

# SANGEETA L. KANOJIA

## PERSONAL DETAILS

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- **Date of Birth: -** 18<sup>th</sup> May, 1982.
  - **Address: -** 1805, Shree Sai Shiv Siddhi Bldg No. 2,  
Hasu Tandel Marg, Century Bazaar,  
Sai Sundar Nagar, Near Bussa Industrial Estate,  
Prabhadevi, Mumbai – 400 025.
  - **Email ID: -** [ksan\\_18@rediffmail.com](mailto:ksan_18@rediffmail.com)
  - **Mobile No.:-** 9833489842.
  - **Languages Known: -** English, Hindi, Marathi & Gujarati.
  - **Hobbies: -** Listening to Music, Singing, Cooking & Reading Books.
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## EDUCATION

- **Set Qualified** (April 2017)
- Methods in B. Ed – **Maths & English**
- Pursuing **Phd** (Submitted Thesis in February 2022)

LEVEL	INSTITUTE	BOARD/UNIVERSITY	YEAR	GRADE
S.S.C.	HOLY NAME HIGH SCHOOL	MAHARASHTRA	1997	II
H.S.C.	SYDENHAM COLLEGE	MAHARASHTRA	2000	II
T.Y.B.COM	SYDENHAM COLLEGE	MUMBAI UNIVERSITY	2010	II
B. Ed	NAGRIK SHIKSHAN SANSTHA	MUMBAI UNIVERSITY	2012	II
M.COM I	S.N.D.T	S.N.D.T UNIVERSITY	2014	I
M.COM II	S.N.D.T.	S.N.D.T UNIVERSITY	2015	I

## WORK EXPERIENCE

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- Worked as a teacher for 4 years with Gurukul Academy teaching the curriculums like **SSC, ICSE, IGCSE** (specially accounts).
  - Worked in **Dunne's Institute** Colaba, as a maths teacher for class 5<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>, & HOD of Maths Dept. for 1 year.
  - Worked as a lecturer of accounts in Bhavan's Hazarimal Somani College and taught F.Y.Bcom, S.Y.Bcom, T.Y.Bcom, F.Y.BAF, S.Y.BAF, T.Y.BAF and M.com classes for 3 years. (Academic Year 2015 – 2016, 2016 – 2017, 2017 – 2018)
  - Worked as a lecturer of accounts and research methodology in Dept. of Commerce, SNDT Women's University and taught M.com classes for 5 years. (Academic Year 2015 – 2016, 2016 – 2017, 2017 – 2018 & 2019 – 2021)
  - Worked as an assistant professor in SIWS College, Wadala in the self-financing department. (Academic Year 2018 – 2019)

- Presently working in Centre for Distance Education, SNDT Women's University, Juhu.

## DUTIES AND RESPONSIBILITIES

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- Worked as a **guide** for 4 years for **Research Project** of **M.com** through SNDT Women's University and **guided 45 students**.
- Also **assessed** M.com, T.Y.Bcom, T.Y.BAF and T.Y.BMS **Mumbai University board papers**.
- Also done **Invigilation** for STD 10<sup>th</sup> ICSE Board Examination.
- Worked as a **Student Manager** in Mumbai University under the Extension Work Programme.
- **Guided** the students to organise and participate in inter college festival "**Avishkar**" by Mumbai University.
- Also **guided** the students in arranging a "Voter Awareness Drive"
- Worked as an **examiner** for **Mumbai University board papers**.
- **Written course material** for **M.com** Semester III for the Course **Advanced Management Accounting Auditing**, Advanced Accountancy: Paper II
- Visited as a **Moderator** for checking **Financial Accounting I and Cost Accounting I** of BAF at Vidyalankar School of Information Technology.
- Worked as a **Member** of the **organising committee, research review committee and given full technical support** in **Two Day National Multi – disciplinary E – conference** on "COVID – 19 and Indian Economy"

## ACHIEVEMENTS

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- Given **Expert lecture** on "**Inventory Control and Cash Management**: at the Department of Commerce, SNDT Women's University, Mumbai.
- Visited as **Guest Lecturer** for **NET/SET workshop** organised by S.N.D.T.by 'Dept. of Commerce, SNDT Women's University, Mumbai in collaboration with Maniben Nanavati Women's College, Vileparle.
- **Won** the 2<sup>nd</sup> Prize in 'Udaan' the intra collegiate festival held by **Mumbai University**.

