SUKANYA KADAM



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Professional Summary

Organised Lecturer Skilled in classroom management and Curriculum presentation.

Strong history of increasing student Engagement and fostering learning outcomes

Demonstrate over 7+ yr of experience.

Skills

* Student centred learning
* Positive reinforcement
* Punctual
* Student motivation
* Teaching/tutoring
* Time management
* Diverse classroom settings

Work HISTORY

**Currently working with Sahyog college of Management Studies**

**La Sphere school of hotel management- Assistant Lecturer 05/2017- to August 2021**

* Integrated technology into classroom instruction including video, online content and use of distributed learning capabilities
* Distributed course syllabus and responded to student question and concern standards, material grading and progression.
* Completed and submitted reports to administration dealing course activities plans
* Oversaw work of teaching assistants, interns and recherché support staff, helping each student gain maximum profit
* Improved students analytical skills by introducing state of the art computer program technologies
* Created new lesson plans based on course objective.

**ITM Institute of hotel management ,Nerul – Assistant Lecturer 08/2015-05/2017**

* Worked with graduated students and teaching assistants on development of classroom material and teaching practicum
* Adopted technological advances to boost instructional diversity and improve student interest in material
* Enhanced student success by leading thought- provoking classroom discussion to delve into lecture topics
* Devised experimental activates to drive home points made during classroom lecture and in textbooks
* Facilitate group session and provided one on one support
* Improved students analytical skills by introducing state of the art computer program technologies
* Created new lesson plans based on course objective.

**Asia Pacific institute of hotel management- Assistant Lecture 05/2014 to 8/2015**

* Recorded lessons on audio and video for online instruction
* Completed and submitted reports to administration detailing course activities and plans
* Maintained regular office hours to help students with questions and provide educational support.
* Selected curriculum and optimised lesson plans to maximize coverage of each subject
* Marked lesson notes, corrected errors and made useful suggestion on writing communication
* Contributed to positive academic and social tone of school by demonstrating professionalism and enthusiasm for academic community

**Mumbai college of hotel management bhayander- Assistant lecturer 06/2013 to 8/2015**

* Developed activities and integrated technology to diversify instruction.
* Planned, implemented, monitored and assessed classroom instruction program.
* Documented student’s attendance and progress against goals.
* Marked lesson notes, corrected errors and made useful suggestion on writing communication
* Contributed to positive academic and social tone of school by demonstrating professionalism and enthusiasm for academic community

**Rare Hospitality and services pvt ltd- Management supervisor 6/2011 to6/2013**

* Preparing digital files updating files
* Updating attendance of employees of various sites
* Strengthen system efficiency by identifying lagging operational process
* Working on various sites
* Supervising employees and ancillary services of the property
* Preparing Mis report
* Training employees
* Briefing and debriefing of employees

**Education**

**Master of science- Dietetics and Food service management**

(Indra Gandhi National Open University)

**Certificate course in Food and Nutrition**

2011

Institute of Hotel Management Ahmedabad

**Bachelor of science; Hospitality Management and hotel administration.**

**Hobbies:- Reading books, quelling**