FUJITSU

How to login to Sunfish with MFA

This document shows the step-by-step process to login to Sunfish account using Multi-Factor Authentication or MFA.

Note that from now on, your G07 password same with your laptop, email, Teams and other Microsoft accounts will be the same password with your Sunfish.

With this, our G07 password shares the same password, authentication and expiration with G07 account.

Document information	
Account	Internal IT
Project	Internal IT
Owner	Jesselle Marianne Santos
Classification	FUJITSU-RESTRICTED

Version history			
Version	**Date**	**Author**	**Changes**
1	27/06/2024	Jesselle Marianne Santos	Original document
2	19/07/2024	Jesselle Marianne Santos	Check Important Notes

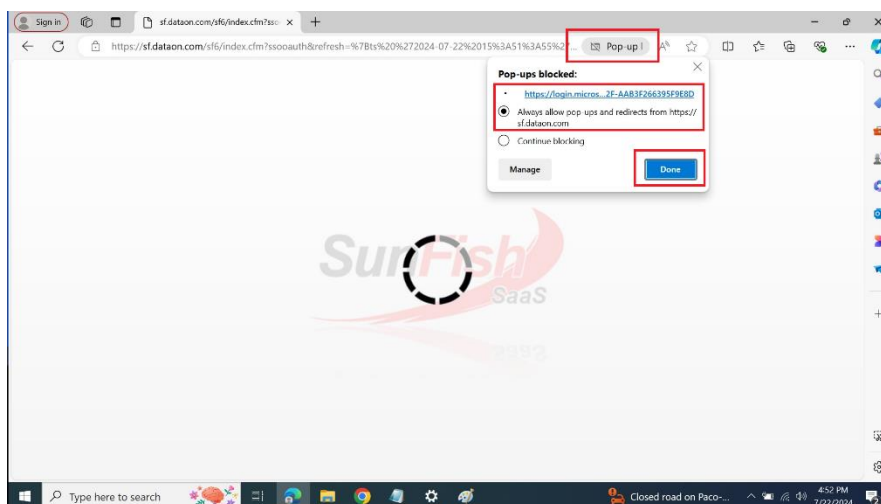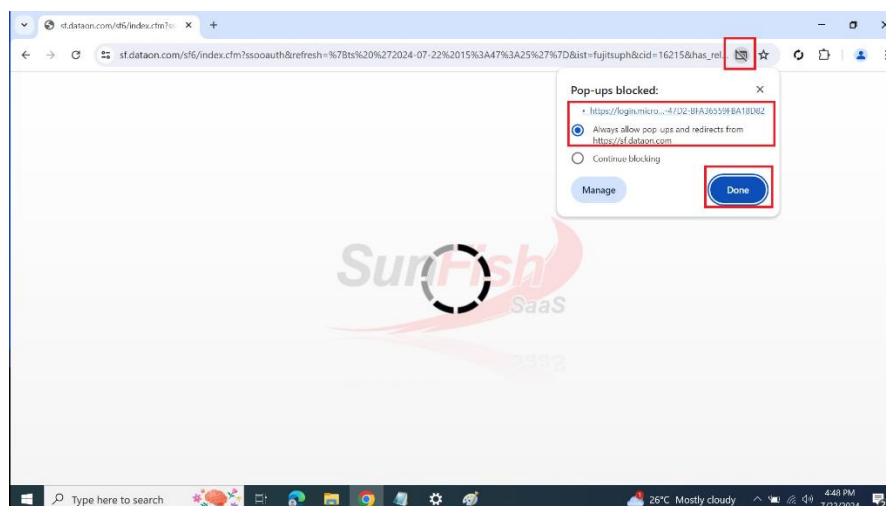## Contents

