

Zena Zahran's: Burn Up List

WEEK 2	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8	9	10	11	12	13
PRIMARY	WK: 2 GoTo Training (GTT)	<u>Assignment Due</u> Week 1: Project & Portfolio The Burn Up List			<u>Assignment Due</u> Mission Statement	<u>Assignment Due</u> Career Module: WK 2: Call to Action - Failure to Success! Self Evaluation: SWOT
SECONDARY		Project Management Methodologies The Agile Development Methodology Waterfall Development Methodology Which Methodology Should I Pick: Agile vs. Waterfall The Project Plan WK 2: Research WK 2: Development	Mission Statement WK 2: Call to Action - Failure to Success!	Self Evaluation: SWOT		
TERTIARY	Coffee House Career Module Discussion Post	Coffee House Watch Archived GoTo Discussion Post	Coffee House Discussion Post		Coffee House Discussion Post	Project Management Methodologies The Agile Development Methodology Waterfall Development Methodology Which Methodology Should I Pick: Agile vs. Waterfall The Project Plan WK 2: Research WK 2: Development
Career Module: Personal Branding						

WEEK 3	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
14	15	16	17	18	19	20
PRIMARY	Week: 3 GoTo Training (GTT)	<u>Assignment Due</u> Week 2: Project & Portfolio The Burn-Up List			<u>Assignment Due</u> Communicating with Visual Tools	<u>Assignment Due</u> Call to Action - Encouragement!
SECONDARY	The Burn-Up List	Communicating with Visual Tools			Project & Portfolio The Burn-Up List	WK 3: The Week Ahead Communicating with Clarity WK 3: Research WK 3: Development
WK 3: The Week Ahead WK 3: Development	Call to Action - Encouragement!	Coffee House Watch Archived GoTo Discussion Post			Discussion Post	Review Week 4 Assignments Begin Burn-Up for Final Week
TERTIARY					Career Module	Career Module
21	22	23	24	25	26	27
	Week: 4 GoTo Training (GTT)	<u>Assignment Due</u> Week 3: Project & Portfolio The Burn-Up List			<u>Assignment Due</u> Week 4: SWOT Follow-up Being Paid for Your Work	<u>Assignment Due</u> Week 4: Week Ahead Career Module Call to Action – Growth! Research Development Month in Review

The overall grid formation concept has been created to prioritize time needed to devote to each task. White space has been used to indicate assignments/ tasks due on date specified. Secondary is to indicate relative priority, and allow some wiggle room to gravitate in and out of that activity at that time. However, due date is looming. Tertiary items that have simply need to be overviewed and receive check to complete or no pressing due date. There has also been time allotted to indicate when I can switch to the Career Module I: Personal Branding Class.



Assignments/
Tasks Due



Primary



Secondary



Tertiary



Career
Module 1

Zena J. Zahran
Student ID: 0004643084
Project and Portfolio I: Development - Online
Section: #01