



Employee Attendance System

Outline:

1. Functional Requirements
2. Non-Functional requirements
3. Technical Specifications
4. Diagrams
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 - 4.3 Data flow diagram
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I. Functional Requirements (What the system *will do*)

1.1. Admin Role in Membership Management

The Control Panel Admin will manage company memberships and perform the following actions:

1.1.1 Add New Member (Company)

1. Enter Company Name, Email, Contact Number, Number of Employees.
2. Assign Password to the newly created company.
3. Assign a Package (subscription plan) according to number of employees.
4. Activate the company account.
5. Send login credentials to the company.

1.1.2. Update Member Details

1. Change company information (Name, Contact Details, Number of Employees).
2. Upgrade/downgrade the package.
3. Reset passwords if required.

1.1.3. Delete Membership

1. Remove a company's access to the system.
2. Ensure employees under that company can no longer log in.

1.1.4. View Members

1. List all registered companies.
2. View details such as Company Name, Contact, Number of Employees, and Subscription Package.

1.2. Company's Role in Membership Usage

Once a company is registered:

Company Admin (Manager) receives login credentials from the system admin.

Company Admin can:

1.2.1 Add employee by providing:

- Name
- Department
- Designation
- Contact information
- Job start time.
- End Time

1.2.2 Update and remove employees

1.2.3 View employees records.

1.2.4 Search particular employee record.

1.2.5 Manage schedules.

1.2.6 Approve or reject employees leaves

1.2.7 Assign roles (Manager, Employee)

Note : If member company has a manager also, Manager will have access of all of the above except assign roles as “Manager “ role will only be assigned by admin of member company).

1.2.8 . Attendance Tracking:

1. Member company employees will mark attendance first when they enter for work. When they leave the office/ work place, they must have to mark attendance again.
2. System will record employee clock-in/clock-out times and take picture at that moment when employee mark attendance..
3. System will support for different attendance types (present, absent, late, holiday, leave).
4. Employee will be able to request attendance adjustments (e.g., missed clock-out).

1.2.9 . Leave Management:

1. Employee requests for different types of leave (sick leave, vacation, personal leave. **When on leave, provide leave reason. If sick, provide doctor document.**)
2. Manager or admin of member company will approve or reject the leave.

1.2.10. Reporting :

1. Member company manager or admin will generate attendance reports (monthly)
2. Member company manager or admin will export reports in various formats (CSV, Excel, PDF).

2. Non-Functional requirements

2.1. Performance:

1. Fast loading times.
2. Responsive user interface.

2.2. Security:

1. Secure user authentication and authorization. Every member company will have its own members list. Only and will be able to manage their own employees only.
2. Data encryption method use for passwords storing.

3. Technical Specifications

Web portal will be developed using following technologies:

1. Frontend: HTML , CSS , JS
2. Backend : PHP
3. Database: MySQL
4. Hosting & domain : Will be purchased

Mobile application will be developed using following technologies:

