

Dear Sir /Madam

RE: APPLICATION FOR AN ATTACHMENT AT YOUR COMPANY

I write to your esteemed office applying for any business management and ICT related internship position at your organisation.

I am a young man aged 23, second year student (part 2.2) at the University of Zimbabwe working towards a degree in business management systems design and application. I am willing to learn and conduct any research related to Computer Science and Business management and I can work under pressure and effectively perform all duties assigned and expected of me.

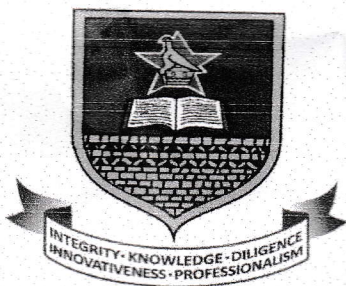
This internship will give me an opportunity to apply skills I have acquired so far as well as sharpening them in the industry.

Attachment is my cover letter, attachment form, curriculum vitae and University results.

I am looking forward to hearing from you and any assistance you may provide pertaining to the above mentioned request will be greatly appreciated.

Yours sincerely

Moses Mukudu



UNIVERSITY OF ZIMBABWE

**FACULTY OF BUSINESS  
MANAGEMENT SCIENCES  
AND ECONOMICS**

1<sup>st</sup> Floor, Commerce Building, Rollo Drive  
P. O. Box MP 167, Mt Pleasant, Harare  
Telephone: 263-4-303211 Ext: 13005  
**FROM THE DEAN'S OFFICE**

3 April 2023

**The Human Resources Manager**

**Dear Sir/Madam**

**RE: INDUSTRIAL ATTACHMENT FOR THE FOLLOWING BACHELOR OF BUSINESS  
MANAGEMENT SYSTEMS DESIGNS AND APPLICATIONS DEGREE STUDENT MOSES  
MUKUDU (R215070Z) FROM AUGUST 2023 TO AUGUST 2024**

The Faculty of Business Management Sciences and Economics at the University of Zimbabwe is on behalf of our student (see CV attached) applying for some **Industrial Attachment** with your organization for the above-stated period. The training will be in line with the new curriculum of education 5.0 which aims to produce highly competent, industrialized, and innovative students. This **industrial attachment** is an improved and much more flexible program of work-related learning whereby the student will have the chance to serve and contribute, network, and test their competencies. The industry will contribute immensely to the much-appreciated student training, thereby strengthening partnerships. The industrial attachment will be done by the student over 12 months in total.

During this period, the student will be expected to abide by the rules and regulations of your organisation. For any further information please contact me at 04-303211 Extension 13005 or e-mail me at [swashaya@commerce.uz.ac.zw](mailto:swashaya@commerce.uz.ac.zw).

Thank you.

Yours Sincerely

S. Washaya (Mr.)

**Industrial Liaison Officer (0776 780 514)**



# CURRICULUM VITAE FOR MOSES MUKUDU

9th CRESENT, GLEN-VIEW 1, HARARE

CELL: +263713076933/ 078 821 4335

Email: [mukudutinotenda@gmail.com](mailto:mukudutinotenda@gmail.com)

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## ❖ Personal Details

DOB: 29/02/00  
Gender: Male  
Citizenship: Zimbabwean  
ID Number: 75-2005068M-50  
Marital Status: Single  
Languages: English and Shona

## ❖ Career Objective

A passionate software developer and business undergraduate student at University of Zimbabwe seeking an internship position to deepen my academic understanding through practical exposure in the industry. I am looking forward to pursuing a career with growth prospects in Software Engineering and Business management with its related fields and to add recognizable value to the engineering community while performing to expected standards.

## ❖ Knowledge of

- Web development
- Database Management
- Cyber Security and Ethical Hacking
- Networking
- Programming Languages (Python, Java, SQL, Javascript)
- Marketing and Business Management

## **Current Programme**

- Bachelor of Business Management System Design and Application

## **SKILL HIGHLIGHTS**

- Dependable
- Motivated & enthusiastic
- Strong work ethic
- Taking the initiative

## **EDUCATIONAL QUALIFICATIONS**

### **DARAMOMBE HIGH SCHOOL**

#### **Ordinary Level Qualifications**

Mathematics A

Principles of Accounts A

Geography A

Intergrated Science A

History A

English C

Literature A

Computers (HEXCO)

Shona A

### **DANBOROUGH COLLEGE**

#### **Advanced Level Qualifications**

Pure Mathematics A

Economics B

Business Studies B

**Year 2(Semester 2) (PENDING)**

Courses	Results

**Year 2(Semester 1)**

Courses	Results
Software Engineering	2.1
Object Oriented Programming	1
Marketing Principles	2.1
Critical Consciousness	2.2
Chinese	1

**Year 1(Semester 2)**

Courses	Results
Data Structures and Algorithms	2.1
Database Design	2.2
Business Administration	1
Chinese	1
SDLS	1

**Year 1(Semester 1)**

Courses	Results
Information and Digital Life Skills	1
Business Administration	1
Language Acquisition and Intercultural Communication Chinese	2.1
Statistics For Computing	2.1

## REFERENCES

<b>Mrs J Ngwarati</b> The liason officer Faculty of commerce Mount Pleasant Tel +263-4-303211 Mail: jngwarati@commerce.uz.ac.zw	<b>Mr R Janaso</b> Marketing Lecturer Faculty of business management Science and economics Cell:0774077712 jngwarati@commerce.uz.ac.zw	<b>Doctor Mupambirei</b> Chairperson of business management Department Mail:pfc-mups@gmail.com
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