Important notes before logging in to Sunfish

1. Before accessing Sunfish, please ensure to allow your pop-up blocker on your browser.

    A. For Microsoft Edge, click **here** and scroll down to "*How to allow pop-ups for a specific URL in Microsoft Edge*".

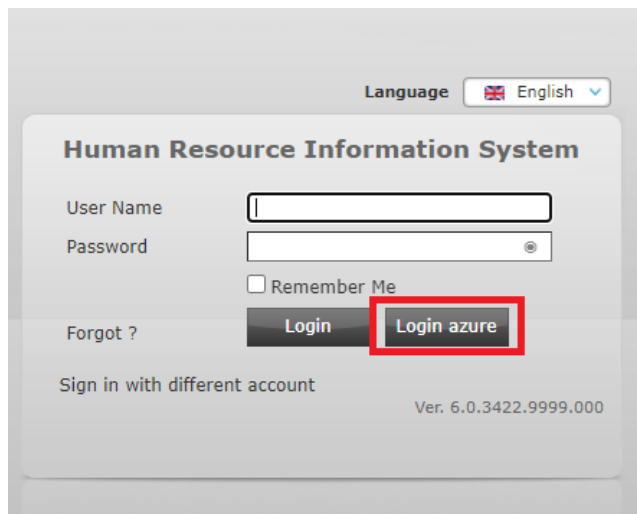   B. For Google Chrome, click **here** on how to enable your pop-up blocker.

2. **Please ensure to login with your Sunfish account using the NEW link or URL below.**

3. **Note that only company-provided devices or approved BYOD with Company Portal installed will be able to login to Sunfish.** Pop-up blocker must be allowed too in your browsers to access Sunfish.

4. If in case in the new login of Sunfish appears in your screen, always choose **Login Azure** to use your SSO login.

   If you haven't encountered the same login below, please follow the steps in Logging in to Sunfish.

5. Aside from logging in to your Sunfish with added layer of security via MFA, nothing will be change on how you use Sunfish daily.
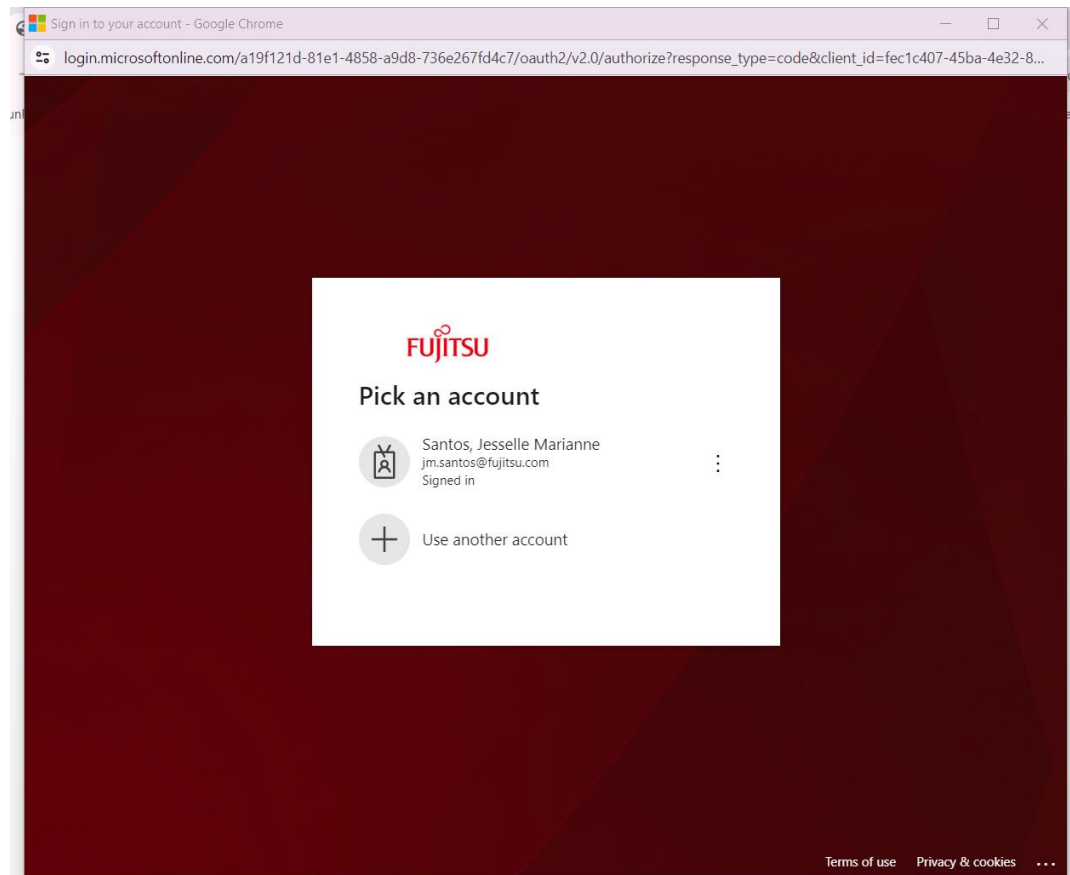
Logging in to Sunfish

