

## CURRICULUM VITAE

**GAUTTAM KUMAR SINGH**

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### CAREER OBJECTIVES

- To utilize my educational skill, capabilities, creative ideas of my past and present experience, with a self-motivated and positive approach within the organisation to meet the organizational motto and entrusted responsibilities.
- To be a good professional by putting up an effective role by exploring and enhancing my existing and additional skill and knowledge in systems and to add value to the organization.

### PROFESSIONAL EXPERIENCE

- (a) **Recommended Guest Faculty for History for session 2021-22 at Haryana Govt. Shri Vishwakarma Skill University (SVSU), Gurugram.**
- (b) **19 Years & 09 Months of long service in the Education Branch of Indian Air Force as Education Instructor, dealing with teaching and training, educational administration at various Air Force Stations, Official administration, Official correspondence, Implementation of Policies and Govt. Rules and Regulations, Duties of Public Relation Officer.**
- (c) **Complete management of functioning of Air Force Schools as a School Manager, Conduct of VMC (Vidyalaya Management Committee Meetings, Selection of Teachers for Air Force Schools, Conduct of seminars, workshops and lectures for the development of Teachers of Air Force Schools, School accounting and auditing, conduct of promotional events and workshops, liaisoning with civil agencies.**

(d) Experience in the IAF at various bases and is presently imparting training to ab-initios of IAF on the educational aspects, also worked/working on guidance and career planning, mentoring and counselling, psychological perspectives of trainees of IAF, official administration, official correspondence, event managements of the IAF and liaisoning with civil agencies.

(e) Preparation of Air Warriors for their respective promotion exams, conduct of Airpex (Airmen Promotion Exams) in IAF, Conduct of Management and communication skills capsule courses at various Air Force Stations, Promotional events at various Colleges/Schools for joining Air Force in different streams, overall look after of Air Force Schools with respect to curriculum, syllabus coverage, conduct of exams, maintenance of infrastructure, discipline and security of Air Force School Staff and children, etc.

(f) NSQF equivalency given to Education Instructor at par to various professions like, section officer, PGT, PIO, PRO, Library Information Officer, School Manager, Event Manager, Security Officer, Fire and Security Incharge, Language teacher/expert, Activity supervisor, Administrator of Institute, etc.

#### WORK EXPERIENCE

Approved academic counsellor For MSW at IGNOU Study Centre, Solapur (Maharashtra) (Academic Session 2018-19 & 2019-20).

Approved academic counsellor for History at IGNOU Study Centre, Belagavi (Karnataka) (Academic Session 2019-20 onwards).

Approved academic counsellor for Psychology at IGNOU Study Centre JSS College Vidyagiri, Dharwad, (Karnataka).

Psychological Counsellor at ATS, Air Force Station Medicare Centre, Belagavi for two months dealing with stress related anxiety, marital discords and inter personal conflicts, etc.

#### ACADEMIC RECORD

(a) BA (History Hons.)	-	IGNOU, New Delhi .
(b) MA (History)	-	IGNOU, New Delhi.
(c) MSW	-	IGNOU, New Delhi.
(d) M.Sc (Applied Psychology)	-	Bharathiar University, Coimbatore.
(e) PGDT (PG Diploma in Translation)	-	IGNOU, New Delhi.

- (f) *Certificate in Computers*  
 (g) *C-labs by AFAC, Coimbatore*  
 (h) *Mentors Course by Banjara Academy, Bangalore.*  
 (i) *PGDGC (PG Diploma in Guidance and Counselling)- TNOU, Chennai*  
  
 (j) *PGDMH (PG Diploma in Mental Health) - IGNOU, New Delhi*  
 (k) *MA Education (Pursuing)*

## ACADEMIC ACHIEVEMENT

### **UNIVERSITY GRANTS COMMISSION**

*UGC - NET (MSW - SOCIAL WORK)*  
*UGC – NET (PSYCHOLOGY)*  
*UGC – NET (HISTORY)*  
*UGC – NET (EDUCATION)*

### **MAHARASHTRA- STATE ELIGIBILITY TEST**

*MH-SET (MSW - SOCIAL WORK)*

## LANGUAGES KNOWN

**English, Hindi** - To write, read & speak

## PERSONAL DETAILS

Name	:	Gauttam Kumar Singh.
Date of Birth	:	01 March 1985
Gender	:	Male
Nationality	:	Indian
Religion	:	Hindu
Father's Name	:	Honorary Flying Officer (Retd.) P Singh
No. of children	:	2 (twins)
Strength	:	Sincere, Hard Working, Team Builder, Social intelligence.
Weakness	:	Too much Amicability
Hobbies	:	Reading, Drawing & Paintings, volleyball, Chess, Cricket.
Interest	:	Cooking, Gardening, Social Meetings, Field Work/Supervision on social Issues.
<b>Correspondence Address</b>	:	Gauttam Kumar Singh, SMQ – 67/04, Safed Sagar, Vayusena Vatika, AFSSR, Gurugram, Haryana - 122003