



PAYROLL DEDUCTION AUTHORIZATION FORM

This authorization form is to be used for all transactions that will or could result in a payroll deduction including travel advances, breakage or loss and any accommodation type purchases.

Name: _____

Employee ID # _____

Dept. / Project / Plant: _____

Date: _____

Company: ☐ Zachry Construction
☐ Zachry Hotels

☐ ZUUS
☐ Capitol Aggregates

I authorize Zachry and /or its subsidiaries or affiliates to deduct the following items from my wages:

Item/ Vendor:	Amount:	# of Pay Periods Max 4
Zachry Corporation Corporate Family Event Tickets	\$ _____	_____

- I agree and authorize that the above listed items may be deducted in full from my payroll check.
- I understand that the program for payroll deduction may be changed, revoked, and/or cancelled at any
- I understand that I will be responsible for any and all unpaid charges should (1) the program be cancelled (2) my employment with Zachry and/or its subsidiaries or affiliates be terminated for whatever cause (3) other circumstances associated with payment of the charges.

Employee Signature: _____

Date: _____

FOR PAYROLL USE ONLY:

Accommodations: Purchase deductions that will extend longer than two week will require approval by the Business

Dept. / Project / Plant Manager: _____

Date: _____

Vice President of Accounting: _____

Date: _____

Received by Payroll: _____

Date: _____