**RESUME**

**NEHA RAJESH SARANG**

**Mobile : 9619650008 /9769377554**

**Email Id** : [neha.sarang15@gmail.com](mailto:neha.sarang15@gmail.com)

**Address** :

Room no 15 chawl no 1, Mahalaxmi nagar

Rahiwasi seva sangh , Rajan pada,

Malad west Mumbai 400064.

**Education Qualification :**

|  |  |  |  |
| --- | --- | --- | --- |
| Class | Board / University | School / collage name | percentage |
| s.s.c | Maharashtra Board | Utkarsha mandir school | 68% |
| H.S.C | Maharashtra Board | k.g.mittal collage | 70.31% |
| TYBCOM (A/F) | MumbaiUniversity | Ghanshyamdas saraf collage | 68% |
| MCOM (A/F) | Mumbai University | MumbaiUniversity | 64% |

**Work Experience :**

* I have 5 year experience in sidhkala cooperative credit society as account clerk year 5-4-2015 to 20-3-2020 .

**Personal Information :**

* Date of birth : 15-04-1998
* Gender : Female
* Hobbies : Listening Music
* Nationality : Indian
* Marital Status : Un Married

**Language known :**

* English ,Hindi and Marathi

**Computer knowledge :**

* Basic computer knowledge
* MS CIT
* Tally
* Coral draw

**Personal Strengths :**

* Positive attitude supported with good attitude, ability to work smartly and stick to the time schedules.
* Honest ,dedicated and hard working with a sense of loyalty towards the organization and above all always willing to learn more in life.

**Date:**

**Place:** Mumbai

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