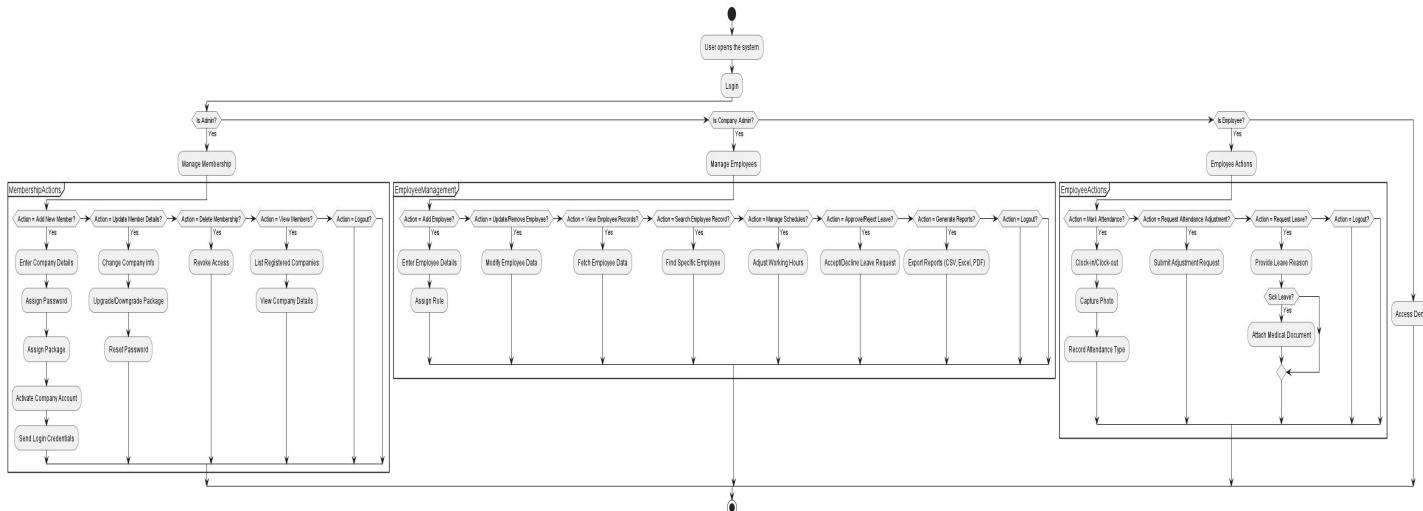
1. XML , Java
2. Database: MySQL

Diagrams

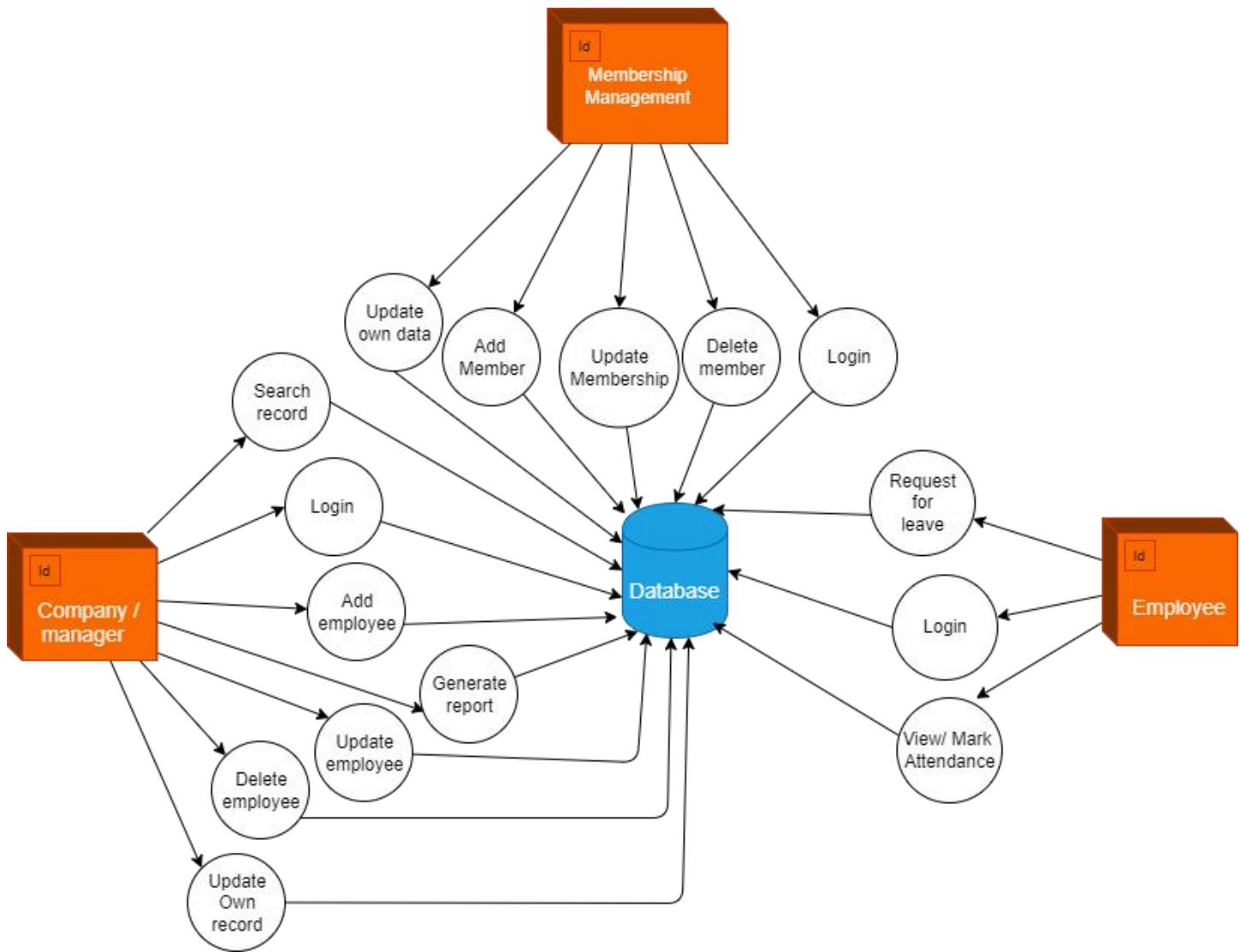
Use case diagram



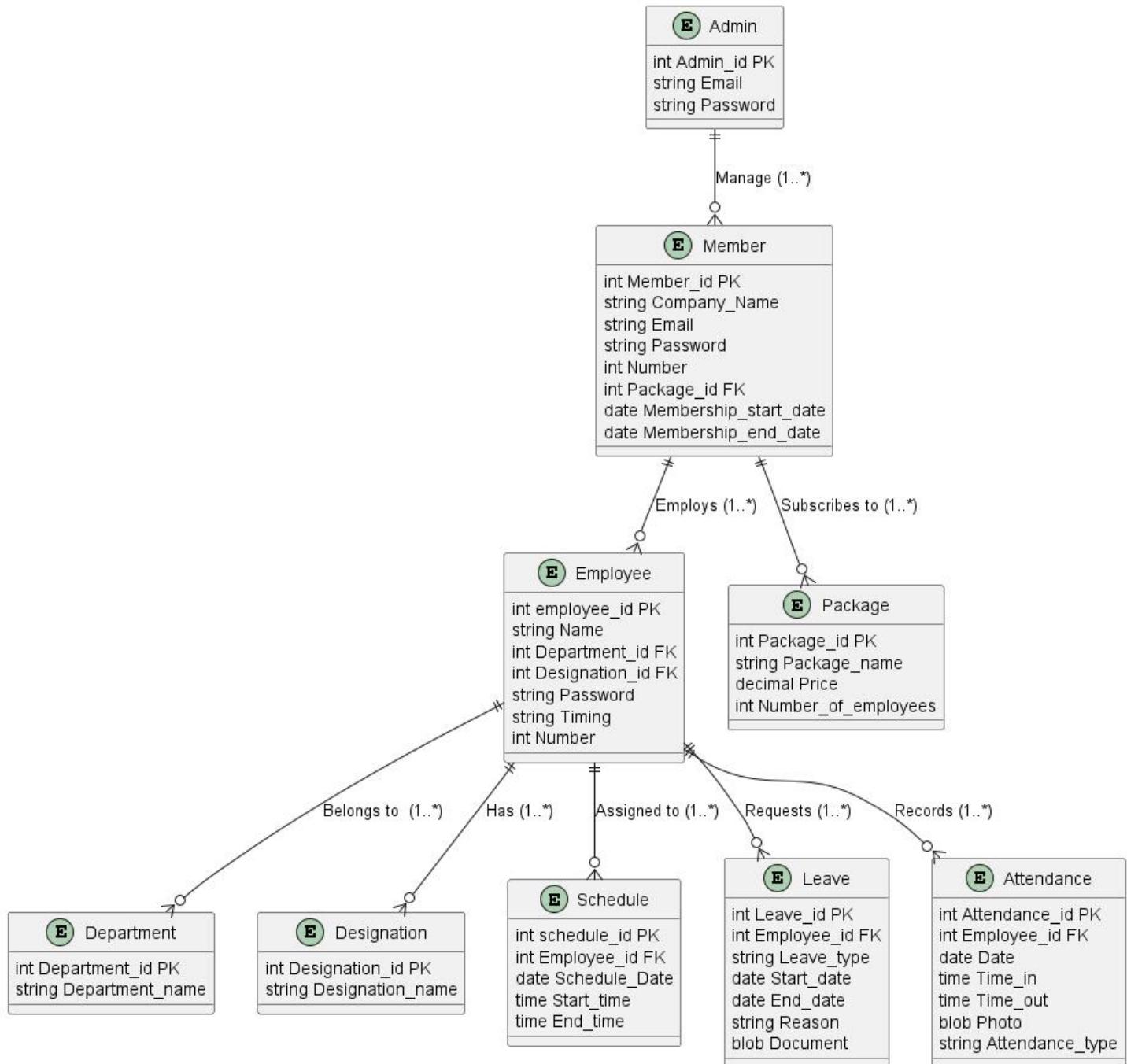
Activity Diagram



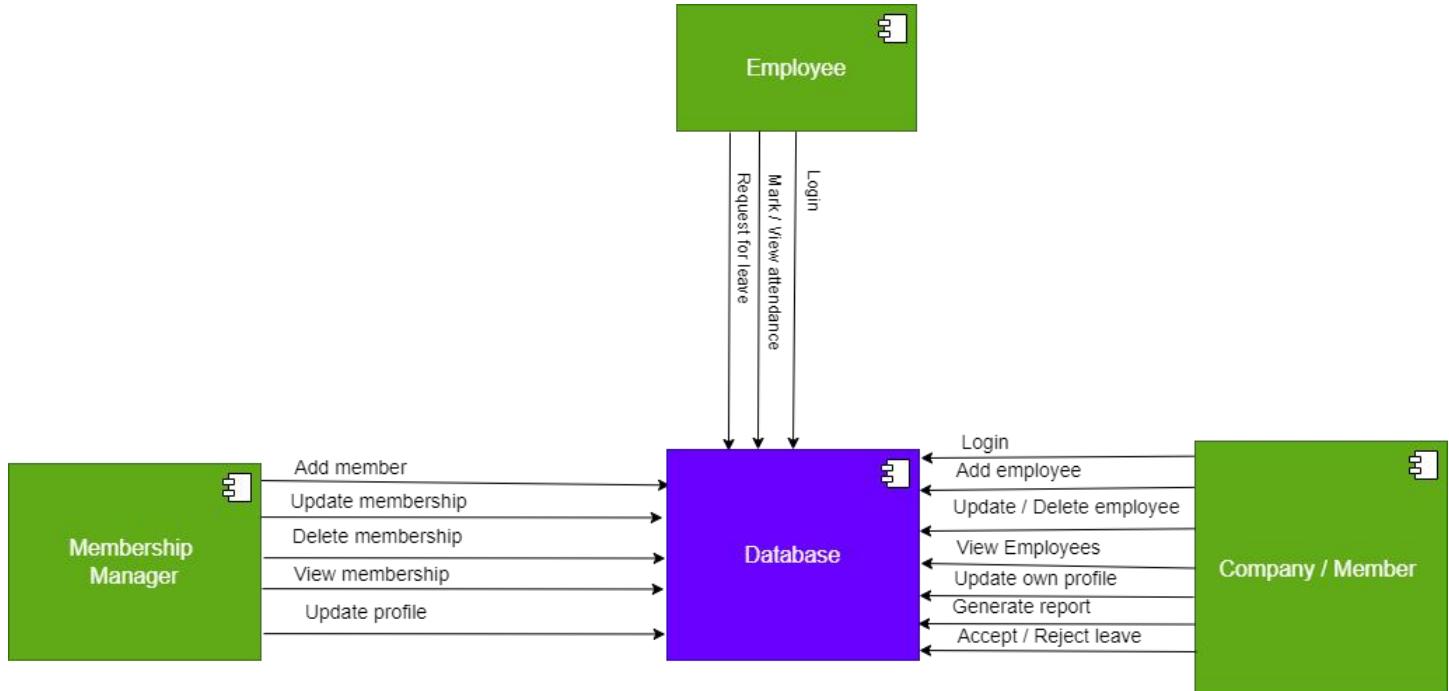
Data flow diagram



ERD (Entity Relationship Model / Diagram)



Component diagram:



Time-line phase wise

Phase 1: Project Setup and Planning: 15 working days

1. UI/UX , mockups , prototypes designing: 12 days
2. Database Design: 2 days
3. Project Setup like IDE, GIT version control: 1 day

Phase 2: Front-End Development: 30 working days

1. Member Company Manager Portal : 8 days
2. Employee Portal : 6 days
3. Membership Management Portal: 5 days
4. UI/UX Polish & Refinement: 7 days
5. Accessibility Review and Implementation: 4 days

Phase 3: Back-End Development: 32 working days

1. User Authentication and Authorization: 5 days

2. Employee Management (Manager Module - Core Features): 7 days
3. Attendance Tracking (Core Functionality): 6 days
4. Leave Management (Functionality): 6 days
5. Reporting (Attendance Reports): 4 days
6. API Development and Integration: 2 days
7. Performance Optimization and Load Testing: 2 days

Phase 4: Testing and QA: 10 working days

1. Unit Testing (Ongoing)
2. Integration Testing: 4 days
3. Functional/System Testing: 4 days
4. User Acceptance Testing: 2 days

