

Give yourself full control on  
folders Dataheap and give  
sharers the right to modify  
your folders

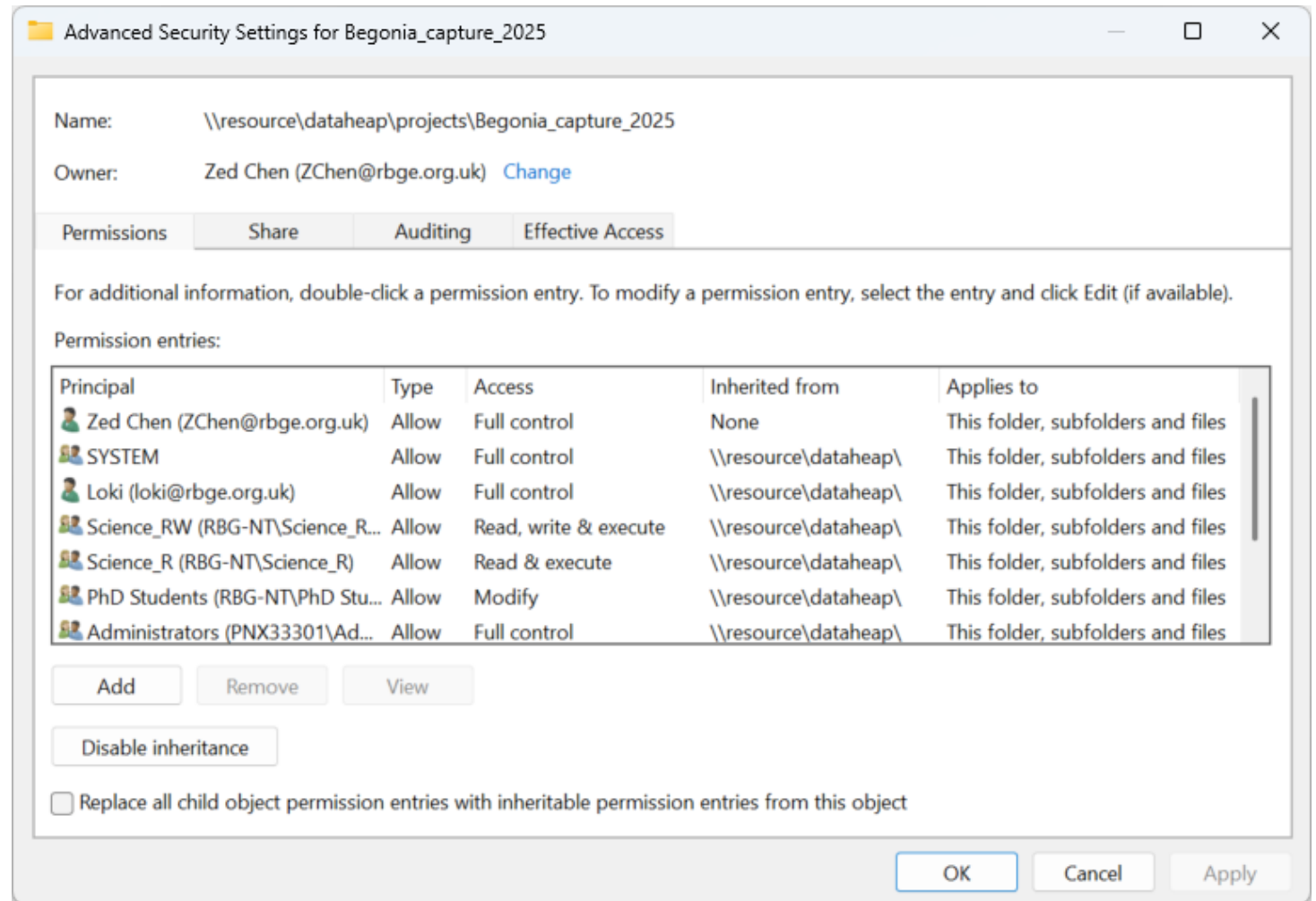
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Zed Chen

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# Create a new directory on Dataheap

