Project & Portfolio

1) **GitHub:** In your summary report, include a link to your private repo and allow instructor(s) access.

   https://github.com/ZenaJZahran/Zahran_Zena_Portfolio-.git

2) **Week in Review:** In brief, summarize your progress for the week. Be sure to address the following:

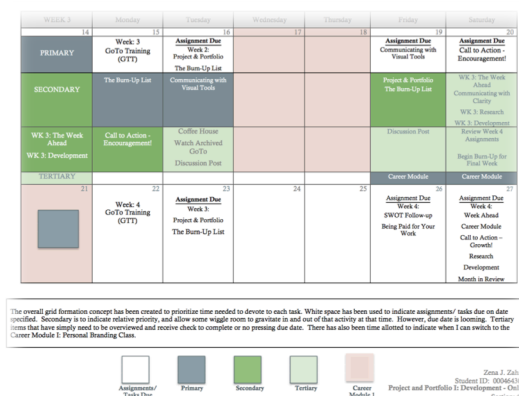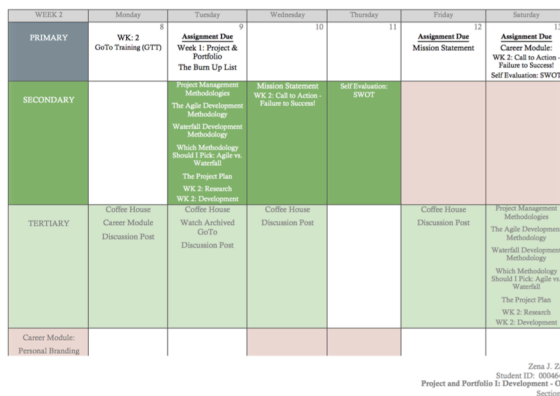   ✓ Reference your burn-up list from the previous week, research, and development.

Figure 1

➢ Strength: Organizational skills

➢ The Burn Up List (Figure 1) shows the overlapping assignments that transition from weeks 2 through week 4 transition. Week 4 confirming section will be featured in the final Burn Up List. The salmon color with the primary gray square in the center is the pending due day for Career Module assignments. In addition, the salmon is a reminder to switch gears and work on Career Module I: Personal Branding assignments, there are several assignment due on the 21st.

   ✓ Call attention to any significant peer, instructor, or stakeholder interaction for the week.

Project & Portfolio

Zena, great work. This is by far the most detailed analysis of the week, anchor points and reflect and connect. Your nemesis reared it's ugly head again. I know you're exhausted, just be sure to proofread. Otherwise, excellent work!

➢ Weakness: Still overwhelmed with work, school and family obligations. Although health reasons tend to exacerbate this issue. SWOT reminds me that this is preventable with much self-correction. Allow someone to proofread before items are submitted to FSO.

➢ When issues arise, with broken assignment links or other viable content, I immediately sent work to Course Instructor. Her response has been quite prompt. If there had been an omission of any sort, we worked together to address the issue.

✓ Be sure to describe your reaction to input and feedback for the week and projected next steps.

➢ When answering discussion post, I must make sure that I revisit prompts and the assignment rubrics when responding to every discussion post each week. (see Figure 2 and Figure 3)
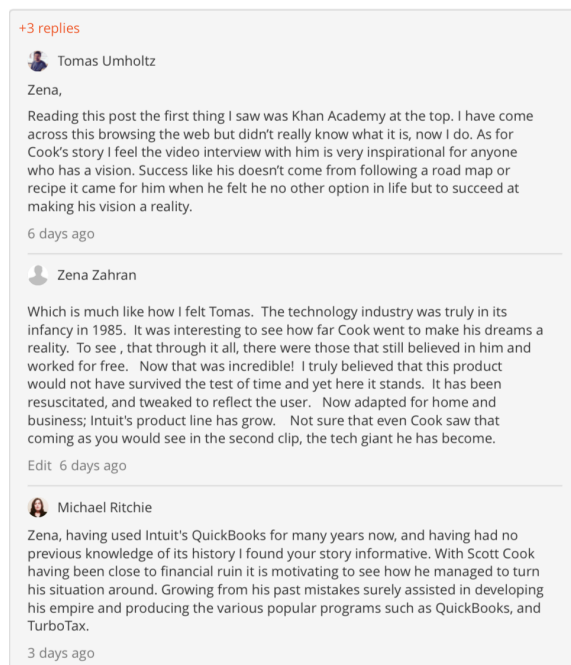