Phase 5: Deployment and Launch: 1 working day

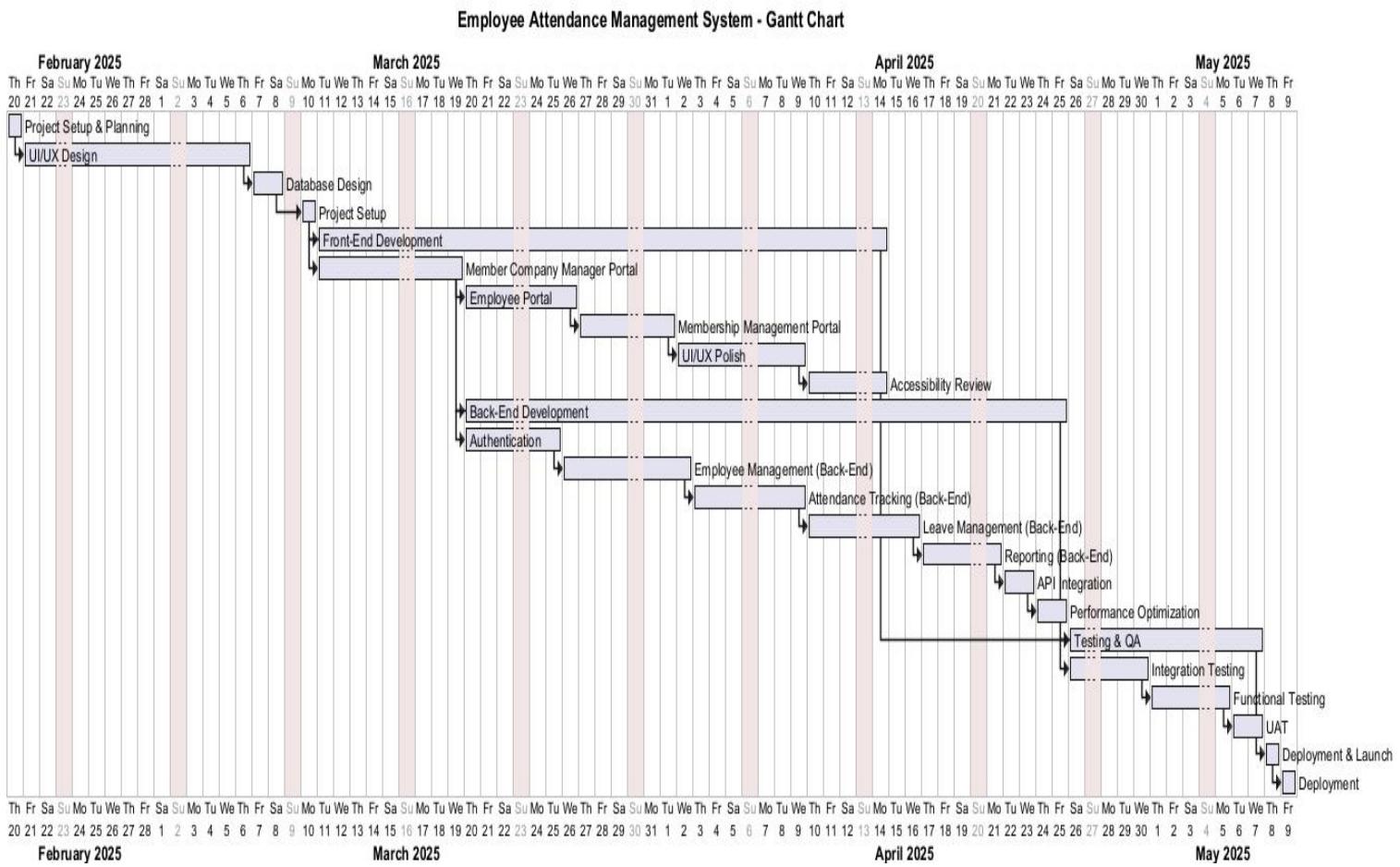
1. Deployment: 1 day

Total Estimated Time (Working Days): $15 + 30 + 32 + 10 + 1 = 88$ working days

Sum up of time

- **Phase 1: Project Setup and Planning:** 15 working days
- **Phase 2: Front-End Development:** 30 working days
- **Phase 3: Back-End Development:** 32 working days
- **Phase 4: Testing and QA:** 10 working days
- **Phase 5: Deployment and Launch:** 1 working day
- **Total Estimated Time (Working Days):** 88 working days

Gant Chart for timeline view



Development

User interfaces:

Index page

The screenshot shows the homepage of the EAMS website. The top navigation bar includes links for Home, About us, Features, Why choose us?, Packages, Contact, and a Login button. The main hero section features a green background with the text "Save Time and Money with Automated Attendance Tracking". Below this, a subtext states: "Our system streamlines attendance management, freeing up your HR team and reducing costly errors." Two call-to-action buttons, "Get Started" and "Learn More", are located at the bottom of this section. To the right, there is a snippet of the EAMS user interface showing a person's hands interacting with a smartphone displaying a digital clock or timer, with several small profile pictures of people overlaid on the screen.



Accurate Attendance, Simplified

Ensure accurate time tracking, eliminate errors, and gain a clear view of employee attendance with our reliable system.

About System

It's a solution designed to streamline attendance tracking, leave management, and employee scheduling for businesses of all sizes. With features like real-time clock-in/clock-out tracking, automated attendance calculations. This EAS ensures accurate and efficient workforce management. The system also provides detailed reporting and analytics, enabling managers to make data-driven decisions.

Key Features

Admin Role

Manage company memberships, add/update/delete members, and assign subscription packages.

Employee Management

Add, update, and remove employees. Manage schedules, roles, and attendance.

Attendance Tracking

Track employee clock-in/clock-out times with photo verification and attendance adjustments.

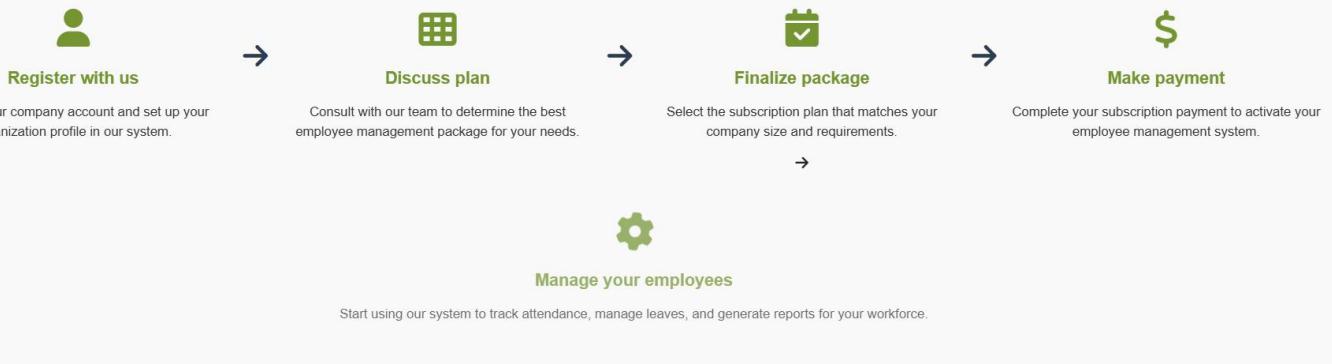
Leave Management

Handle employee leave requests, approvals, and rejections with ease.

Reporting

Generate and export attendance reports in CSV, Excel, and PDF formats.

Our Process



Why Choose Us

Tailored for UAE businesses with enterprise-grade security

Built according to UAE Labor Laws

- ✓ WPS payroll integration
- ✓ Leave policies aligned with UAE regulations
- ✓ Eid and national holiday auto-calculation

Your Data is Safe With Us

GDPR Compliant **UAE-Hosted Servers** **End-to-End Encryption**

99.9% Uptime **24/7** Security Monitoring



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Features

- Attendance Tracking
- Leave Management
- Employee Management
- Reporting

Quick Links

- Home
- About Us
- Packages
- Contact

Contact Us

Your Name

Your number

Your Email

Your Message

Send

Why to choose us:



Home About us Features Why choose us? Packages Contact [Login](#)

Happy Clients

Join hundreds of satisfied UAE businesses who trust our employee management system. From startups to large enterprises, we've helped organizations streamline their HR processes, reduce administrative workload, and improve workforce productivity. Don't just take our word for it - see what our clients say about their experience.

