

Accessibility and Internationalization

Good things to remember to help communication in a worldwide organization:

- English is not the primary language of all participants (avoid idiomatic expression), speak slowly
- If you're doing a presentation to the Group:
- consider pre-recording (gain time and facilitate remote participants)
- Describe the slides if there are graphics and indicate out loud each slide transition
- Follow the guidance in How to Make Your Presentations Accessible to All and Accessibility of Remote Meetings, especially Creating accessible content for remote meetings

Accessibility tips during meeting

- Remember we have captioning available if asked by participants
- Does anyone need electronic copies of the materials?
- Please be sure to always speak facing the microphone
- Please respect queuing as it helps remote participants
- Let Chairs or team contact know if you have accessibility needs