

ZAKAWAT ALI

Double road Rawalpindi, Pakistan | +923331008649| zakawatali6@gmail.com

CAREER SUMMARY:

A recently graduated BS Computer Science student (Class of 2025) from Federal Urdu University of Arts, Science & Technology, Islamabad, with a solid academic foundation and a strong interest in contributing to professional environments. Possess excellent problem-solving, communication, and organizational skills, with the ability to manage data, follow structured procedures, and quickly adapt to new tools and workflows. Known for being detail-oriented, reliable, and eager to learn. Able to work independently or collaboratively in fast-paced settings, and committed to continuous growth and delivering high-quality results across administrative, technical, or operational roles.

EDUCATION:

2016 – 2018 | F.G Boys High School Thallay Baltistan

Matric – Science

2018 – 2020 | IMCB G-6-2 Islamabad

FSC – ICS

2021 – 2025 | Federal Urdu University Islamabad

BS Computer Science

EXPERIENCE

Data Entry Operator

2022-2023| Himaliyan Holidays Pvt

Tourist Guide

2023-2025| Himaliyan Holidays Pvt

SKILLS

Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)

Familiar with Google Workspace (Docs, Sheets, Slides)

Understanding of data entry and record management

Excellent communication and interpersonal skills

Good organizational and time management abilities

Quick learner, adaptable to new tools and technologies

LANGUAGE

Urdu

English

Balti