> **+3 replies**
>
> Tomas Umholtz
>
> Zena,
>
> Reading this post the first thing I saw was Khan Academy at the top. I have come across this browsing the web but didn't really know what it is, now I do. As for Cook's story I feel the video interview with him is very inspirational for anyone who has a vision. Success like his doesn't come from following a road map or recipe it came for him when he felt he no other option in life but to succeed at making his vision a reality.
>
> 6 days ago
>
> Zena Zahran
>
> Which is much like how I felt Tomas. The technology industry was truly in its infancy in 1985. It was interesting to see how far Cook went to make his dreams a reality. To see , that through it all, there were those that still believed in him and worked for free.   Now that was incredible! I truly believed that this product would not have survived the test of time and yet here it stands. It has been resuscitated, and tweaked to reflect the user.   Now adapted for home and business; Intuit's product line has grow.   Not sure that even Cook saw that coming as you would see in the second clip, the tech giant he has become.
>
> Edit 6 days ago
>
> Michael Ritchie
>
> Zena, having used Intuit's QuickBooks for many years now, and having had no previous knowledge of its history I found your story informative. With Scott Cook having been close to financial ruin it is motivating to see how he managed to turn his situation around. Growing from his past mistakes surely assisted in developing his empire and producing the various popular programs such as QuickBooks, and TurboTax.
>
> 3 days ago

Figure 2

Project & Portfolio

Figure 3

✓ Show professionalism by capturing what occurred this past week in your log files and describe how you managed your time during Project and Portfolio by answering the Anchor Point questions.

3) **Anchor Points:**

✓ What have you done?

➢ Focused on establishing my brand persona, as I continue working on my LinkedIn and Career Module. Review and complete class assignments.

➢ Continue creating an ePortfolio and collecting archives items from previous coursework. Not forgetting to push ongoing assignments to GitHub through SourceTree.

Project & Portfolio

➢ Review TEM Course and to post Mission Statement

➢ Edited GitHub Read Me file to be representative of ePortfolio content.

➢ Worked on Time Estimation and Management Phase 2 to organize my workflow (Figure 4), this document has been created in an excel spreadsheet and will be edited weekly.

Full Sail University
Project and Portfolio I- Online

		Time Estimate (hrs)	Actual Time Spent (hrs)	Difference	
Zena J.Zahran					
PAP I- Online					
Section 01					
		Time Estimate (hrs)	Actual Time Spent (hrs)	Difference	
Week 2					
WK 2: Call to Action - Failure to Success!		3	2.5	0.5	
Anchor Points		2	1.75	0.25	
Development		2.5	8	-5.5	
Mission Statement		3	2.5	0.5	
Self Evaluation: SWOT		1.5	0.25	1.25	
Project & Portfolio		4	2	2	
The Burn Up List		2	3	-1	

Figure 4

✓ What are you doing?

➢ Reviewing assignment with pending due dates.
➢ Organizing content to be pushed to GitHub
➢ Create and submit The Burn Up List Assignment (see Figure 1)
➢ Respond to FSO comments and emails

✓ What's Next?

➢ Adjust documentation in GitHub if necessary
➢ Edit actual time to complete Project & Portfolio Assignment
➢ Begin research process for WK 3: Call to Action - Encouragement!
➢ View discussion boards and begin giving constructive feedback
➢ Revisit SDI videos to increase proficiency in C# -- unable to review last week.
➢ Continue to read industry specific magazine and blogs
➢ Self-Critic

✓ How will you accomplish this?

➢ Taking care not to be overwhelmed through hectic scheduling.

Zena J. Zahran
Student ID: 0004643084
Project and Portfolio I: Development - Online

Project & Portfolio

➢ Continue to seek instructor aid when difficulties arise, in addition to the use of Coffee House discussion board, email and iChat to seek advice from classmates (ie team members)

➢ (Note: Figures 1 and 4 are both a snapshot of workflow and time flow and to be adjusted accordingly).

4)   **Reflect and Connect**: Describe how your time and effort this past week relates to your goals and experience in the degree.

How did you add value to this? How did you perform?

➢ **Attention must be paid to detail.** In several discussion posts/ assignments instructor found several grammatical errors. I thought I had caught all errors. Revisit time management schedule and adjust time accordingly.

Have you improved upon work, skill or knowledge this week? If so, how?

➢ Yes, SWOT has helped to evaluate my skills sets, and I will continue to work on areas that I have fallen short. Discovering additional ways to navigate through GitHub, BitBucket and SourceTree.

What results can we expect to see from you next?

➢ I continue looking for new ways to define my personal brand. As I work on the creation of my ePortfolio, I will attempt to draw on prior experiences to allow my personality to come through to breathe life into this creation that is to be an extension of me. In addition, **I will focus on submitting content free of errors.**

How does what you learned relate to your past learning and future development.

➢ I need to be patent with myself. I'm in a time in my life where I suffer from short-term memory loss and brain fog, which makes it a bit more difficult to work as efficiently as I normal had in the past. When I become overwhelmed I need to remind myself to step back and clear my thoughts thoroughly before working on my assignments.   It is equally important when working in code, I found myself easily distracted. This is not always easy, but I find that it is necessary for my development.