90+

95%

1500+

85%

UAE COMPANIES TRUST US

ATTENDANCE ACCURACY

LEAVE REQUESTS MANAGED

HR TIME SAVINGS

Clients Feedback



John Carter

★★★★★

The attendance tracking system is a game-changer for our team. It's easy to use and has significantly reduced manual work.



Khalid Al Falahi

★★★★★

The leave management feature is fantastic! It has streamlined our HR processes and made approvals much faster.



Michael Brown

★★★★★

The reporting tools are excellent. We can now generate detailed attendance and leave reports in just a few clicks.

- ✓ WPS Ready
- ✓ MOHRE Aligned
- ✓ Data Protected

Trusted by 90+ UAE Businesses

About us



Home About us Features Why choose us? Packages Contact [Login](#)

About Our Employee Attendance Management System

Our mission is to make employee attendance tracking effortless and efficient for businesses of all sizes. We provide a user-friendly platform that simplifies time tracking, automates leave management, and provides insightful reports to help you optimize your workforce.

Learn more about how our system can improve accuracy, reduce errors, and save you valuable time and resources.

[Get Started](#) [Learn More](#)





Tired of outdated attendance systems?

We understand the frustration of managing employee attendance with clunky spreadsheets or unreliable manual processes. Our system is designed to automate those tedious tasks, freeing up your time and resources so you can focus on what truly matters – your employees and your business.

Authentication

Welcome Back
Please log in to your account

ID
Enter your ID

Password
Enter your password

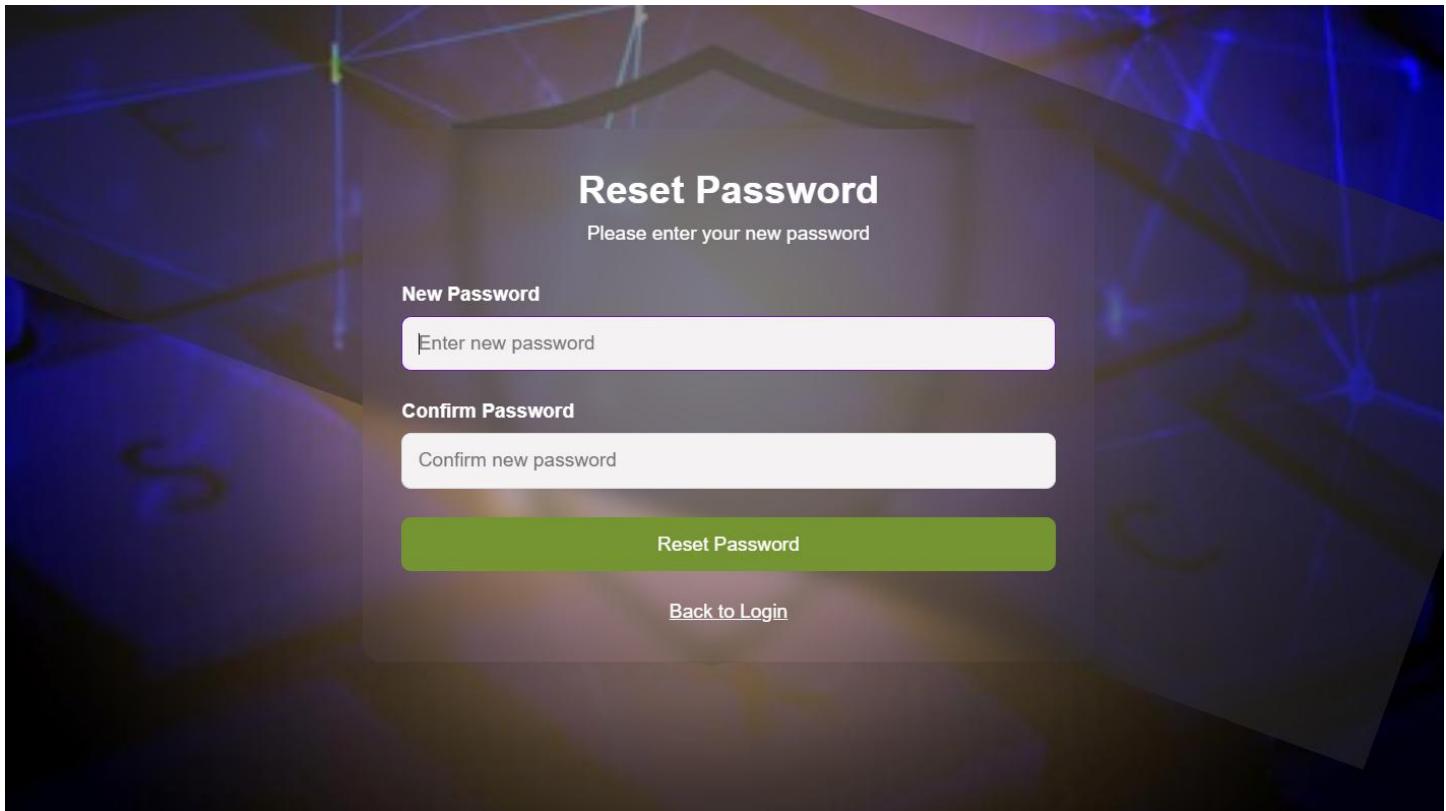
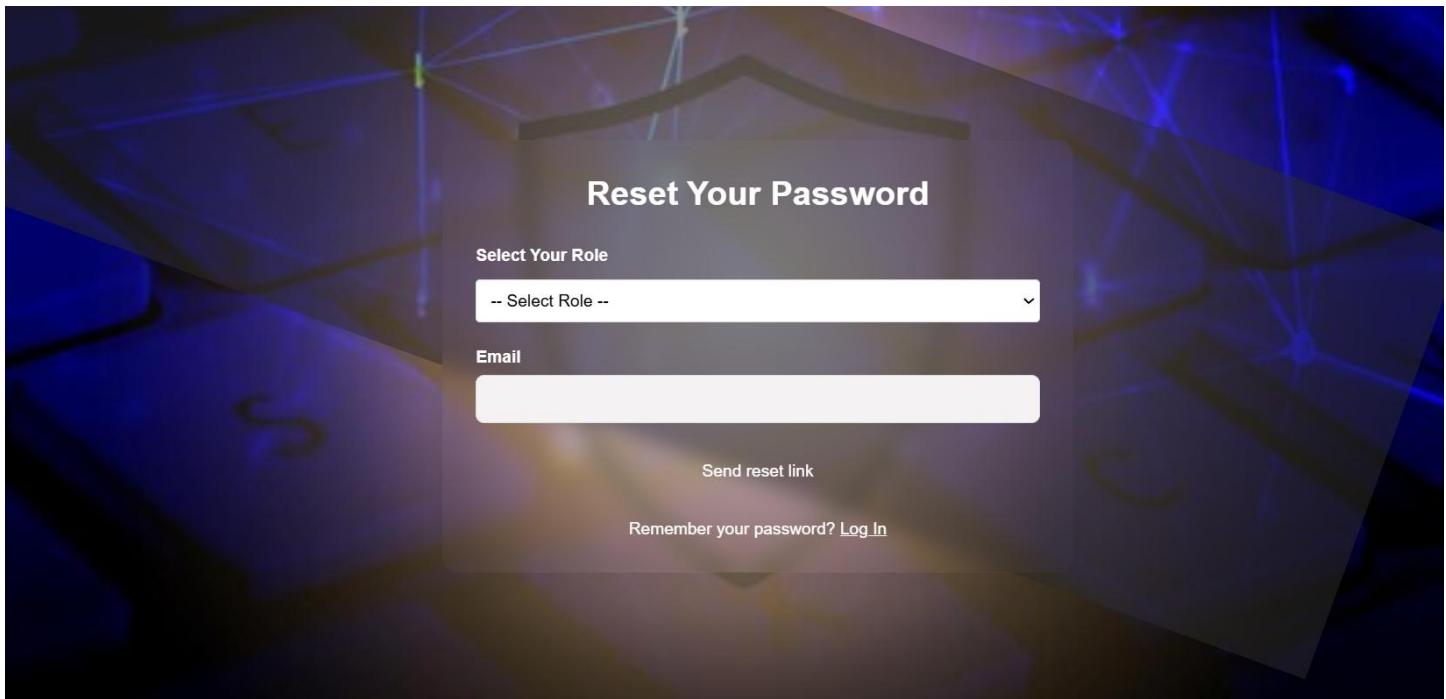
Role
Employee

