

## Meeting-Heading

Meeting Information			
Meeting Date/Time	2023-06-27		
Participants	All		
Estimated Time	20 Mins	Actual Time	25 Mins
Special Notes			
Call/Location Information	Teams		
Supported Documents	None		

**Agenda:**

- Planning Requirement Gathering
- Choosing SDLC methodology
- Choosing right database system

**Notes/Clarifications:****Meeting Minutes:**

- Amaajith emphasized the benefits of Agile Development
- Zahra outlined a proper plan for requirement gathering
- Rafaha demonstrated the seamless integration of mysql with django

**Action Items:**

Action item	Decision made by
Chose Agile methodology	Unanimous
Chose MySQL	Unanimous
Identified Stakeholders	Unanimous

