** NAVNEET RANJAN**

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# Accomplished Food & Beverage Service PROFESSIONAL

Offering 9+ years of sterling experience in the Hospitality Industry



* Highly effective communicator with an extensive knowledge base and exceptional talent for problem solving through analytical thought processes, as well as the ability to build and lead effective teams.
* Disciplined, Courteous & decisive leader with good quality and excellent ability to coordinate with different people at one time under difficult situations and the ability to bring out the best in others while creating a healthy and friendly work environment, thus enhancing operational efficiency.
* Profound knowledge of the food & beverage Service department.



**BLOOMS COLLEGE OF HOTEL MANAGEMENT, Hyderabad 19 -01- 2018 to 19-02-2022.**

**Food & Beverage Service HOD & Senior Lecturer.**

**PRATHAM N.G.O. (Nagpur) 12-08-2017 to 17-01-2018**

**Food & Beverage Service Facilitator**

**APOLLO DIMORA HOTEL, TRIVENDRUM 15-02-2016 to 8-04-2017**

**CAPTAIN**

* Responsible for service of one station.
* Present the menu card and take order from the guests.
* Sends the commis with orders to kitchen to fetch food items.
* Sells food and beverages to meet restaurant budgets.
* Serve wine according to international practices.
* Prepare flambé items, if offered by the restaurant.

**SRI SATYA SAI INSTITUTE OF HOTEL MGMT., SEHORE (M.P.) 25-09-2014 to 10-12-2015**

**ASSISTANT PROFESSOR**

**HOTEL PALASH RESIDENCY**

**CAPTAIN 15-03-2014 to 20-09-2014**

* Responsible for service of one station.
* Present the menu card and take order from the guests.
* Sends the commis with orders to kitchen to fetch food items.
* Sells food and beverages to meet restaurant budgets.
* Serve wine according to international practices.
* Prepare flambé items, if offered by the restaurant.

**ZIP BY SPREE HOTEL, JAIPUR 08-08-2013 to 10-03-2014 Guest Service Associate**

**Day to Day Duties:**

* Attends the briefings.
* Complete the mise-en-place and mise-en-scene.
* Carries out the actual service according to the sop.
* Up sells food & beverages.
* Stock the side board with proprietary sauces and preserves etc.
* Performs other tasks as directed by supervisor

**QUALITY INN CENTURIAN HOTEL, PUNE**

**4 months Industrial Trainee in 2011.**



**Administrative Work**

* Knowledge of all confidential work of Osmania University.
* Knowledge of all Examinations work of Osmania University.
* Knowledge of all computer works like – word, Excel, PPT. & others.



**ACCOLADES AND CERTIFICATIONS**

* Received letter of appreciation from the **General Manager of “ZIP by SPREE HOTEL”**, Jaipur for rendering an excellent services to the guest during **2013-14.**
* Certificate of Recognition to the successful opening of the **APOLLO DIMORA HOTEL,** Thiruvananthapuram.
* Provisional Certificate of FIRST AID with EPR & TRAUMA CARE.



**EDUCATIONAL CREDENTIALS**

**MBA, Pursuing 2nd Year 4th sem. (Tourism) : Algappa University, Karaikudi. 2022.**

**BHMCT & N(4 years course) : BACHELOR IN HOTEL MANAGEMENT CATERING**

**TECHNOLOGY&APPLIED NUTRITION.**

**(**Peoples Institute of Hotel Management, Bhopal,**2008-2012)**

**CRAFTMANSHIP COURSE IN : Affiliated with WBTO, Columbia, Canada.**

**BARTENDING (6 months) (Managed by Annammal Education Trust) 2013.**

**Date of Birth:** 02-02-1991