**Sheringham Lifeboat Station**

**Visit Request Form**

Please complete the information requested below and return by email to : [visits@Sheringhamlifeboat.org.uk](mailto:visits@Sheringhamlifeboat.org.uk) We will usually reply usually within seven working days.

|  |  |  |  |
| --- | --- | --- | --- |
| School / Organisation | |  | |
| Address | |  | |
| Town / City | |  | |
| Postcode | |  | |
| Contact Name | |  | |
| Contact Telephone No | |  | |
| Contact email | |  | |
| Mobile Phone Number | |  | |
| Number of children | |  | |
| Age Group/Range | |  | |
| Mobility Difficulties | | Yes / No |  |
| Number of adults | |  | |
| Preferred date of visit | |  | |
| Preferred time of visit | |  | |
| Preferred length of visit |  | | |

A mobile phone number is needed in case we need to contact you on the day before or after your visit. The tour of Sheringham Lifeboat Station takes **approximately one hour** and usually takes the following format,

* An introduction to sea safety and welcome to our station.
* A presentation and/or short video that gives a bigger picture of the RNLI.
* At this point large groups are split into two parties with one going to the boat and the other being instructed on water safety issues and then they will change around.

All groups will be expected to have completed their own risk assessments and will provide one adult supervisor for every six students. They will provide adequate supervision for all members of their group and ensure that there is an adequate ratio of carers to any disabled members who require assistance.

Our Boathouse was built in 1938 and the staircase is very steep which will need extra supervision for very small children or those with mobility difficulties.

RNLI Lifeboats is a charity and no charge is made for the tour but if you wish to help support the RNLI we will be happy to supply a receipt.

Ensure that there is an adequate ratio of supervising adults to children. The following minimum supervision ratios must be adhered to: 1 Adult over 18 to 6 Children

Registered Charity No.209603

Souvenirs may be purchased from our station shop.