

# Buddy Program Explanation (for promoters)

2022.5.27

Buddy Program Overall Planning Promotion Group

# Agenda

## 1. Role description for the promoter

- 1) Organization Structure
- 2) What is Buddy ?
- 3) Div. Promoters Role

## 2. Buddy Program Essentials

- 1) Prerequisites
- 2) Schedule
- 3) Execution

## Contact Information

# 1-1. Organization Structure

## Planning and Promotion

Hirahara, Unai, Takao and Sachin

## Promotion Support

Ito, Katagiri

### China GDC

TBD\*

### Philippines GDC

TBD\*

### India GDC

TBD\*

### Malaysia GDC

TBD\*

### GE

Shoko, Shibata

### CAD

Sakai, Kato,  
Kuromatsu, Shibata

### GCS ITS(FR)

TBD

### ATL

Uchikawa

### A2D

Ishio, Ishida

### GCS ITS(PE)

No

### DC

No

### EAD

Inoue, Kondo

### Japan ITS

Nakahara, Mito

\*6/3までに確定予定

# 1-2. What is Buddy Program?

## Purpose

Target for FY22

### Step 1. Communication

Understand each other, improve communication and mutual trust

**Step 2. Cooperation :** Organize the relationships (leaders, subs, members) required for business execution, and share business knowledge and work processes.

Check

## Implementation Policy

5/27 Update  
Excluded from Buddy

- ✓ Participation shall be voluntary in principle, respecting the will and motivation of individuals.
- ✓ Based on this document, each department or project shall update the buddy program as necessary, and the implementation policy shall be mutually agreed and implemented
- ✓ The buddy program will be implemented after clarifying the conditions such as workload and cost burden for domestic and JDU members (to be detailed later).

## KPI

Improvement in communication (feeling of resistance) = 20%  
(Questionnaires will be conducted before and after application and scores will be calculated)

# 1-2. What is Buddy Program?

## Communication with Buddy

- Buddy aims to promote mutual understanding and establish a collaborative business by clarifying the communication partners and talking with Buddy regularly and as needed
- The Buddy **implementation period is not defined as a policy**. It is decided by respecting the consciousness of the person and the pair considering the motivation of the members. **There is no cost involved.**

Item	First time	Regular
Content	Self introduction (1 slide) <ul style="list-style-type: none"> <li>• Career</li> <li>• Current position / role</li> <li>• Hobbies / family</li> </ul>	Discuss mutual situation sharing and facing issues <ol style="list-style-type: none"> <li>1) How to spend the weekend</li> <li>2) Recent events</li> <li>3) Hobbies</li> </ol>
Frequency/time	30 min	Daily: 10 to 15 minutes or Weekly: 30 minutes
Format	Teams [Camera On] ※There are some locations where Skype can't be used	Teams [Camera On] ※There are some locations where Skype can't be used

