

About this guide

This guide will provide step-by-step instructions how a cardholder can enroll for mobile text alerts on keycommercialcard.com.

Table of contents

About this guide	1
Enrollment	2
Authentication	3
Mobile phone & Terms and Conditions	Э
Text message	4
Confirm passcode	4
Alert selection	F

Enrollment

Visit www.KeyCommercialCard.com

1. Click the Mobile Alerts Enrollment Button.



KeyBank Commercial Cards

Welcome to the KeyBank Commercial Cards Management Center.







*YOUR CARD MUST BE ACTIVATED IN ORDER TO CREATE OR UPDATE YOUR PIN

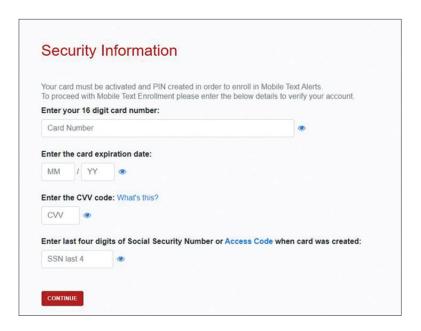






Authentication

1. Enter required information and press Continue.



Mobile phone & Terms and Conditions

1. Enter your mobile phone number (000) 000-0000, read and agree to Terms and Conditions and press Continue.





Text message

1. Text message will be sent to your phone with a one-time passcode.

Here is the one-time code requested: 505585. To stop text notifications go to Card Management System–Profile.

Confirm passcode

1. Please confirm your passcode by entering on KeyCommercialCard.com and click Continue.

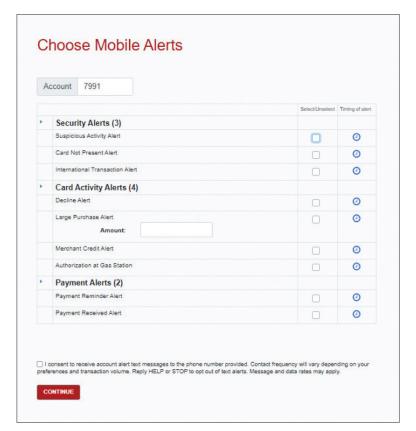


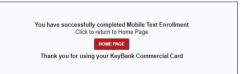


Alert selection

- 1. Click the drop-down box for alerts to appear.
- 2. Check the box for enrollment to Text Alert and check the Consent box then press Continue.









Page 5 of 5