**IFB299 - Sprint 1 Retrospective**

**Members:**

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**Tutor:**

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**WHAT WE DID WELL?**

The things that were done well during the production and development of Sprint 1 included:

* The team’s ability to meet the deadlines set. Whether it was from the work that needed to be done with the whole team or any assigned work that needed to completed independently (software diagrams, sprint tasks), both were done on time and completed with a high standard.
* Compromising and adapting to sudden changes that affected our planned schedule. These sudden changes included members being sick and having work and not being able to attend meetings on time. We made sure to update and inform those who missed out on what had happened during the meeting, such as what was suggested and completed during the meeting.
* Managing to establish a meaningful working relationship with each other. We made sure to state our schedules and set meetings to accommodate them. We asked each other questions, in regards to the design of the UI and what the project should include or not include. We were also flexible when it came to discussing times to meet up during the week in order to get the scheduled work completed.
* Giving each other feedback and assistance when needed. Our communication through both online channels and in-person was of high standard as we communicated well together, spoke in a polite manner and made sure we considered each other’s opinions and ideas. If anyone asked for feedback, then each member would provide a constructive one. If anyone asked a question, then we made sure we all could answer it as best we could. For instance, we gave each other feedback on our artefacts as well as the Sprint activities we completed.

**WHAT WE DID NOT DO WELL?**

The things that were not done well during the production and development of Sprint 1 included:

* Checking-up on and review each member’s work. We did not make it a point to review and check what each member was doing, we would usually check after it had been done rather than during. We could have allocated some time to check everyone’s progress to see if everything was on the right track.
* Learning more about each other’s respective competencies. As in the I/S students mostly did the I/S related work (Data flow diagrams, ERDs, Database Design) and the C/S students mostly did the C/S work (Coding, Component Diagrams).
* Scheduling enough meetings. There were long periods of time were a meeting wouldn’t be scheduled which also induced periods of time were there was some confusion of what needed to be done.

**WHAT WILL WE DO DIFFERENTLY NEXT TIME?**

The things that will be done differently next time include:

* Starting work early and making sure working time is used more efficiently to make sure the final project quality matches those specified in the Sprint plans and requirements.
* Schedule more meetings and check-up/reviews during development
* All group members, especially the Information Systems students, will begin to learn more about programming languages (Python) and how to utilise the Django framework, in order to assist with the development of the project.