Log In

[Forgot Password?](#)

The image shows a login screen with a dark, abstract background featuring glowing blue and purple lines forming a network-like pattern. The main form is centered and has a light purple gradient background. It features a title "Welcome Back" and a subtitle "Please log in to your account". There are three input fields: "ID" with placeholder "Enter your ID", "Password" with placeholder "Enter your password", and a dropdown menu for "Role" set to "Employee". Below the form is a large green rectangular button labeled "Log In". At the bottom of the form is a link "Forgot Password?".

Password reset screen



Member Module functionality

Profile update screen



Profile

Manage Employees

Departments

Designations

Employees Attendance

Leave Management

Reports

Logout

Update Profile

ID:

1

Company Name:

Ahmed

Email:

malikzain909192@gmail.cor

Contact Number:

123-456-7892

Password:

Confirm passowrd:

Save Changes

Employees record

[Profile](#)[Manage Employees](#)[Departments](#)[Designations](#)[Employees Attendance](#)[Leave Management](#)[Reports](#)[Logout](#)[Add new Employee +](#) 🔍

Employees List

ID	Name	Department	Designation	Job in timing	Job out timing	Action
1	John Doe	Sales	Software Engineer	08:50:00	08:52:00	📝 trash
2	Saim	Information Technology	Financial Analyst	15:37:00	15:39:00	📝 trash
3	kjh	Information Technology	Software Engineer	20:04:00	20:04:00	📝 trash

[Add employees](#)



Profile

Manage Employees

Departments

Designations

Employees Attendance

Leave Management

Reports

Logout

Add Employee

Name:

Number:

Email:

Password:

Department:

Information Technology 

Designation:

Software Engineer 

Job in time:

-- : -- -- 

Job out time:

-- : -- -- 

Add Employee

Edit employees screen to update employees record



Profile

Manage Employees

Departments

Designations

Employees Attendance

Leave Management

Reports

Logout

Update Employee

ID:

6

Name:

Saim

Number:

9

Company name:

Ahmed

Department:

Information Technology

Job in timing:

03 : 37 PM



Designation:

Software Engineer

Job out timing:

03 : 39 PM



Update

Departments list:



Profile

Manage Employees

Departments

Designations

Employees Attendance

Leave Management

Reports

Logout

Add Department +

Departments List

SR no	Department Name	Action
1	Information Technology	<button>Edit</button> <button>Delete</button>
2	Sales	<button>Edit</button> <button>Delete</button>
3	Finances	<button>Edit</button> <button>Delete</button>
4	Operations	<button>Edit</button> <button>Delete</button>
5	Customer Support	<button>Edit</button> <button>Delete</button>
6	Research and Development	<button>Edit</button> <button>Delete</button>
7	Marketing	<button>Edit</button> <button>Delete</button>
8	Ifdgj	<button>Edit</button> <button>Delete</button>



Profile

Manage Employees

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Designations

Employees Attendance

Leave Management

Reports

Logout

Add department

ID:

Auto-generated

Department Name:

Add now +

Department delete



Are you sure you want to delete this
department?

Employees in this department will also be
deleted.

Cancel

Delete



Department deleted successfully

Ok

Designations list



Profile

Manage Employees

Departments

Designations

Employees Attendance

Leave Management

Reports

Logout

Add Designations +

Designations List

Id	Department	DesignationName	Actions
1	Information Technology	Project Manager	
2	Sales	Sales Representative	
3	Sales	Marketing Specialist	
4	Information Technology	Customer Support Agent	
5	Sales	Human Resources ss	
6	Information Technology	Manager	

Add designation



Profile

Manage Employees

Departments

Designations

Employees Attendance

Leave Management

Reports

Logout

Add designation

Department Name:

ID:

Designation Name:

Add now +

Department +

Update designation record

Update Designation

ID:

Designation Name:

Update 

Delete designation



Are you sure you want to delete this designation?

