Treasurer:

a. The Treasurer shall receive donations, maintain all organization funds, and keep accurate, current records of same. He shall make an annual financial report to the organization. He shall be prepared to make reports to the Executive Committee at any time regarding the financial status of the organization.

b. The Treasurer shall keep the organization funds, in the organization's name, in accounts approved by the Executive Committee, and disburse such funds, under the direction of the Executive Committee, by means of checks signed by himself, and, for checks larger than an amount to be set, from time to time, by the Executive Committee, countersigned by the President or other designated member of the Executive Committee.

4. Quartermaster:
 - a. The Quartermaster shall purchase, maintain and issue all items of band equipment, etc., and keep accurate, current records of same. He shall make an annual report to the organization concerning the of band equipment. All items shall be signed for by the receiving member in a log kept by the Quartermaster.
 - b. The Quartermaster shall authorize all purchases in the name of the organization by means of purchase orders countersigned by the Treasurer. The Quartermaster may also authorize purchase orders to be used by the Pipe Major and Drum Sergeant for consumable items needed for their respective areas.
5. Pipe Major:
 - a. The Pipe Major shall be in charge of and shall supervise all matters pertaining to piping, the training of pipers, the selections of tunes and settings, the establishment of standards and qualification of the playing band at all practices and performances.
 - b. The Pipe Major shall appoint a Pipe Sergeant and may appoint others to assist the Pipe Sergeant.
 - c. The Pipe Major shall appoint a Librarian.
 - d. Whenever there is within the organization a competition band at the Grade 1 level, the Pipe Major shall appoint another piper to direct that group. That piper shall have complete control of that group.
6. Drum Major:
 - a. The Drum Major shall be second in command of the band at all practices and performances. He shall be responsible for the dress and deportment of the band. In the absence of the Pipe Major he shall assume all the duties of the Pipe Major with the exception of the those specifically relating to piping.
 - b. The Drum Major shall advise and assist the Pipe Major in all matters concerning the band.
7. Drum Sergeant:
 - a. The drum Sergeant shall be responsible for drumming, drum scores, the training of drummers and the standards for qualifications of drummers. He shall advise the Pipe Major in all matters pertaining to drumming.
 - b. He shall keep a current record of location and condition of drumming equipment and supplies.

8. Public Relations Officer:

a. The Public Relations Officer shall be the public contact for the band, and have charge of any press release or other promotional material. Any text or photographs being released to the media must first be approved by the Public Relations Officer.

b. This officer shall conduct an active recruiting campaign for new members.

B. Appointive Officers:

1. Pipe Sergeant:

The Pipe Sergeant shall assist the Pipe Major. In the absence of the Pipe Major he shall assume those duties of the Pipe Major specifically relating to piping.

2. Secretary

The Secretary shall maintain minutes of all the meetings of the organization, maintain copies of the Constitution, conduct organizational correspondence in conjunction with the President, and main maintain a current supply of official stationery.

3. Librarian:

The Librarian will be responsible for preparing, maintaining and distributing music for the band members. Piping and drumming settings will be as authorized by the Pipe Major or Drum Sergeant respectively.

4. Historian:

The Historian shall record all items of interest to the organization in a book provided for that purpose, keep an accurate history of all organization activities, membership and engagements and any other items directed by the Executive Committee.

8. APPOINTED OFFICERS, TERMS OF OFFICE

The term of office of an appointed officer is coincident with the term of the appointing officer or agency, and the appointed officer holds office at the pleasure of the appointing officer or agency.

9. EXECUTIVE COMMITTEE:

- A. The Executive Committee shall consists of the:
 - President
 - Business Manager
 - Treasurer
 - Quartermaster
 - Pipe Major
 - Drum Major
 - Drum Sergeant
 - Public Relations Officer
- B. The order of succession to the Chair of the Executive Committee and all organizational meetings shall be in the order of Paragraph A of this article reading from top to bottom.
- C. The executive Committee shall have the responsibility for providing leadership and planning in harmony with the organization's purpose and objectives, for formulating operating policies, and to implement project and programs as approved by the organization membership.
- D. The Executive Committee shall be responsible for or oversee the following:
 - 1. Appropriations and allocations.
 - 2. Disbursement of funds, including setting an amount above which a band check requires co-signatures.
 - 3. Procurement of uniforms and equipment.
 - 4. Securing practice locations
 - 5. Securing engagements for the playing band.
 - 6. With the Band Manager, coordinating arraignments for travel and housing when needed.
 - 7. Appointment of a Historian, with duties as outlined earlier.
 - 8. Establishment of or arrangement for clinics in 'piping and drumming.
 - 9. Provision of a list of proposed Active members for considering of the membership at the annual meeting (see Article 5, F).
 - 10. Other matters in accordance with the Constitution and amendments of this organization.

10. ENGAGEMENTS:

- A. Engagements requiring the presence of the entire band shall be approved by a majority vote of the playing band members present at the meeting or practice at which the engagement is proposed. Such proposals shall be made by the presiding officer at that meeting or practice.

- B. Engagements not requiring the presence of the entire band shall be approved by the Pipe Major or Drum Major. Band members to appear at such performances shall be selected by the Business Manager in consultation with the Pipe Major and/or Drum Major.

11. AMENDMENTS:

- A. Any proposal to amend the Constitution of the organization shall be made in writing and presented at a business meeting. It shall not be acted upon until the next business meeting. A two-thirds vote of all members present shall be necessary to effect such amendment.
- B. Such vote shall be by secret written ballot.

12. UNIFORMS AND EQUIPMENT:

- A. Capital equipment (uniforms, drums and Drum Major's equipment) of the band as of March 14, 1973, is the property of the Kansas City Saint Andrew Society.
- B. The organization may purchase, from its own funds and as its own property, equipment additional to that provided by the Society.
- C. Each member of the band shall be responsible for taking the utmost care of such items of uniforms and equipment as may be in his possession, and if, for any reason, a member shall leave the band, he shall return such uniform and equipment to the band in good order. All equipment in the possession of members no longer designated as an Active Member is to be returned to the possession of the Quartermaster.
- D. Loss of or damage to band uniform or equipment shall be promptly reported to the Quartermaster. Reimbursement by the member for such loss or damage may be required by action of the Executive Committee.
- E. An annual inventory of equipment is to be made, under the direction of the Quartermaster, and report of such equipment belonging to the Kansas City Saint Andrew Society shall be made to the Society.
- F. Authorization for use of band equipment for other than band performances must receive the approval of the President, Pipe Major or Drum Major. Under no circumstances will band equipment be allowed to be used by other than band members.

13. USE OF ORGANIZATION NAME:

The use of the organization name in correspondence or the use of official stationery shall be only as authorized by the Executive Committee.