74

Republic of the Philippines

CAVITE STATE UNIVERSITY

Imus Campus

Imus City, Cavite

OSAS-QF-01
ENTRY:
New Student
Transferee
2 nd Courser
Campus:

1 x 1 ID Picture

APPLICATION FORM FOR ADMISSION

Please Indicate Preferred Courses:	CODE No.:
Please maicate Preferred Courses:	
1 st choice 2 nd choice	3 rd choice
1 choice 2 choice	3 Choice
Learner's Reference Number: STRAND (SHS Grad):	
Name:	
Last Name First Na	ame Middle Name
Permanent Address:	
Contact No: Email A	ddress:
Sex: Male Female Age: Date of Birth:	Religion:
Nationality: Civil Status: Single IN	Married [] Others, specify:
Father Mother	Guardian
rutiei Wiother	(specify relationship)
Full Name:	
Contact No:	
Occupation: Birth Order: Idest Second Secon	
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PLEASE ATTACH THE FOLLOWING REQUIREMENTS ON THIS APPLICATION FORM:

FILIPINO APPLICANTS

MUST: All requirements shall be placed in a **short ordinary FOLDER**.

Grade 12 Graduate/HIGH SCHOOL GRADUATE:

- 1. Photocopy of High School Report Card
- 2. Photocopy of Certification of Good Moral Character
- 3. Two copies of 1x1 ID Picture

TRANSFEREES:

- 1. Photocopy of TOR or Certification of grades signed by the Registrar
- 2. Photocopy of Honorable Dismissal or Transfer Credentials
- 3. Photocopy of Certification of Good Moral Character
- 4. Photocopy of NBI Clearance (for students who are 18 years old & above) or Police Clearance (if the student is 17 years old and below)
- 5. Two copies of 1x1 ID Picture

<u>Process Flow for Transferees:</u>

- 1. Submit all these requirements to Guidance Office and have it checked by the Guidance Staff.
- 2. After getting the Notice for interview form from the Guidance, proceed to Department for interview/evaluation.
- 3. If passed, photocopy the form. If failed, go back to Guidance Office.
- 4. After passing the Department interview, student may now take exam.

If the applicant* is from the other CvSU Branch Campuses:

*No need to take entrance exam, unless special condition

- 1. Photocopy of TOR or Certification of grades signed by the Registrar
- 2. Photocopy of Honorable Dismissal
- 3. Two copies of 1x1 ID Picture

SECOND COURSER:

- 1. Photocopy of TOR or Certification of grades signed by the Registrar
- 2. Two copies of 1x1 ID Picture

FOREIGN APPLICANTS

- 1. Approved permit to study from the concerned embassy
- 2. Report Card or Transcript of Records from High School last attended
- 3. Police Clearance Certificate Issued by the National Police Authorities from the applicant's country of origin or/and NBI Clearance
- 4. Affidavit of financial support duly authenticated by the Philippine Foreign Service Post
- 5. Certificate of English Proficiency (as necessary)
- 6. Photocopy of Certification of Good Moral Character
- 7. Two pieces 1x1 ID Picture

Process Flow for Foreign Applicants:

- 1. Foreign applicants must proceed first to the Registrar's Office for initial evaluation of requirements.
- 2. Registrar office shall issue a simple note that they have checked their requirements and allow the Guidance Office to process the applicant's examination.