Given Name M.I. Surname

09xx-xxx-xxxx | xxx-xxxx | xxxxx@xxxxx.com

CAREER OBJECTIVE

To gain an enriching **internship** experience in a multinational environment where I can contribute in the areas of **programing, systems analysis, project management**, and other related openings.

EDUCATION

Ateneo de Manila University
BS Management Information Systems (2009-Present)
Dean's Lister, 1st Semester, SY 2009-2010

WORK-RELATED EXPERIENCE

Ateneo Special Education Society (June 2012-Present)
- Serving as the Systems Analyst of the group, helped conceptualize and develop a Membership Tracking System in fulfillment of the academic requirements in MIS121 and MIS122
- Worked with a team in developing a Membership Registration System which was used by the organization during its Recruitment Week

Ateneo Management Information Systems Association (MISA) (2011-Present)
- As a member of the eServices Cluster, served as the Project Manager in leading a team to create the official website of Councilor Don de Leon (2011) and Ateneo Intramurals Athletic Council (2012) using HTML and CSS web development languages.
- Contributed feature articles in every issue of Cookie, the official newsletter of MISA, as part the Creatives Cluster

Loyola Schools Office of Placement (2011-Present)
- As a Placement Representative, helped in the programs and in documenting several Ateneo Placement Exposure (APEx) Series (on Advertising, Information Technology, Digital Media Broadcasting) 2011 • Wrote an article featured in the New Directions: Job Fair '11 Magazine

CO-CURRICULAR ACTIVITIES

Ateneo Special Education Society (SPEED)
Vice President for Advocacy (2012)
- Oversees the planning and execution of various projects that promote the advocacy of the organization to a wide set of audience
- Served as Project Head of Trick or Treat (September 2011), a collaboration with the different Ateneo offices and departments, and SpFiesta (August 2010), a Family Day gathering for the kids together with the members
- Make weekly visits to the organization's partner institutions and interact with the kids through different activities

Ateneo Mathematics Society (AMS)
AMS Family Co-Project Head (2011)
- Organized a series of events which aimed to foster relationships and strengthen the camaraderie between the members

SKILLS & INTERESTS

While fluent in English, Filipino, and Cebuano, I can also understand basic Chinese and Korean. I am proficient in Java, C#, MySQL, Python, HTML, and CSS. Along with listening to music, I also love reading books and writing nonfiction in my free time. Sparked by my innate curiosity, I have developed an interest in different cultures which helped me become more open minded and patient. I am a fast learner who is not only able to work well under pressure but is also able to easily get along well with others.