

JONALD IGDANES

Nursing Assistant

Rashidiya – Dubai, U.A.E

Dear Human Resources,

I am writing to express my interest in the **Nursing Assistant** position at your reputed organization. I have a strong passion for providing compassionate and quality care to patients.

Providing personal care to patients, such as bathing, dressing, and grooming

Assisting with feeding and medication administration

Monitoring patient vital signs and reporting any changes to the nurse

Providing emotional support to patients and their families

I am a highly motivated and reliable individual, and I am always willing to go the extra mile to ensure that my patients receive the best possible care. I am also a team player, and I am able to work effectively with nurses, doctors, and other healthcare professionals.

I am eager to learn new things, and I am always looking for ways to improve my skills. I am also willing to obtain any additional certifications that may be required for the position.

Completed Diploma in Nursing Assistant (American Institute of Healthcare and Hospital Management) along with Patient Safety Care and Caregiver Course at Nucleus Training Institute Accredited by American Hospitals Managements by US. – 2023

I am confident that I have the skills and experience that you are looking for in a **Nursing Assistant**. I am eager to learn more about the **Nursing Assistant** position at your organization, and I am confident that I would be a valuable asset to your team.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

Jonald V. Igdanes

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JONALD IGDANES

Nursing Assistant

jonal.d.igdanes@yahoo.com.ph | +971 56 9479033 | Street 11 Villa 94 Rashidiya, Dubai UAE

Personal info

- Nationality: Filipino
- Visa Status: Working Visa
- Civil Status: Single

Professional Skills

- Document Control
- Analytical and Critical Thinking
- Self-Motivated
- Collecting Vital Signs
- Feeding Assistance
- Understands medical Procedure.
- Assistance with personal grooming
- Mobility assistance
- Effectively interacts with patients and families.

Personal Skills

- Leadership skills
- Handle Pressure
- Self-correspondence
- Pro-Active
- Interpersonal skills
- Computer Literate

EDUCATION

- **Diploma in Nursing Assistant (6 months)** – American Institute of Healthcare and Hospital Management (AIHC)
- **Computer System and Programming** – Mabini College Daet Philippines

CERTIFICATES

- **Certified Nursing Assistant** – Nucleus Training Institute, Dubai
- **AMCA Nursing Assistant Certification Cert-ID NAC 6070** –American Medical Certification Association
- **Caregiver** – Nucleus Training Institute, Dubai

OBJECTIVE

A reliable, service-focused **Nursing Assistant** with excellent patient care and Communication skills Compassionate and technically skilled in attending to patients in diverse health settings.

I would like to be delighted to begin my healthcare professional career as a **Nurse Assistant** and I am open to work in any part of the World.

EXPERIENCE

Event Coordinator – Double Decker Event Management, Dubai UAE
(2016 up to present)

Duties and Responsibilities:

- Planned and executed more than 500 private and corporate events
- Liaise with clients to identify their needs and to ensure customer satisfaction
- Coordinated vendors, and event contributors including performers, photographers, caterers, and transportation services.
- Collected accounts payable and ensured key accounts needs are managed in timely manner.
- Successfully recruited and trained volunteers as needed.
- Reviewing and sourcing the locations where the event is to be held.
- Performed various administrative support tasks for the sales department.
- Kept simultaneous projects on schedule
- Performed other duties assigned by management