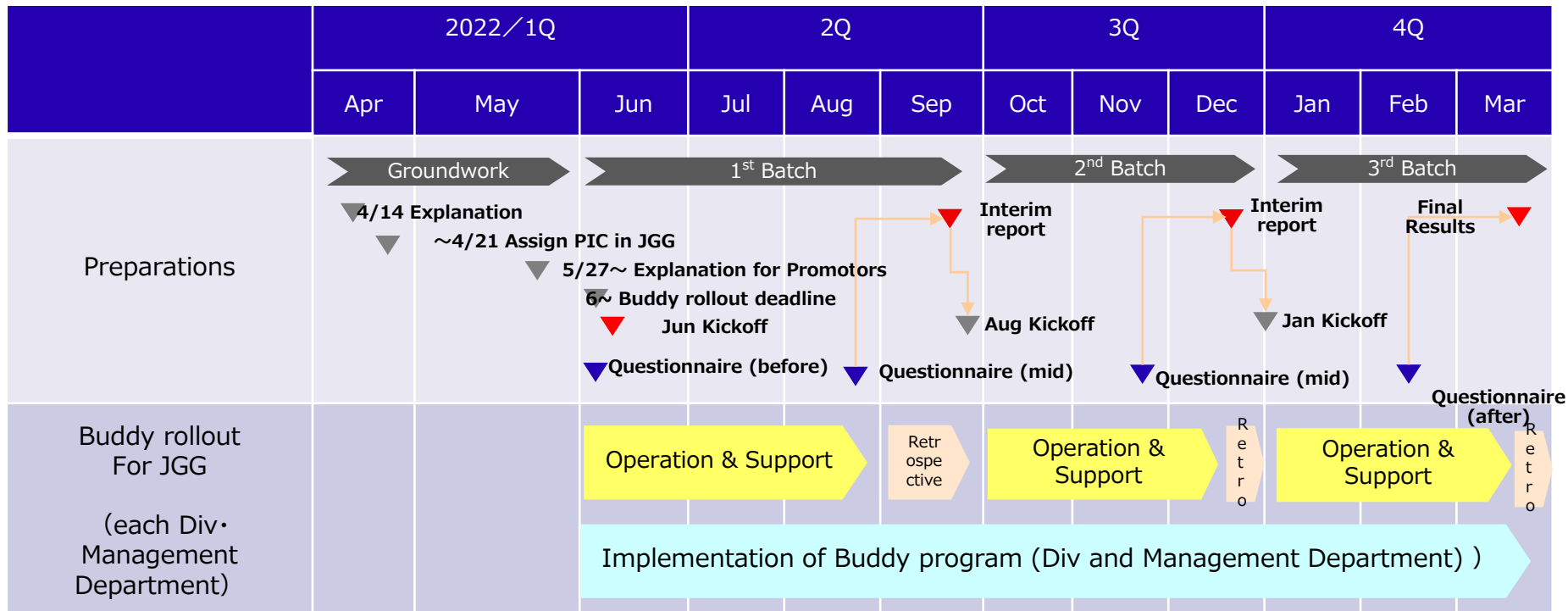
### <Notes>

Basically, it is based on English interaction, but you can use auxiliary tools.

Internal Tools: Speech Translation, Zinrai Translation, LiveTalk (Paid)

# 1. Role description for Promotors

## 1-2. What is Buddy Program?



\*The implementation period of Buddy is not defined as a policy. It is decided by respecting the consciousness of the person and the pair considering the motivation of the members.

\*The applicable period shall be made on a quarterly basis, and it shall be determined whether to continue or replace members on a quarterly basis.

# 1-3. Div. Promoters Role

Role	Description	PIC	Addition info
Overall Planning and Promotion	JGG & JDU(GDC) will manage the direction and progress of this policy from the overall perspective of the industry. Report to the PIC. <ul style="list-style-type: none"> <li>• Planning materials and questionnaire control (common)</li> <li>• Sharing and instructions to promoters</li> <li>• Progress, confirmation of issues, and reporting (once a month)</li> </ul>	Tahata, Hirahara, Unai, Takao and Sachin	JDU(GDC)Promotor PICs:TBD
Promotion Support	We will provide overall support for the implementation and promotion of these measures. We will also promote the program. <ul style="list-style-type: none"> <li>• Support for planning and questionnaire control</li> <li>• Public relations activities within JGG</li> </ul>	Ito and Katagiri	—
Promotion and Regulation	The project content is shared by the parties concerned and coordinated by the department to which it belongs. <ul style="list-style-type: none"> <li>• Collection of Buddy applicants from your department (June, September, December)</li> <li>• Buddy List Creation and Matching (June, September, December)</li> <li>• Questionnaire examination, development, arrangement, analysis, FB (once a quarter)</li> <li>• Status report at the progress meeting (once a month)</li> </ul>	Two promoters, one primary and one secondary (JDU (GDC) Co-operation Promotion Executive)	

