Name: Kelly
Age: ?
Year in School:
Email: ?

Work environment

Computer in the center and a note pad.

Keeps track a list of things that he needs to work through and writes down progress on the paper.

The notes have a little bit of structure.

Prioritizing happens in her mind.

Remembering

Doesn't use reminders.

She has a good sense of things in her head and sticks with her.

The important things she remember because she keeps in her head. The harder it gets she puts it on her pad.

Workflow

For essays uses evernote to writedown stuff in her head or from the material she has printed. Then puts in MS word as the final version.

Prints essays or puts in the microsoft word.

She goes back to her notes.
Uploads stuff to her evernote and reads it from there.

Productivity

Thinks about the process of how she worked.
Does problem solving when she thinks at the end of the day.

Collaboration

They work in the same environment and talk.

Real time conversations.

My conclusions

Again doesn't use reminders. Reminders are external and task based.

She puts all her material in one places (evernote) and gradually makes a essay or summarization.

There is a piece of paper next to her and she outlines the work she wants to be doing and the work she has done. She also keeps a fair amount in her head.