Cancel

Delete

Success message after deletion



Designation deleted successfully

Ok

Attendance record showing to company of his employees

Attendance Summary								
Sr No	Date	Check-in	Check-out	Check-in	Check-out	Status	Check-in	Check-out
1	2025-05-02	05:27:50	05:28:50			Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
2	2025-05-02	05:27:13	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null
3	2025-05-01	14:50:10	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null
4	2025-05-01	14:48:04	14:49:46			Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
5	2025-05-01	05:31:18	-		-	Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null

Department wise filter

Attendance

Sr No	Date	Check-in	Check-out	Status	Check-in	Check-out
1	2025-05-02			Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
2	2025-05-02	05:27:13	-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null
3	2025-05-01	14:50:10	-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null
4	2025-05-01	14:48:04	14:49:46	Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
5	2025-05-01	05:31:18	-	Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null

Filter by date

Attendance Summary

Sr No	Date	Check-in	Check-out	Check-in	Check-out	Check-out
1	2025-05-02	05:27:50	05:28:50			Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
2	2025-05-02	05:27:13	-		-	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
3	2025-05-01	14:50:10	-		-	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
4	2025-05-01	14:48:04	14:49:46			Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
5	2025-05-01	05:31:18	-		-	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan

Filter by status of attendance



EAMS

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Department:
Filter by date
Status:

Attendance Summary

Sr No	Date	Check-in	Check-out	Check-in	Check-out	Status	Check-in	Check-out
1	2025-05-02	05:27:50	05:28:50			Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
2	2025-05-02	05:27:13	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null
3	2025-05-01	14:50:10	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null
4	2025-05-01	14:48:04	14:49:46			Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
5	2025-05-01	05:31:18	-		-	Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	null

Leave management module



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[Logout](#)

Filters:
By date

Employees leave requests

Sr no.	Name	Leave type	Start date	End date	Leave reason	Status	Action
1	John Doe	paternity	08-25-2025	08-29-2025	Exploring Lahore	approved	<input type="button" value="Approve"/> <input type="button" value="Reject"/>
2	John Doe		06-25-2025	06-26-2025	High fever	rejected	<input type="button" value="Approve"/> <input type="button" value="Reject"/>
3	John Doe	annual	04-10-2025	05-01-2025	m	rejected	<input type="button" value="Approve"/> <input type="button" value="Reject"/>
4	John Doe	casual	04-29-2025	05-02-2025	Vac	pending	<input type="button" value="Approve"/> <input type="button" value="Reject"/>

Approve leave

Confirm Action

Are you sure you want to approve this leave request?

Cancel

Confirm

Success message after approve

Success

Leave request approve successfully!

Okay

Reject leave case

Confirm Action

Are you sure you want to reject this leave request?

Cancel

Confirm

Success message after delete

Success

Leave request reject successfully!

Okay

Filter leave records by status

Profile
Manage Employees
Departments
Designations
Employees Attendance
Leave Management
Reports
Logout

Employees leave requests

Filters: Filter by status By date mm/dd/yyyy

Sr no.	Name	Leave type	Start date	End date	Leave reason	Status	Action
1	John Doe	paternity	08-25-2025	08-29-2025	Exploring Lahore	approved	<button>Approve</button> <button>Reject</button>
2	John Doe		06-25-2025	06-26-2025	High fever	rejected	<button>Approve</button> <button>Reject</button>
3	John Doe	annual	04-10-2025	05-01-2025	m	rejected	<button>Approve</button> <button>Reject</button>
4	John Doe	casual	04-29-2025	05-02-2025	Vac	rejected	<button>Approve</button> <button>Reject</button>

Filter leaves by date

Profile
Manage Employees
Departments
Designations
Employees Attendance
Leave Management
Reports
Logout

Employees leave requests

Filters: Filter by status By date mm/dd/yyyy

Sr no.	Name	Leave type	Start date	End date	Leave reason	Status	Action
1	John Doe	paternity	08-25-2025	08-29-2025	Exploring Lahore	approved	<button>Approve</button> <button>Reject</button>
2	John Doe		06-25-2025	06-26-2025	High fever	rejected	<button>Approve</button> <button>Reject</button>
3	John Doe	annual	04-10-2025	05-01-2025	m	rejected	<button>Approve</button> <button>Reject</button>
4	John Doe	casual	04-29-2025	05-02-2025	Vac	rejected	<button>Approve</button> <button>Reject</button>

May 2025

27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Clear Today

Report of the employees

The screenshot shows the EAMS application interface. On the left is a dark sidebar with navigation links: Profile, Manage Employees, Departments, Designations, Employees Attendance, Leave Management, Reports, and Logout. The main content area has four summary cards at the top: Total Employees (6), Present Today (0), Absent Today (6), and Late Arrivals (0). Below these is a section titled "Custom Report Generator" with fields for Date Range (2025-05-01 to 2025-05-22) and Department (All Departments). It includes "Generate Report" and "Reset Filters" buttons. Underneath is a section titled "Report Results" with a table of employee attendance data. At the bottom right are CSV, PDF, and Print download buttons.

Sr No	Name	Date	Department	Time in	Time out	Status	Photo in	Photo out
1	David Lee	2025-05-01	Sales	05:21:52	-	Present		
2	David Lee	2025-05-01	Sales	05:28:28	05:29:21	Present		
3	David Lee	2025-05-01	Sales	05:31:18	-	Present		
4	David Lee	2025-05-01	Sales	14:48:04	14:49:46	Present		

Filter records by department

This screenshot is similar to the first one but focuses on the department filtering feature. The department dropdown menu is open, showing a list of departments: All Departments, All Departments, Information Technology (which is selected and highlighted in blue), Sales, Finances, Operations, Customer Support, Research and Development, Marketing, and fdgjjjkdf. The rest of the interface elements are identical to the first screenshot.

Admin modules

Profile update of admin



Profile

Membership

Packages

Logout

Update Profile

ID:

1

Email:

malikzain909192@gmail.co

Password:

Confirm password:

Save Changes

Companies record list

LAMS

Add new Membership +

Companies List

Sr no	Company Name	Company Phone	Company Email	Number of employees	Company Package	Action
1	Ahmed	123-456-7892	malikzain909192@gmail.com	100	Premium Plan	
2	Gamma Solutions	555-123-4567	sales@gammaSol.org	100	Premium Plan	
3	Delta Systems	111-222-3333	support@deltaSys.co.uk	500	Enterprise Plan	
4	Epsilon Tech	444-555-6666	zain432524@gmail.com	2	Starter Plan	
5	Acme Corp	3250679080	malikzain909192@gmail.c	100	Premium Plan	
6	Acme Corp	3	dummy123@gmail.com	100	Premium Plan	
7	dsikf	3250679080	malikain909192@gmail.com	20	Standard Plan	

Search company by name

LAMS

Add new Membership +

Companies List

Sr no	Company Name	Company Phone	Company Email	Number of employees	Company Package	Action
1	Acme Corp	3250679080	malikzain909192@gmail.c	100	Premium Plan	
2	Acme Corp	3	dummy123@gmail.com	100	Premium Plan	

