Meeting Agenda

Location	Time	Attendance
PMB	4pm - 5pm 4/1/2022	All expected

Agenda details

Ⅰ. Decide what should be done in this vacation

- The whole applet.
- Test for the applet.
- User manual.
- Demonstration in record format.
- Promotional Digital Artefact.
- Website
- Presentation in record format. 10min
- Open day poster, leaflets, live demonstration

Ⅱ. Decide the time table for winter vacation

Ⅲ. Assign the job

- Three phase: coding for main program, coding for test, chores (document writing, demonstration video recording).

- Three sub group, working in parallel.