

# CS-455 Meeting Agenda

Date:

Time:

## **Review of Last Sprint**

- Review big decisions that were made
- Review feedback given by team members
- Review any big things that got finished

## **Team 1 Review**

**What did you get done?**

**What are you working on?**

**What are some roadblocks you have found?**

## **Team 2 Review**

**What did you get done?**

**What are you working on?**

**What are some roadblocks you have found?**

## **Team 3 Review**

**What did you get done?**

**What are you working on?**

**What are some roadblocks you have found?**

## **Leadership/CM Review**

**What did you get done?**

**What are you working on?**

**What are some roadblocks you have found?**

# **TO-DO**

## **Class Assignments**

*(Assignments given to us by Dr. Jerkins separate from the project)*

## **Project Assignments**

*(Discussing assignments related to the current sprint of project/sprint planning)*

## **Team Business**

*(Confirming team related issues and topics/assigning tasks)*

## **Other**

*(Other information not covered)*

## **Open Floor**

*Put your name and what you want to talk about*

## **Next Meeting Time**

Date, Time