1. Access Sunfish website using this **NEW link** – https://sf.dataon.com/sf6/ssologin/
2. For the Account Name, use **fujitsuph** same as below screenshot.
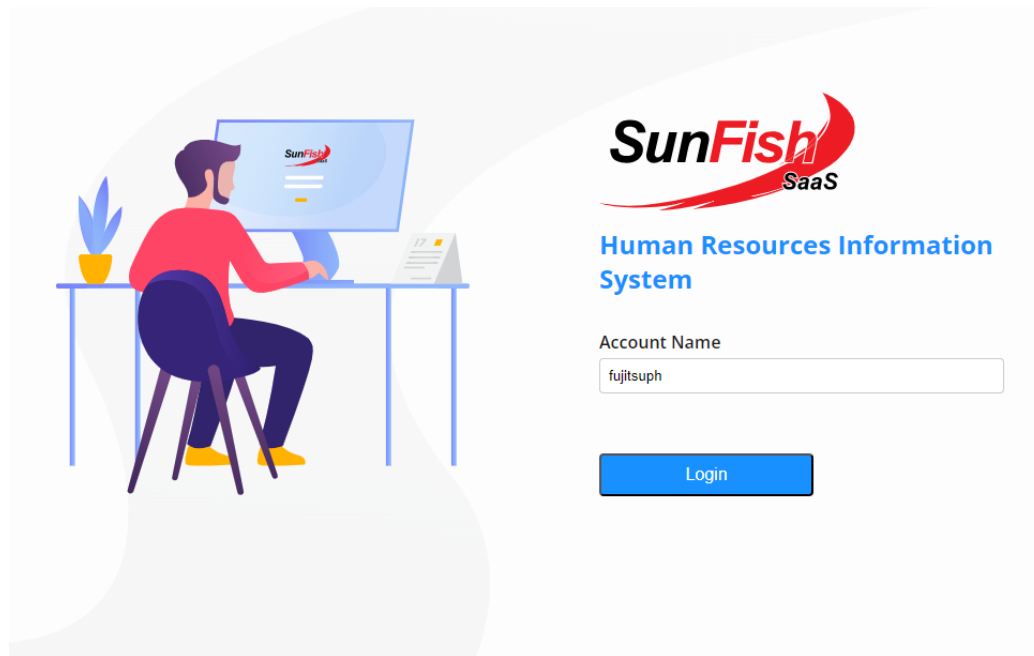
3. A pop-up or another window will open that will ask you to login your account. Note that you need to **allow pop-ups in your browser** as stated on the **Important Notes**.

   o In the screenshot below, user account is already logged in. Choose your account to login.

   o If account is not logged in yet, add your email address. Enter your password after logging in with your email address.

4. After choosing your account or logging in with your email address and password, authenticate your account.

   o In the screenshot below, the method used was the Authenticator App.

   o On your mobile phone with your Authenticator App, enter the code to approve your sign-in.

