

Abdulsalam Zainab

Junior Data Analyst

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🔗 <https://zainababdulsalam01.github.io/Data-Analytics-Portfolio/>

PROFESSIONAL SUMMARY

I am a Junior Data Analyst with a B.Sc. in Economics and hands-on experience in data analysis, data cleaning, reporting, and visualization using Microsoft Excel and Power BI. Skilled in transforming raw data into actionable insights, dashboards, and reports to support data-driven decision-making. Strong attention to detail, analytical thinking, and communication skills.

TECHNICAL SKILLS

- Microsoft Excel (Pivot Tables, formulas, data cleaning).
- Power BI (DAX basics, dashboards, data modeling).
- Data Analysis & Interpretation.
- Data Cleaning & Transformation.
- Data Visualization & Reporting.
- Data Extraction & Organization.
- Dashboard Development..
- Business & Performance Reporting

PROFESSIONAL EXPERIENCE

Data Analyst Intern / Instructor

Sep 2025 – Nov 2025

Skillahead Academy

Abuja, Nigeria

- Analyzed structured and unstructured datasets using Microsoft Excel and Power BI.
- Performed data cleaning, transformation, and validation to ensure data accuracy.
- Designed interactive dashboards and visual reports for analytical projects.

- Identified trends and insights to support data-driven recommendations.
- Facilitated training sessions on data analytics tools and best practices.
- Communicated analytical findings clearly to technical and non-technical audiences.

PROJECTS

Data Analytics Projects [↗](#)

- Cleaned and structured raw datasets for reporting and analysis
- Developed Power BI dashboards to visualize insights and key metrics
- Built Excel dashboards to analyze performance and trend data

EDUCATION

Bachelor of Science (B.Sc.) Economics

2014 – 2018

Federal University of Agriculture, Abeokuta

Ogun State, Nigeria

Second Class Upper Division

Relevant Coursework: Statistics, Econometrics, Data Analysis

CERTIFICATIONS

Data Analytics Certificate (Microsoft Excel and Power BI) — Skillahead Academy

Data Analytics for Beginners (Microsoft Excel) [↗](#)

CORE COMPETENCIES

- Strong analytical and problem-solving skills.
- Excellent written and verbal communication.
- Willing to learn, adaptable, and detail-oriented.