## COURSES/ WORKSHOPS / SEMINARS

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- Diploma in Desktop Publishing (**DTP**) from Industrial Training Institute (**ITI**) Mumbai.
- **MSCIT** Course from a Govt. Regd. Institute.
- Attended a **Workshop** conducted at '**NSS College of Education**' on "Information and Communication Technology".
- Attended a certified **Workshop** conducted by '**AGES**' on "Teacher Development Programme".
- Also attended **Workshop** conducted by '**Centre for Child Development**' on "Child Behaviour & how to deal with an adolescent child".
- Participated in the **Workshop** conducted by SNDT Women's University, Mumbai on '**Setting of Objective Types Questions**'.
- Participated in a training programme conducted by '**Maharashtra State Commission for Women**' on 'Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
- Attended a **Workshop** conducted by SNDT Women's University, Mumbai on '**Research Methodology**'.

- Participated in a **Three Days' Workshop** conducted by 'Dept. of Commerce, SNDT Women's University Mumbai in collaboration with Maniben Nanavati Women's College, Vileparle on "**NET / SET in Commerce**".
- Participated in a **Seminar** organised by 'SNDT Women's University, Mumbai and Sardh Shati Samaroh Samiti, Samvardhini, Kokan Prant' on "The Role of Women in Nation Building".
- Attended a **Faculty Development Programme** organised by Internal Quality Assurance Cell on Research Process Analysis using **SPSS 25.0** held at S.I.W.S. N.R.Swamy College of Commerce and Economics & Smt. Thirumalai College of Science, Wadala, Mumbai.
- Attended a **One Day Workshop** in '**Research Methodology in Social Sciences**' organised by Department of Lifelong Learning and Extension, Mumbai University.
- Attended a **Workshop** on '**knimbus eLibrary and URKUND Plagiarism Software**' organised by BMK Knowledge Centre SNDT Women's University.
- Attended a **four day Webinar** on Online course on "**Use of Statistical Tools and Techniques for Social Science Research**" organized by the Institute of Management Studies, Davangere University.
- Attended **Webinar** on "**Accounting Education in Virtual Environment**" organized by the Indian Accounting Association
- Attended **Workshop** on **NET/SET** was organized by the IQAC and Department of Post Graduate M.S. College
- Attended **Webinar** on "**Implications of Covid - 19 on Business and Employment**" organized by Anna Leela College and MUCTA.
- Attended **Webinar** on "**UGC Care and Publication Ethics**" organised by BMK Knowledge Centre SNDT Women's University.
- Attended **three day National Level Faculty Development Programme** on "**Skill Development on Online Teaching**" organized by the IQAC of Bhavan's College, Andheri.
- Attended **Webinar** on "**Indian Economy: Navigating Tough Times**" organized by Sri Aurobindo College.
- Attended **International Webinar** on "**Application of Chanakya Niti in Modern Education**" organized by Anna Leela College of Commerce and Economics.
- Attended **Three Days International Faculty Development Programme** on "**Digital Teaching and Learning Environment**" organized by Pillai College and MUCTA.
- Attended **Three Days National Webinar** on "**Innovative Business Management Practices**" organized by the IQAC and Department of Management Studies (BMS) of Thakur College.
- Attended **Webinar** on "**Youtube - An Effective Digital Asset for Teaching and Learning**" organized by Public Night Degree College and Bright Skill Kranti.
- Attended **Webinar** on "**Social Distancing: A Marketing Challenge Post Pandemic**" organized by St. Joseph College, Virar.
- Attended **National Webinar** on "**Research Ethics and Plagiarism Control**" organized by Anna Leela College, IQAC and Reseach Cell in association with DLLE, University of Mumbai.
- Attended **National Level Webinar** on "**Role of Review of Related Literature in the Research**" organized by Gajanan Pandhurang Patil College and MUCTA.
- Attended **Three Days Faculty Development Programme** on "**Research Methodology, Statistical Testing and Data Analysis using MS Excel**" organized by Tilak College, Vashi.

