



## **CURRICULUM VITAE**

**CHIRANJI LAL**  
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### **❖ CAREER OBJECTIVE**

To utilise my personal & technical skills gained during my education and training for the achievement of organizational goal and being a part of this ever challenging & creative field of Information Technology

### **EDUCATIONAL QUALIFICATION:**

- 10<sup>th</sup> Passed.
- 12<sup>th</sup> Passed.
- B.A from Delhi University.

### **COMPUTER PROFICIENCY:**

#### **FUNDAMENTAL OF COMPUTER:**

- |              |   |                                   |
|--------------|---|-----------------------------------|
| • Windows    | : | Window XP, Win-07                 |
| • MS-Office  | : | MS-Word, MS-Excel, MS-Power Point |
| • Networking | : | Internet Surfing, Mailing etc.    |

### **WORKING EXPERIENCE:**

1. Two year experience of Junior Assistant in DCAC College, New Delhi.
2. Three year experience of Junior Assistant in Law Faculty, Delhi.
3. Six months experience of Laboratory attendant in Miranda House college, University of Delhi.
4. Two year experience of Library attendant in Miranda house College, University of Delhi.
5. One year experience of Field Executive in ICICI (PL) DST.
6. One year experience as a Clinic Attendant.
7. One year experience of Collection Executives in BSES Rajdhani, District Centre, Janakpuri, Delhi.
8. Working in Suraj Freight Carriers Pvt. Ltd. Delhi.

#### **STRENGTHS:**

- Hard working and dedicated.
- Persistent endeavour to improve quality of work.
- Positive attitude towards work.

#### **Area of Interest:**

- Watching News and Reading News Paper, Net Surfing.

#### **PERSONAL DETAILS:**

Father's Name	:	Shri Ram Narain
D.O.B	:	15 <sup>th</sup> August, 1985
Gender	:	Male
Marital Status	:	Married
Nationality	:	Indian
Language Known	:	Hindi & English

I hereby declare that all the above information is true as per my knowledge.

**Place: - Delhi**

**Dated:-**

*Chiranjilal*  
**(CHIRANJI LAL)**