

MUHAMMAD ZAID HABIB

BSCS Graduate

PERSONAL INFO

Date of Birth: 08 SEP 2003

CNIC: 33202-5530255-7

Nationality: Pakistani

CONTACT

📞 03137974435

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📍 Jhang ,Punjab ,pakistan

SKILLS

- MS Office (Word, Excel, PowerPoint)
- Data Management & Record Keeping
- IT Support & Computer Operations
- Basic Databases
- Web Development (HTML, CSS, JavaScript, PHP)
- Internet Research & Communication

LANGUAGES

- English
- Urdu
- Punjabi

REFERENCE

Available on demand



PROFILE

Motivated and detail-oriented professional with a background in technical support and computer operations. Skilled in documentation, problem-solving, and effective communication, seeking to contribute in a dynamic role.



WORK EXPERIENCE

Bright Eaglets Group of Colleges 01/01/2025- 30/06/2025

Internship

- Assisted instructors in delivering IT training sessions.
- Supported lab operations and systems.
- Assisted with documentation and record-keeping tasks.
- Visited schools/colleges for promotions and brochure distribution.



EDUCATION

BS(CS) 2021-2025

Govt Graduate College Jhang

3.61 CGPA

FSC (Pre engineering) 2019-2021

Chenab College Jhang

67.3%

Matriculation (Science) 2017-2019

Chenab College Jhang

86.9%



CERTIFICATES

Certificate in Office Management (COM) May-2022

Muhammadan Institute of Computer science Jhang