Final Supervisor Evaluation Form

Student Information

First Name: **Last Name:**

CUNYFirst ID: **Email:**

Project Details

Project Title:

Other Members of Your Team
If you're working in a group, please list any other students you were working with on this project.

Supervisor Information

Supervisor Name:

Email:

Agency or office:

To be Completed by the Supervisor

Technical Proficiency (*Required section*)

Did the student send you their final report and presentation materials?

What letter grade would you assign to the student's technical work on the project?

If you are using your own grading scale, what letter grade would you assign to the student's technical work on the project?

Please provide a brief explanation:

Soft Skills (*Required section*)

Student/Supervisor Interaction

Was the student responsive to communications from the supervisor?

Did the student communicate with the supervisor in a professional manner?

Was the student proactive in performing project tasks?

Did the student respond to feedback from the supervisor?

Team Interaction

Did the student have a well-defined task within the team?

Was student an active member of the team?

Did the student assume the role of team leader?

Thank you for your answers. The next and final page is optional.

Optional Survey

The following questions are completely optional and primarily intended help us plan for the future.

1. Regardless of the student's actual achievements, were you satisfied with the student's level of preparation for the project?

2. If you were able to hire the student as an employee, would you do so?

3. If the student were to ask to do an additional project with you, would you be agreeable?

4. How many student projects could you supervise next semester? If possible, please describe them and their requirements

5. Please feel free to add any additional comments