



## ADVOCATE

**MAH/5947/2016**

REGISTERED AT THE BAR COUNCIL  
OF INDIA AND THE BAR COUNCIL OF  
MAHARASHTRA AND GOA

## PERSONAL PROFILE

- UGC-NET qualified for Assistant Professor in the subject of LAW in February 2022.
- Compassionate and innovative advocate with about 4.5 years of practicing experience; along with sharing keen interest in learning & teaching law subjects.
- Aspiring to pursue Full time Assistant Professor role in the field of Law.
- Aims to use application of real world learning of Law and court practice in teaching to ensure understanding of not only the WHY questions but also the HOW questions, put forth by students.
- Thrives in dynamic environments and quickly adapts to ever-changing demands of the legal field.
- Completed Privacy Law and Data Protection(Certification) - Certified by University of Pennsylvania (Powered by Coursera).
- Appeared for Maharashtra Judicial Services Examination (Mains) in Sep 2021.

## SKILLS SUMMARY

- • • • • Creative
- • • • • Collaborative
- • • • • Communication
- • • • • Critical Thinking
- • • • • Learner
- • • • • Problem Solving
- • • • • Perseverance

## CONTACT ME AT



B-3/8 Kumar Padmalaya. Nagras Road,  
Aundh, Pune - 411007.  
Maharashtra, India



narmadasingh1@gmail.com



+91 9503497543

# NARMADA SINGH

## WORK EXPERIENCE

### Associate Advocate (Litigation)

**Adv. Shivjitsinh Golekar , Pune District And Sessions Court, Shivajinagar |  
Bombay High Court | January 2018 - Present**

- Exhibited a productive and versatile approach in dealing with civil law matters, criminal law matters, consumer disputes and quasi criminal cases under section 138 of Negotiable Instruments Act, 1881.
- Attended and followed up day-to-day court trial proceedings and hearings in various courts across Pune and Mumbai.
- Actively involved in mentoring and educating interns (Law students) in their legal journey.
- Filed and prepared briefs of civil cases, criminal cases, consumer cases. Also performed RERA filings and filing of cheque bounce cases under Section 138 Negotiable Instruments Act, 1881.
- Drafted and reviewed several legal notices, suits, petitions, applications, affidavits, replies, and rejoinders of civil, criminal, consumer and Sec. 138 Negotiable Instruments Act 1881 cases .
- Drafted deed of partnership, deed of retirement, and Relinquishment deed.
- Performed vetting and drafting of agreements (Creative Services, IT, Investment documents, vendor agreements, NDAs), MOUs, Policy Contracts, Leave and license agreement, POA, etc.
- Conducted various legal research and prepared title deed research (search report) and drafted recovery of money cases.
- Experienced in counseling clients regarding legal strategy and legal proceedings and maintaining client relationships.

### Intern

**Haryani & Co. , Pune | Nov 2015 - Feb 2016**

- Prepared several case briefs and files for daily court proceedings.
- Performed vetting of sales & purchase documents.
- Summarized legal briefs & documents for seniors' reference.
- Attended Arbitration Proceedings during the tenure.

### Legal Research : Academic work & Publication

- Law relating to digital identity theft in India and its' invasion of privacy - Approved to be published in IJALR Journal in April 2022.
- Right to legal Aid, Challenges, and Implications (Academic work)
- Law relating to Adultery in India (Academic work)

## EDUCATIONAL HISTORY & CERTIFICATIONS

■ UGC-NET Qualified Dec 2020 and June 2021 (Merged Session)  
Result Declared on :19/02/2022 | E-certificate no. : 20D/21J40591

■ Privacy Law and Data Protection(Certification)  
University of Pennsylvania (powered by Coursera) | Grade : 94%

■ LL.M | Specialization - Criminal Law | 7.63/10  
Department of Law, Savitribai Phule Pune University | 2016 - 2017

■ LL.B | 57.44%  
D.E.S. 's Navalmal Firodia Law, Pune, Savitribai Phule Pune University | 2011 - 2016

■ 12th Std (Commerce) - C.B.S.E. Secured 71.4% | 2011

■ 10th Std - C.B.S.E. Secured 69% | 2009