Search company by id

LAMS

Add new Membership +

Companies List

Sr no	Company Name	Company Phone	Company Email	Number of employees	Company Package	Action
1	dsikf	3250679080	malikain909192@gmail.com	20	Standard Plan	

Add new company



Profile
Membership
Packages
Logout

Add Membership

Company Name:
Email:
Password:
Phone Number:
Package:
Membership Start Date:

Membership End Date:

Update company record



Profile
Membership
Packages
Logout

Update Membership

ID:
Company Name:
Email:
Password:
Phone Number:
Package:
Membership Start Date:

Membership End Date:

Packages list



Packages List

Add Package +

ID	Name	Price	Number of employees	Action
1	Basic Plan 2	\$23.00/month	5 employees	
2	Standard Plan	\$59.99/month	20 employees	
3	Premium Plan	\$992.00/month	100 employees	
4	Enterprise Plan	\$199.99/month	500 employees	
5	Starter Plan	\$15.00/month	2 employees	
6	lkj	\$6.00/month	70 employees	

Add package



Add package

ID:	Package Name:
Auto-generated	Basic
Price (AED):	Number of employees:
900	100

Add now +

Package update screen

Update Packages

ID:

4

Package Name:

Enterprise Plan

Price:

199.99

Number of employees:

500

Update 

Employees module

Profile update

Update Profile

ID: 

1

Name: 

David Lee

Job in time: 

10:00 AM

Email:

malikzain909192@gmail.co

Password: 

Contact Number: 

2323332

Job out time: 

06:00 PM

Confirm password: 

Save Changes

Mark Attendance module

 EAMS

- Profile
- Mark Attendance
- Apply Leave
- Leave status
- Logout

Mark Attendance Check-In/Check-Out

Attendance Summary

Filter By Month: All Months, Year: 2025, # of records: 5, Reset Filters

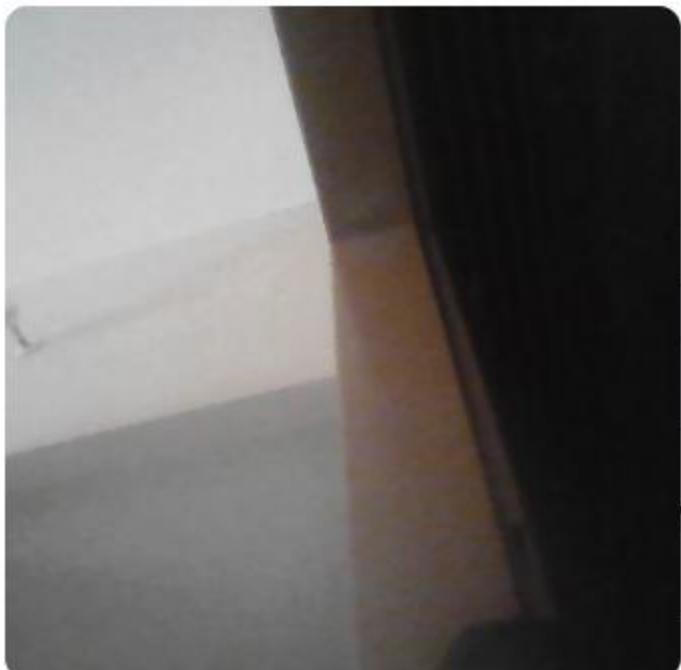
Sr no	Date	Check-in	Check-out	Check-in Pic	Check-out Pic	Status	Check-in location	Check-out location
1	2025-05-02	5:27 AM	5:28 AM			Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
2	2025-05-02	5:27 AM	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	-
3	2025-05-01	2:50 PM	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	-
4	2025-05-01	2:48 PM	2:49 PM			Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
5	2025-05-01	5:31 AM	-		-	Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	-

Mark attendance

Check In

Check Out

Take picture



After successful marking

Success

Clocked out successfully!

Okay

Filter Attendance by month

Attendance Summary

Filter By Month		All Months	Year	2025	# of records	5	Reset Filters	
Sr no	Date	Check-in	Check-out	Check-in Pic	Check-out Pic	Status	Check-in location	Check-out location
1	2025-05-22	January March April May	7 AM			Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
2	2025-05-02	February June July	8 AM			Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
3	2025-05-02	August September October	9 AM		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	-
4	2025-05-01	November December	10 AM		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	-
5	2025-05-01	2:48 PM	2:49 PM			Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan

Filter attendance by year

Attendance Summary

Filter By Month		All Months	Year	2025	# of records	5	Reset Filters	
Sr no	Date	Check-in	Check-out	Check-in Pic	Check-out Pic	Status	Check-in location	Check-out location
1	2025-05-22	7:07 AM	7:07 AM			Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
2	2025-05-02	5:27 AM	5:28 AM			Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan
3	2025-05-02	5:27 AM	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	-
4	2025-05-01	2:50 PM	-		-	Present	Rurki Khurd Awan, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	-
5	2025-05-01	2:48 PM	2:49 PM			Present	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan	Chak Sukha, Pasrur Tehsil, Sialkot District, Gujranwala Division, Punjab, Pakistan

Apply for leave

Apply Leave

Leave Type:

Sick Leave

Start Date:

mm/dd/yyyy



End Date:

mm/dd/yyyy



Reason:

Upload Document (if sick):

Choose File No file chosen

Submit

Check leave status

Employees leave requests

Filter by leave type Filter by status mm/dd/yyyy

Sr no.	Name	Leave type	Start date	End date	Leave reason	Status
1	David Lee		07-05-2025	07-05-2025	Personal work	approved
2	David Lee	casual	05-09-2025	05-10-2025	lkmlk	pending
3	David Lee	annual	04-30-2025	05-02-2025	kjklj	pending
4	David Lee	annual	04-28-2025	04-30-2025	This is vacation main	pending
5	David Lee	casual	04-29-2025	05-01-2025	main	pending
6	David Lee	annual	04-29-2025	05-01-2025	sdjfjk	pending
7	David Lee	personal	04-17-2025	04-24-2025	,.mmlm	pending
8	David Lee	annual	04-17-2025	04-19-2025	ldskjf	pending
9	David Lee	sick	04-18-2025	04-26-2025	jhgjg	rejected
10	David Lee	sick	04-16-2025	04-25-2025	dsikfj	rejected
11	David Lee	annual	04-16-2025	04-25-2025	ldkjf	approved
12	David Lee	paternity	04-16-2025	04-24-2025	dflkjijkf	approved
13	David Lee	casual	04-24-2025	05-01-2025	fsdf	approved

Note: I have tested all the screens and it all providing desired results