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Shikha Singh

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Navi Mumbai, Maharashtra, India



https://www.linkedin.com/in/shikha-s-a3048915/

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**PERSONAL VITAE**

Date of Birth: 24th May 1987

Sex: Female

Nationality: Indian

Marital Status: Married

Language known: English, Hindi, and Marathi

Hobbies: Yoga, Playing Badminton, Reading.

**RESUME SUMMARY**

Performance-focused and resourceful professional with expertise in field of Human Resource and Research Methodology. My experience allow me to develop the confidence and capability to the students, required to succeed in a competitive environment. High academic credential Bsc (Chemistry), MBA-HR, DLL, Mphil (Management), Phd – Management (Final Year).

**EDUCATION**

* Phd –Management (2020-2023) (Currently - Final Year) SNDT Women’s University, Mumbai.
* Phd Course Work (80.13%)
* Mphil- Management (D.Y Patil University )(2012-2015)
* Diploma Labour Law and Labour Welfare (2011-2012) (Siddharth Law College-Mumbai University)
* MMS-HR (PIMSR, Mumbai University (2008-2010) (61%)
* Bsc(Chemistry) (Mumbai University)(2005-2008)

**WORK EXPERIENCE**

**CORPORATE EXPERIENCE :** **2 years**

**Human Resource Executive**, Macleods Pharmaceutical Ltd, Mumbai, India (Feb 2010 to August 2011)

**Duties & Responsibility**

* Worked on HRIS, Handel Time Office Management, Organogram, Compensation, Recruitment Module
* Coordination in Recruitment, Selection, Joining, Induction &Training.
* MIS reports on monthly basis.

**Human Resource Intern,** Spanco Ltd. Navi Mumbai, India (May 2009 – July 2009).

**Management Co-ordinator,** Panakos Pharmaceutical P.v.t .ltd (April 2008 – August 2008).

**TECH-SKILLS**

* Quantitative Tools – SPSS, SPSS- AMOS, EXCEL.
* Qualitative Tools – ATLAS ti
* Data Visualisation Tools – Tableau

**CERTIFICATION**

* Tableau – Simplilearn
* HR- Analytics - MSME TDC PPDC - HR ANALYTICS.

**Paper presented at**

* Management Development Institute (MDI) ICBRI, on 27 th February 2021.
* AICTE Approved ICMR 2021
* NCMAT ( Mumbai University ) March – 2022

**FDP**

* FDP-Research Methodology-Indian Council of Social Science Research ( 2020,2021)
* FDP – Data Analysis- SPSS

**CONFERENCE & FDP**

**TEACHING AND LEADERSHIP EXPERIENCE: 9 years**

**Asst Professor** at SK College of Arts, Commerce & Science (Lecturer) (August 2011- April 2012)

**Duties & Responsibility**

* Human Resource Managements Subjects taught to the under graduates students.

**Asst Professor** atYCC College of Arts, Commerce & Science, Navi Mumbai, India. (2012-2020)

**Duties & Responsibility**

* Human Resource and Marketing Managements Subjects taught to the under graduates and graduate students ( BMS/BMM/BCOM/MCOM)
* Mentor to More than 30 Final Year BMS student for Thesis.
* Exam Head Coordinator- Facilitate in smooth function of exam cycle.
* Head of the Management Fest.
* Act as an Examiner and moderator for University papers.

**RESEARCH EXPERTISE**

**Research Scholar, SNDT Women’s University, Mumbai, India (2020- Present)**

**Research Work Highlights (Published)**

* “Development of Employee Turnover Intention Scale (ETIS-7) Based on the Theory of Planned Behavior (TBP) “Under Review of Scopus Index Journal.
* “The Dynamics of Employee Turnover Intention- Literature Review’’ is published at Shodh Sanchar Bulletin, **UGC approved care list** (ISSN 2229-3620) VOL-11,issue 41,January to March 2021.
* “Empirical Approach on the effectiveness of the employee engagement under the professional isolation setup’’. Is published at PIMT journal of Research, **UGC approved care –list** (ISSN-2278-7925) VOL -13, No-3, April- June 2021 issue.

**Expertise Achieved**

* Practical knowledge of Research Methodologies.
* Experience in Primary and Secondary Research.
* Familiarity with Qualitative and Quantitative research methods.
* Successfully design, manage, and execute, qualitative and quantitative research projects specifically with experience in survey research methods – designing sample plans, survey instruments, and analyzing survey data
* Developed and validated scale.