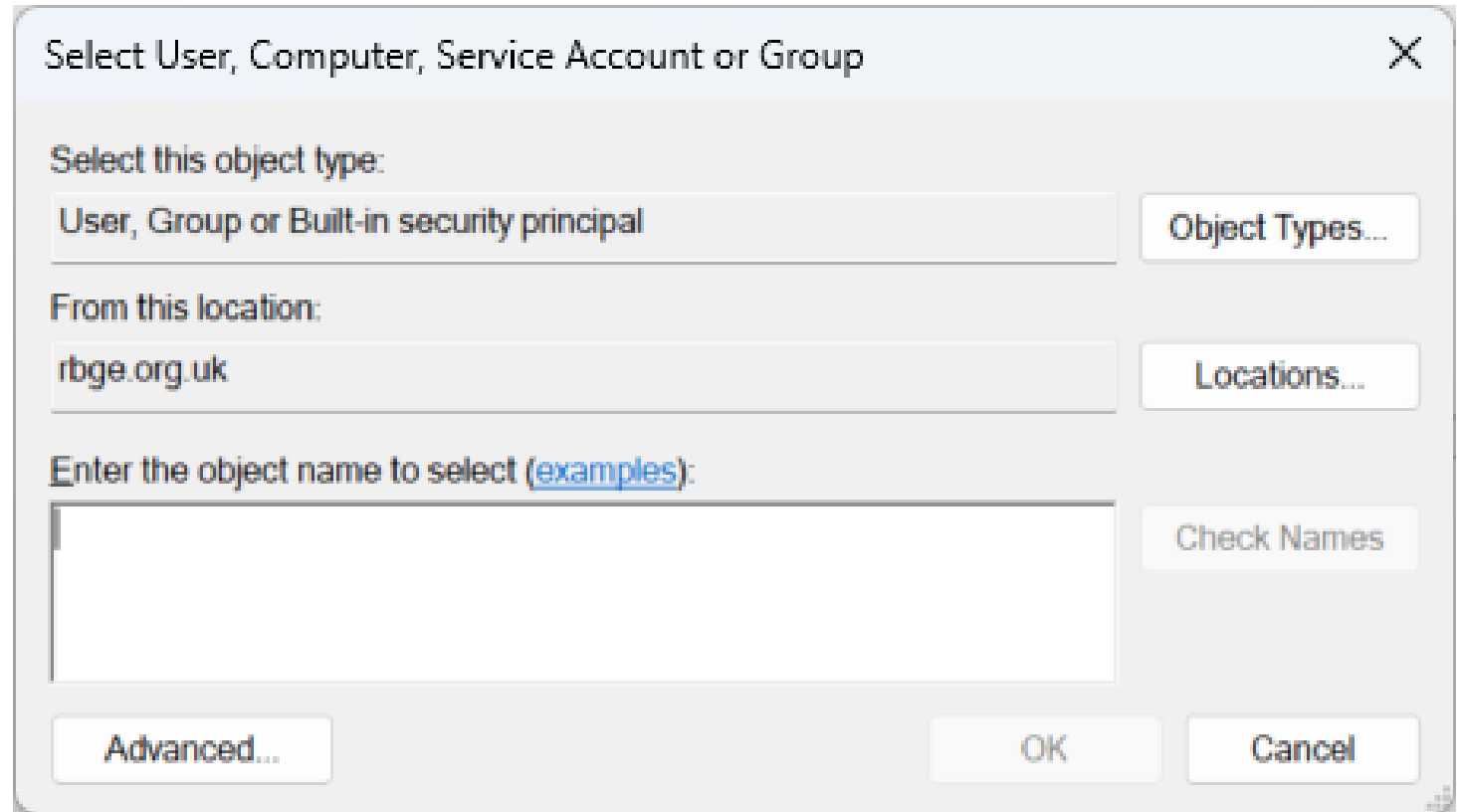
- Right click to create a new folder
- You'll realize you cannot rename the folder
- Now rightclick on the folder:  
**Properties → Security → Advanced.**



# Create a new directory on Dataheap

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- Click Add → Select a Principle
- Enter your rbge username
- Click OK
- You can also enter username of other people if you want them to modify contents in the folder



# Create a new directory on Dataheap

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- Then under basic permissions:
- Select 'Full Control'
- Click OK → Apply → OK → OK
- You are all set! Now you have full control over the directory you just created
- You can rename it and modify its content, including deleting files
- Without changing the permission, you can only upload files to the directory