   o Note that if you have other methods such as call or SMS, this will let you authenticate your account on your mobile phone.
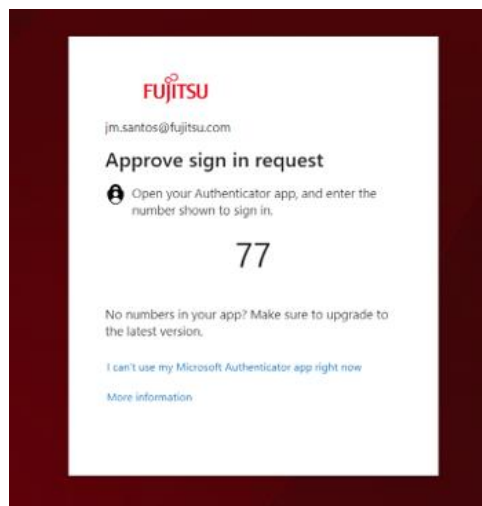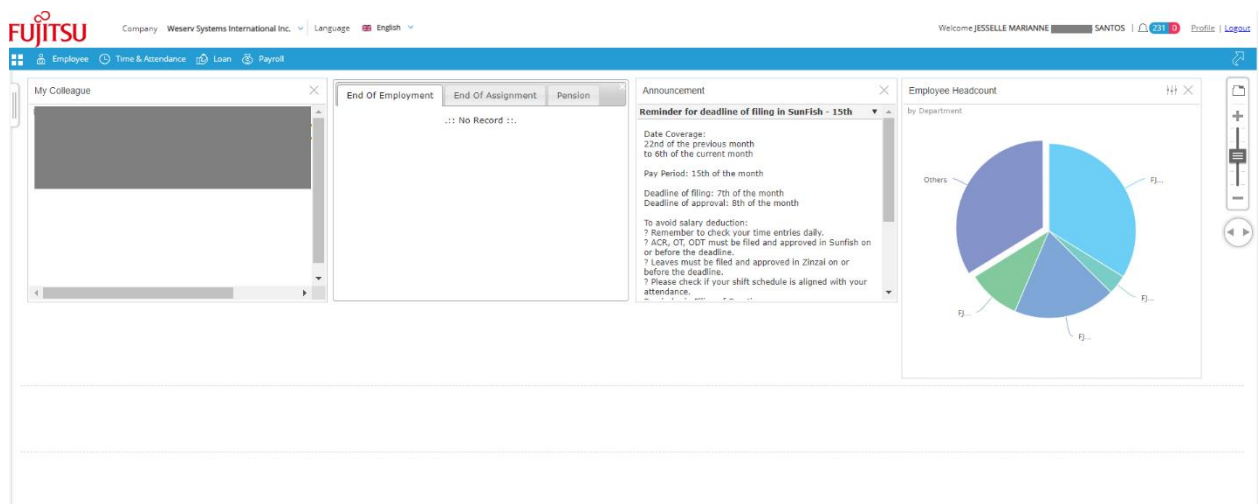

5. It will prompt you to the Stay Signed In window. Click Yes.
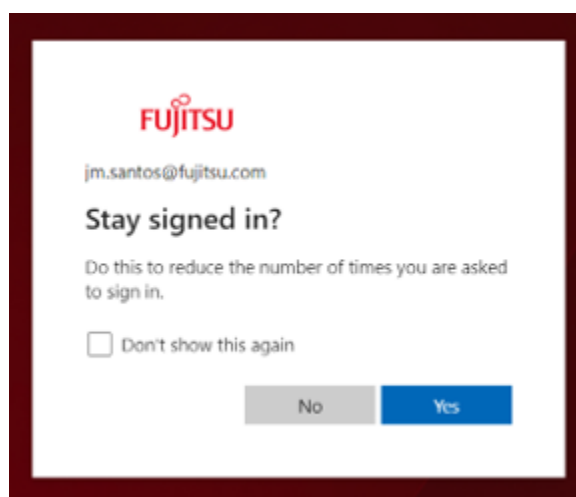
6. If Stay Signed In window did not appear since your Single-Sign On login is already saved on your laptop, your Sunfish account should prompt to you immediately.

Contact Us

o If you need assistance or concerns upon logging in or authenticating your Sunfish account, please contact our Official IT Channels.

o You may also create a ticket in FJGlobal using this link. Choose the best short description same as below.
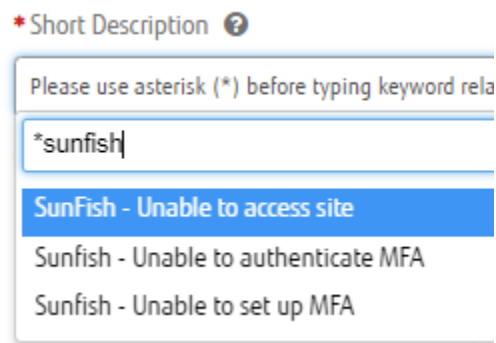
o For concerns inside Sunfish or after logging in and authenticating account, please contact HR Team.