USER MANUAL

GETTING STARTED

1. Open the `LocalKanban.html` file in any web browser.

2. You will see a Kanban board with columns:

BACKLOG

o   Tasks you're not ready to start yet.

TO DO

o   Tasks you need to start soon.

IN PROGRESS

o   Tasks you are currently working on.

PAUSED

o   Tasks temporarily stopped for some reason.

DONE

o   Completed tasks.

CREATING A TASK

1. Click the "New Task" button in any column.

2. Fill out the task form with details:

   o   Name

   o   Description

   o   Deadline

   o   Comment

   o   Choose labels if needed

3. Press "Submit" to save.

MANAGING TASKS

- **Move tasks:** Drag a task from one column to another.

- **Edit tasks:** Click "Edit" on a task to change details.

- **Delete tasks:** Click "Delete" to remove tasks permanently.

- **Copy task details:** Click "Copy" to copy information to your clipboard.

USING LABELS

- Click "Add New Label" in the task form.

- Enter a label name and choose a color.

- Labels help visually organize your tasks.

BACKUP AND RESTORE

- **Backup:** Click "Backup Data to JSON" to save tasks locally.

- **Restore:** Click "Restore Data from JSON" and select a backup file to load tasks.

- **Clear Data:** Clicking "Clear Data" will delete all tasks permanently from your browser storage.

Enjoy organizing your tasks efficiently with LocalKanban!