User/Stakeholder Requirements Checklist

Verifiable
- ❏ Is there a reasonable test to determine if this requirement has been met (e.g. by inspection, demonstration, test or analysis)?
- ❏ If the satisfaction criteria is subjective, is it clear who would determine if the requirement is met and how this decision will be made?

Indivisible(atomic)
- ❏ Does this requirement express a single need?
- ❏ Can this requirement be pushed back further by asking why?

Traceable
- ❏ Does this requirement have a user/stakeholder as the beneficiary?
- ❏ Is the source of this requirement clearly documented?
- ❏ Does each requirement have an ID number which can be used to trace this requirement throughout design?

Solution-neutral
- ❏ Does the requirement avoid proposing solutions?

Organization and completeness
- ❏ Are the needs of all user types and stakeholders traced into the requirements?
- ❏ Are the requirements organized as time-based scenarios, ending in the result needed by the user/stakeholders?
- ❏ Are all relevant aspects of the PDS included?
- ❏ Are IDs unique, static and attached to the requirement?
- ❏ Are connections and dependencies between requirements denoted?