

# ZACHARY SCHREIER

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## EDUCATION

MAY 2020

**BACHELOR OF ARTS IN FRENCH**, UNIVERSITY OF SAINT THOMAS

Graduated with the Shelly Moorman Outstanding Student Award from the Department of Modern & Classical Languages

## EXPERIENCE

AUGUST 2021 – PRESENT

**HOUSING PROGRAM ASSISTANT**, CONTINUUM CARE CENTER

- Performed data entry tasks and managed the flow of documentation pertaining to housing support services.

**(INTENDED) OCTOBER 2020 – APRIL 2021**

**TEACHING ASSISTANT**, TAPIF PROGRAM IN TOULOUSE

- Accepted into the Teaching Assistant Program in France (TAPIF) for the 2020-2021 year
- Cancelled due to the health crisis

MARCH 2019 – MARCH 2020

**LIFEGUARD**, COURAGE KENNY REHABILITATION INSTITUTE

- Responsible for watching the patrons and upholding the rules to ensure patron safety
- Taught both private and group swim lessons to patrons from ages 4-18

MARCH 2018 – MARCH 2019

**LIFEGUARD**, YMCA OF DOWNTOWN ST. PAUL

- Enforced the rules of the aquatics area in a solo guard environment
- Performed opening duties including checks of safety equipment

JUNE 2018 – AUGUST 2018 (2017, 2016)

**SEASONAL MAINTENANCE WORKER**, TYME PROPERTIES

- Regularly performed maintenance tasks for multiple properties
- Reported problems named by tenants, as well as resolved said problems

## VOLUNTEER WORK

SEPTEMBER 2019 – OCTOBER 2019 (2018, 2017)

**HAUNTED HOUSE ACTOR**, FRIGHT FARM

- Volunteer work with the Ramsey County Sheriff's Department
- Learned to adapt to a variety of situations

## **RELEVANT SKILLS**

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- Computer skills: Knowledgeable in Microsoft Word, Excel, and PowerPoint
- Language: Proficient in English and French