- Attended **Ten Days Online Workshop** on “**R-tools for Statistical Computing**” organized by K. J. Somaiya College.
- Attended **National Webinar** on “**GST: Supply Concept and its Applications**” organized by Tolani College, Andheri and IQAC.
- Attended **Two Days National Webinar** on “**Advanced Excel**” organized by IQAC & BCAF Department of Ghanshyamdas Saraf College in association with Skill Development and Vocational Training Institute of India.
- Attended **Webinar** on “**Atmanirbhar Shikshan Pranali**” organized by MMK College, Mumbai.
- Attended a **Webinar** on “**Aatmanibhar Bharat: A Dawn of New Economic Reforms**” organized by Anna Leela College and MUCTA.
- Attended a **National Webinar** on “**Attitude Change Management and Work Ethics in Covid - 19 Scenerio**” organized by Department of Management Studies of C.K. Thakur College, New Panvel and IQAC.
- Attended **Faculty Learning Programme** on “**Post Covid World: Skills and Strategies for Faculty**” organized by Business Standard Learning.
- Attended **International Webinar** on “**Decoding Fake News: A Forensic Perspective**” organized by Department of Forensic Science of GTN Arts College, Aurangabad.
- Attended a **Webinar** on “**New Provisions Related to Income Tax Filing and Investment Awareness**” organized by IQAC and Department of Commerce and Accountancy of S.I.A. College of Higher Education, Dombivali.
- Attended a **Five Days eFDP** on “**Comprehensive Quality Initiatives for Higher Education in Pandemic era**” organized by Uka Tarsadia University’s IQAC Bardoli, Surat.
- Attended a **Five Days FDP** on “**Evolution from Offline to Online Teaching**” organized by IQAC and FDP Committee of Satish Pradhan Dnyanasadhana College, Thane in association with Department of Information Technology (UDIT), University of Mumbai, YCM Open University and Microsoft.
- Attended **National Faculty Development Programme** on “**Statistical Analysis of Quantitative Data Using Advance Excel for Research Scholars**” organized by Rizvi College.
- Attended a **Faculty Development Programme** on “**Research Methodology: Redefining Researching Skills**” organized by SNDT Arts and Commerce College, Pune, Balaji College, Pune and Nirmala Memorial Foundation College, Mumbai.
- Attended a **National Webinar** on “**Steering HEIs in the wake of Covid-19: The way ahead for Academia**” organized by IQAC and Research Circle of VESASC in association with Vijnana Bharati, Mumbai.
- **Life Member** of the Maharashtra State Commerce Association.

## PAPER PRESENTATIONS AND PUBLICATIONS

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- Participated in **National Conference** on ‘Poly-Dimensional Approach towards Mesmerising World of Advertising’ and presented a paper titled “**A Study on Perception of Teenager’s on Surrogate Advertising in Mumbai**” and **published** the same.
  - Participated in **International Interdisciplinary Conference** on ‘Indian Cinema and Women’ and **presented** a paper titled “**Representation of Women’s Identity in Bollywood**”.
  - Participated in One Day Multi-Disciplinary **National Conference** on ‘Electronic Commerce and Changing Market Scenario’ and **presented** a paper titled “**Social Media: An Emerging Opportunity in E-commerce**” and **published** the same.

- Participated in **One Day International Interdisciplinary Conference** on 'Equitable & Prosperous India: Opportunities & Challenges' EPIOC - 2017 and **presented** a paper titled **"A Study on Perception of Indian Citizens towards Cashless Economy"** and **published** the same.
- **Presented** a research paper in the **Student Led National Conference** by SNDT Women's University.
- Participated in **Two Day International Multi - disciplinary Conference** on 'Policy Initiatives of Government of India – Appraisal & Assessment' and **presented** a paper titled **"Forensic Accounting: A Tool for Detecting Banking Fraud"** and **published** the same.
- Participated in **Two Day International Conference** on 'Role of Commerce, Management and Technology in Modern World' and **presented** a paper titled **"E – Banking Services: Challenges and Opportunities towards Electronic Mobility Management in Banking Sector"** and **published** the same.
- Participated in **One Day National Conference** On 'Contemporary Trends in the Humanities and Social Sciences' and **presented** a paper titled **"A Study on Consumers Perception towards Digital Payments in Mumbai"** and **published** the same.
- Participated in **Two Day Multi-disciplinary National E-conference** On 'COVID – 19 And Indian Economy' and **presented** a paper titled **"A Study on Customers Perspective towards Security Management during COVID – 19"** and **published** the same.
- Participated in **Two Day Multi-Disciplinary National E-conference** on 'COVID – 19 And Indian Economy' and **presented** a paper titled **"A Study on E-commerce Frauds during COVID – 19 Pandemic"** and **published** the same.
- **Published** a paper titled **"A Study on Customers Perception on Forensic Accounting and Risk Management in Selected Banks of Mumbai"** in International Journal of Emerging Technologies and Innovative Research.

## EXTRA CURRICULAR ACTIVITIES

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- **Organised** Literary Art Events in 'MELA' 2001, intra collegiate festival held by HSM at Sydenham College.
  - **Volunteer** for Brou Ha Ha, from 1997 – 2001, intra collegiate festival of Sydenham College.
  - **Participated & won** the 2<sup>nd</sup> Prize in 'Udaan' the intra collegiate festival held by **Mumbai University**.

## ADDITIONAL INFORMATION

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### CAREER AND PERSONAL OBJECTIVE:

Seeking a position to utilize my skills and abilities in the institution that offers professional growth while being resourceful, innovative and flexible.

### PERSONAL STRENGTHS:

Time Management Skills, Energetic Approach, Team Player, Sense of Responsibility, Inquisitive, Creative and Resourceful.

**SANGEETA KANOJIA**