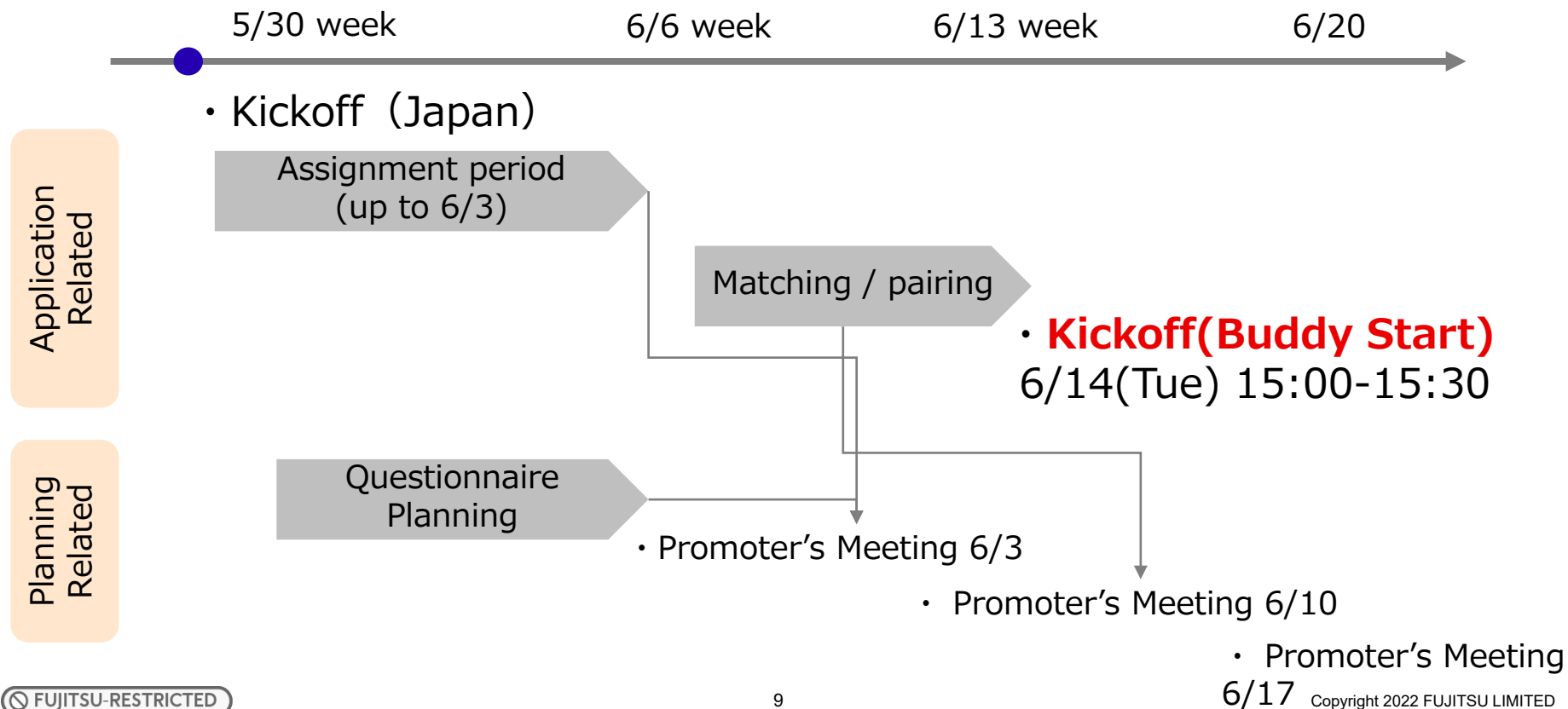
## 2. Buddy Program Essentials

### 2-1. Prerequisites

No	Category	Condition	Details
1	Period	3 months	The batch schedule is for 3 months
2	Activity	More than 3 months	Not set in principle. If you interrupt or discontinue for some reason, please tell the other person your true intentions and take responsible measures.
3	Applicants	Members of JGG or JDU	There is no limit per div. However, it will be adjusted according to the div number ratio in addition to the minimum number of JGG or JDU. If you decline a member, you will be given priority in the next batch.
4	Application Criteria 1	Mind	<ul style="list-style-type: none"><li>•A person who fully understands the purpose of the Buddy program and can act with enthusiasm and responsibility</li><li>•Those who are interested in international and cross-cultural exchange and can act on their own will.</li></ul>
5	Application Criteria 2	Language	English as the base (there is no condition for language ability) Those who are interested in English itself. Try to actively use tools and communicate.



## 2-2. Schedule



## 2-3. Execution

- Please summarize the following items at Div. level

No	Item	Details
1	Group / SL Name	I think it is necessary for data aggregation in .Div, so please use it. It is not necessary for Buddy, so there is no problem even if you leave it blank.
2	Full Name	Please fill in both English and Japanese (Katakana).
3	Mail Address	Please give your Fujitsu mail address
4	Age	The purpose of the entry is to analyze the application status only. We do not use it for any purpose related to Buddy combination or personal identification. <b>If the applicant does not agree, no entry is required.</b>
5	Gender	Same as above
6	Motivation of participation	Same as above * please mention your <b>true feelings</b>

# 3. Contact Information

If you have any questions, please fill in the format below and contact us in Teams.

Teams: 推進者会議のチャンネル (Channels for Promoter Meetings)

- For QA related to Buddy assignment, please contact the following.

<[02 Buddy応募QA票](#)>

- For QA related to the Buddy program itself, please contact the following.

<[03 BuddyプログラムQA票](#)>

**Thank you**

