

**KAREN JOIE B. DURAN**

#18 Nagtagaan, Rosario La Union  
Philippines  
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**OBJECTIVE:**

To apply for a position where my experience, knowledge and skills are qualified.

**SUMMARY OF QUALIFICATION**

- Comprehensive knowledge of caregiving
- Dedicated and careful individual, friendly and dependable
- Has knowledge basic wound care/skin care
- CPR and First Aide
- Fast Learner

**WORK EXPERIENCE:**

**ALDERWOOD LENDING CORPORATION**

December 16, 2015- Present  
Loan Officer

Responsibilities

- Consults with clients about their lending needs to help them achieve their financial goals, including the collection and analysis of information about the clients financial situation.
- Evaluates loan applications and documentation by forming applicant of additional requirements.

**St. Joseph Drug Store**

June 23,2015-December 15,2015  
Pharmacy Assistant/Cashier

Responsibilities

- Cleans, displays, arranges and refills stocks according to standards.
- Checks and submits to supervisor near expiry or expired products
- Lists and recommends products not available in the store but frequently asked customers.
- Safeguards properties in the store.
- Reports all irregularities observed in the store
- Accepts order transaction, receives and checks legal tender, processes sales transaction and gives the exact and right changes to the PA.

**NORTHERN LUZON AAA Lending Corporation,Inc.**

November 26,2013 to May 29,2015  
Liaison Officer

Responsibilities

- Establishing a positive working relationship between two or more people, organizations or agencies, typically with the goal of working through a mutual problem or concern.

**EDUCATION:**

**College:**        **Bachelor of Science in Nursing**  
Panpacific University of North Philippines  
Urdaneta City, Pangasinan  
2009-2012

**Bachelor of Science in Nursing**  
Urdaneta City University  
Urdaneta City, Pangasinan  
2008-2009

**Secondary:**    **Damortis National High School**  
Damortis Sto.Tomas La Union  
2004-2008

**Primary:**        **Damortis Elementary School**  
Damortis Sto.Tomas La Union  
1998- 2004

**TRAINING ATTENDED:**

**Occupational First Aid and Basic Life Support- Cardiopulmonary Resuscitation with AED Training**  
Philippine Red Cross La Union- San Fernando City Chapter  
August 2-3,2022

**Trends and Issues in Disaster Nursing**  
Panpacific University North Philippines, Urdaneta City, Pangasinan  
October 11,2011

**“Patient’s Safety: It’s Implication to Nursing Practice”**  
Philippine Orthopedic Center, Banawe, Quezon City

**Leadership Seminar for Studend Nurses “ Management Functions”**  
Panpacific University North Philippines, Urdaneta City, Pangasinan  
February 19,2011


**PERSONAL BACKGROUND:**

Age	:	31
Birthday	:	July 25,1992
Birthplace	:	Villasis Pangasinan, Philippines
Status	:	Married
Height	:	5’0
Weight	:	52kg
Religion	:	Roman Catholic
Citizenship	:	Filipino

**REFERENCE:**

Character Reference available upon request.

I hereby certify the information given are true and correct to the best of my knowledge.

  
**KAREN JOIE B. DURAN**  
Applicant