

CONTACT

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PROFESSIONAL

Able to remain focused when carrying out boring, repetitive or monotonous clerical tasks.

Organised, proactive and efficient.

Good Microsoft skills in MS Word, Excel and Power Point.

Excellent keyboard skills.

Comfortable working in a fast paced, challenging environment.

Positive "can do" attitude.

Kunal Ajay Wadkar

PROFILE

A detail-oriented professional with a passion for service in the information technology industry. Skilled in a wide range of desktop applications, their uses, and how to maintain and repair them. Expert interpersonal communicator who is not satisfied until the customer is satisfied.

SKILLS

- Knowledge of computer science.
- Knowledge of software engineering.
- Background in IT.
- Strong communication skills.
- Problem-solving skills.
- Ability to multitask.
- Keep calm under pressure.

ACADEMIC

2016	SSC	Native Institute Education High School, Uran
2018	HSC	P. K Technical Campus, Chakan, Pune
2019-2021	B.sc IT	Veer Wajekar College, Phunde

Declaration:

I do hereby declare that above mentioned information is true to best of my knowledge and belief.

Kunal Ajay Wadkar