

**Savindu Gajaman**

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**22nd September 2025**

**Hiring Manager**

Tapro Technologies  
DirectFN

**Subject:** Application for Project Manager Role

Dear Hiring Manager,

I'm excited to apply for the **Project Manager** position at Tapro Technologies. With my background in **IT and web development**, along with hands-on experience leading projects and teams, I feel ready to take on this challenge and contribute to your growing company.

Over the past year, I've worked both as a **Web Developer** and **Project Manager**, where I coordinated projects, worked closely with clients, and guided teams to deliver results on time. I particularly enjoyed bridging the gap between the technical side of projects and the business needs making sure the solutions we built were not only functional but also meaningful for clients.

Along with my **Higher Diploma in IT studies**, I've developed skills in **frontend development, UI/UX design, and tools like Jira**. These experiences taught me how important clear communication, teamwork, and problem-solving are in keeping projects on track. I'm also eager to continue my growth by pursuing **Agile and PMP certifications** to strengthen my project management toolkit.

What excites me most about this role at Tapro Technologies is the opportunity to work on impactful projects within a collaborative team. I'm confident that my mix of technical skills, leadership ability, and creativity will allow me to add value right away.

Thank you for taking the time to review my application. I'd love the chance to talk more about how I can contribute to your team and support Tapro Technologies' success.

Warm regards,  
**Savindu Gajaman**